The Board of County Commissioners, Brown County, Ohio, met in regular session this 1st day of July, 2026, with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator, and Charlene Fithen, Clerk

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

Frank Fussnecker was in attendance and had no public comment.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	$0
BOE	$8,925.77
BUILDING DEPT	$141.97
CLERK OF COURTS	$0
COMMISSIONERS	$1,749.86
COMMON PLEAS	$21,489.53
CORONER	$60.00
CSEA	$3,112.66
DEVELOPMENT	$0
DOG TAGS	$0
E911	$74,726.27
EMA	$90.00
ENGINEER HWY	$95,368.12
ENGINEER OFFICE	$937.50
ENGINEER SEWER & WATER	$0
JFS	$3,929.14
JURY COMMISSION	$0
PROBATE/JUVENILE	$8,941.74
MAINTENANCE	$7,498.61
MUNICIPAL	$0
PROSECUTOR	$0
RECORDER	$731.68
SHERIFF	$4,411.18
TITLE	$0
TREASURER	$0
GRAND TOTAL	**$232,114.03**

IN THE MATTER OF RESOLUTION – OVRDC

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Ellis.

RESOLUTION

Resolution No: 07012026
Date: 7/1/26

WHEREAS, The Brown County Board of Commissioners actively supports and currently participates in the economic development district activities of the Ohio Valley Regional Development Commission (OVRDC). OVRDC is a public regional planning commission within the State of Ohio, whose purpose is to influence favorably the future economic, physical, and social development of the twelve-county region through its regional development planning programs and technical assistance; and

WHEREAS, the Ohio Valley Regional Development Commission promotes a cooperative planning process involving local governments, public and private agencies, and individual citizens, toward improving their region within a democratic process; and

WHEREAS, the Brown County Board of Commissioners hereby endorses the 2022 Comprehensive Economic Development Strategy (CEDS), prepared by the Ohio Valley Regional Development Commission.

THEREFORE, BE IT RESOLVED, that the Brown County Board of Commissioners hereby authorizes an appropriation of funds in the amount of $8,879.00 as participating local funds for the Ohio Valley Regional Development Commission to be used as part of the agency budget for the fiscal year beginning January 1, 2027. The appropriated funds to be paid on or after January 1, 2027, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Brown County Board of Commissioners continues to support the Ohio Valley Regional Development Commission's Economic Development District planning partnership investment grant program with the USDOC Economic Development Administration for the annual performance period January 1, 2027 through December 31, 2027.

Mr. Woodruff moved the adoption of the Resolution and the motion was seconded by Mr. Ellis.

The Brown County Board of Commissioners hereby adopts this resolution on the 1st day of July, 2026.

July 1, 2026

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Keller, Assistant Clerk, for a transfer of funds from 2007-1000-53012 *Wellness Grant Transfer Out* in the amount of $400.00 into 6208-9998-40547 *Health Insurance Premiums Transfer In.* Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – ENGINEER

Motion moved by Mr. Woodruff to approve the request of Todd Cluxton, Engineer, for a supplemental appropriation of unappropriated funds from 2520 *Engineer FEMA Grant Fund* in the amount of $73,390.34 into 2520-4000-52118 *Engineer Contract Services.* Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – RECORDER

Motion moved by Mr. Ellis to approve the request of Mariah Votel, Recorder, for a supplemental appropriation of unappropriated funds from 1000 *CGF* in the amount of $48,606.47 into 1000-1003-52124 *Document Preservation Surcharge Expense.* Said funds will be used to electronically preserve documentation. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – E911 COMMUNICATION CENTER

Motion moved by Mr. Woodruff to approve the request of Elizabeth Felts, Administrative Assistant, for a supplemental appropriation of unappropriated funds from 2302 *E911 Surcharge Fund* in the amount of $20,000.00 into 2302-2001-51114 *E911 Overtime Fund.* Said funds will be used to cover overtime for the rest of the year. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – EMA

Motion moved by Mr. Ellis to approve the request of Tom Peterson, Director, for a supplemental appropriation of unappropriated funds from 2321 *LEPC Fund* in the amount of $12,264.00 into 2321-2002-52133 *LEPC Transfer Out.* Said funds will be used to perform the duties of the Local Emergency Response Committee. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – EMA

Motion moved by Mr. Woodruff to approve the request of Tom Peterson, Director, for a transfer of funds from 2321-2002-52133 *LEPC Transfer Out Fund* in the amount of $12,264.00 into 2322-2002-40503 *EMA Transfer In.* Said funds will be used to fulfill the annual LEPC to EMA contract. Second: Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 1st day of July, 2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Approval: July 6, 2026

Tony Applegate, President

Gordon Ellis

Gordon Ellis, Member

Barry Woodruff

Barry Woodruff, Member

Charlene Fithen

Charlene Fithen, Clerk