

The Board of County Commissioners, Brown County, Ohio, met in regular session this 23rd day of March, 2026 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

No members of the public were in attendance.

IN THE MATTER OF TRANSFER OF FUNDS – JFS

Motion moved by Mr. Ellis to approve the request of Sheri Tabor, JFS Director, for a transfer of funds from 2550-5000-52133 *PA Transfer Out* in the amount of \$7,425.53 into 2552-5000-40547 *FCFC Transfer In*, said funds are a reimbursement to the FCFC for Coordination and Audit Services from August 2025 through February 2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – JFS

Motion moved by Mr. Woodruff to approve the request of Sheri Tabor, JFS Director, for a transfer of funds from 2551-5000-52133 *PCSA Transfer Out* in the amount of \$12,660.60 into 2552-5000-40547 *FCFC Transfer In*, said funds are the MSY2026 allocation to FCFC. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESCISSION OF FUNDS – ENGINEER

Motion moved by Mr. Ellis to approve the request of Todd Cluxton, Engineer, for a rescission of funds from 2521-4004-51110 *Engineer Office Salary* in the amount of \$0.12 to return it back to 2521 *Auto & Gas Fund* to correct an error in VIP Analytics. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUBGRANT AGREEMENT – TITLE IV D – CSEA

Motion moved by Mr. Woodruff upon the recommendation of Ryan Gallenstein, CFO, to enter contract with the Ohio Dept. of Jobs and Family Services, Office of Child Support, Fiscal Administration, Contract Unit, P.O. Box 183203, Columbus, Ohio 43218-3203, effective 01/01/2026 through 12/31/2026, applicable to all sub-awards by ODJFS to Brown County for the operation of CSEA that is a standalone agency. See complete agreements on file.

Contract is for the category of: Other, Mackenzi A. Carrington, Attorney at Law/Public Defender Services: in the amount of \$850 per Unit of Service, total contract cost is \$10,200.00.

Contract is for the category of: Other, C. Nicholas Ring, Attorney at Law/Public Defender Services: in the amount of \$850.00 per Unit of Service, total contract cost is \$10,200.00.

Contract is for the category of: Other, Rachel Triplett, Attorney at Law/Public Defender Services: in the amount of \$850.00 per Unit of Service, total contract cost is \$10,200.00.

Contract is for the category of County Prosecutor for Legal Services in the amount of \$303,677.27.

Court of Common Pleas, Juvenile Division for Other: Clerk of Court Filing Services in the amount of \$74,971.66.

Court of Common Pleas, Juvenile Division for Magistrate Services in the amount of \$145,476.72.

Court of Common Pleas, Domestic Relations Division for Magistrate Services in the amount of \$52,562.64.

In attendance: Ryan Gallenstein, CSEA. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

March 23, 2026

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 23rd day of March, 2026.
Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

3/17/2026

Commissioner, Gordon Ellis, attended the Board of Developmental Disabilities Board Meeting to administer the Oath of Office to Bradley Cannon, Jr.

Commissioner, Gordon Ellis, attended the annual DAC Meeting for the Brown County Health Department.

Approval: March 25, 2026


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Sarah Beath, County Administrator

March 23, 2026