

The Board of County Commissioners, Brown County, Ohio, met in regular session this 9th day of March, 2026 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

No members of the public were in attendance.

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Hannah Birchfield, Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$1,902.64 into 1000-2000-52113 *Sheriff Contract Repair Services*. Said funds are needed due to the costs associated with an auto insurance claim. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PERSONNEL – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to accept the resignation of Hannah Birchfield, Clerk, effective 3/20/2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER EXECUTIVE SESSION

Motion moved by Mr. Woodruff to enter executive session at 9:17 a.m. to discuss employment of public employees, per ORC § 121.22 (G)(1). In attendance: Sarah Beath, County Administrator and Hannah Birchfield, Clerk. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Commissioners exited Executive Session at 10:05 a.m.

AUTHORIZATION TO ADVERTISE – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to advertise for applications to the Brown County Commissioners, for the Clerk to the Board of County Commissioners. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF BID OPENING – LAWN SERVICES – BOARD OF COMMISSIONERS

A bid opening was held this day in the office of the Brown County Board of Commissioners at 10:30 A.M. for lawn services. The following 3 bids were received timely and will be reviewed and awarded at a later date.

RC's Lawncare & Landscaping LLC 9492 St Rt 353 Russellville, Ohio 45168	\$585.00 per mowing
T & M Mowing 5717 St Rt 221 Georgetown, Ohio 45121	\$670.00 per mowing
Four Kings Lawn Care, LLC 1080 S. Main St Georgetown, Ohio 45121	\$470.11 per mowing

IN THE MATTER OF BID OPENING – PEST CONTROL – BOARD OF COMMISSIONERS

A bid opening was held this day in the office of the Brown County Board of Commissioners at 10:45 A.M. for pest control. The following 2 bids were received timely and will be reviewed and awarded at a later date.

Scherzinger Termite and Pest Control 10557 Medallion Drive Cincinnati, Ohio 45241	\$715.00 per month
Rose Pest Solutions 7924 Jessies Way-D Hamilton, Ohio 45011	\$1,159.00 per quarter \$188.00 per month for Detention Center

March 9, 2026

IN THE MATTER TO APPOINT BOARD MEMBER – DEVELOPMENTAL DISABILITIES

Motion moved by Mr. Woodruff to appoint Bradley Cannon Jr., Aberdeen, Ohio, to the Board of Developmental Disabilities to serve a full term, ending 12/31/2029. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 9th day of March, 2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

3/5/2026

Commissioners Barry Woodruff and Tony Applegate attended a Land Reutilization Corporation Board Meeting.

3/9/2026

Commissioners met with Mark Henriques, E911 Communication Center, for a department update. Commissioners received and reviewed the monthly meal report from the BCSO.

Approval: March 11, 2026


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk

March 9, 2026