

The Board of County Commissioners, Brown County, Ohio, met in regular session this 2nd day of February, 2026 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$110,000.00 into 1000-1000-52133 *Transfer Out*. Said funds were received as a donation from the Stivers' Estate in 2025 and will be used to establish funding to the new Parks and Recreation Fund. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 1000-1000-52133 *Transfer Out* in the amount of \$110,000.00 into 2026-1000-40547 *Parks and Recreation Transfer In*. Said funds were received as a donation from the Stivers' Estate and will be used to establish funding to the new Parks and Recreation Fund. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$250,000.00 into 1000-1000-52133 *Transfer Out*. Said funds were received as payment from Alternative Energy Receipts, also known as Solar Farm PILOT payments. A portion of this additional \$2,000 per megawatt multiplied by the nameplate capacity of any alternative energy project in Brown County will be used to establish funding to the new Parks and Recreation Fund. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 1000-1000-52133 *Transfer Out* in the amount of \$250,000.00 into 2026-1000-40547 *Parks and Recreation Transfer In*. Said funds are a portion of the revenue received from PILOT from solar farms in Brown County. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PERSONNEL – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to hire Mark Henriques as the Director of the Brown County E911 Communication Center, effective February 9, 2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – JFS

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Ellis.

RESOLUTION NO. 02022026-1

ASSIGNING AUTHORITY TO THE DIRECTOR OF JOB AND FAMILY SERVICES TO ACT AS THE BROWN COUNTY BOARD OF COUNTY COMMISSIONERS' DESIGNEE FOR APPROVING INTER-COUNTY ADJUSTMENTS OF ALLOCATED FUNDS

The Board of County Commissioners of Brown County, Ohio, met on the 2nd day of February, 2026, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

- Tony Applegate, President
- Barry Woodruff, Member
- Gordon Ellis, Member

February 2, 2026

The following resolution was presented by Mr. Woodruff, who moved its adoption, and seconded by Mr. Ellis.

WHEREAS, Ohio Administrative Code Section 5101:9-6-82 provides for the inter-county adjustment of any state or federal county family services agency allocation; and

WHEREAS, Counties have requested such adjustments to best meet the needs of their constituents, due to the limited allowable uses of each fund and the nuances of the random moment sampling process on a county's funding stream; and

WHEREAS, Any unspent allocations within a county at the end of the fiscal year revert back to the state for use by the State Department of Job and Family Services; and

WHEREAS, A county family services agency must make such inter-county adjustment requests to the Ohio Department of Job and Family Services, and include with such request a resolution authorizing such from that county's board of county commissioners; and

WHEREAS, the Board of Commissioners deems the Director to be the most appropriate knowledgeable designee to evaluate, request, and execute such inter-county adjustment agreements of Brown County, Ohio; and

WHEREAS, in accordance with Ohio Administrative Code Section 5101:9-6-82 (F)(3)(a), a board of county commissioners may pass a resolution assigning authority to the director of the county family service agency to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a specific period of time;

THEREFORE, BE IT RESOLVED: by the Board of Commissioners of Brown County, Ohio, authority is assigned to Sheri Tabor, Director, to serve as the Brown County Board of Commissioners' designee, and thereby grants Sheri Tabor the authority to sign inter-county adjustment agreements on behalf of the Brown County until December 31, 2026;

Upon call of the roll:

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – PURCHASE OF MOTOR VEHICLE

Motion moved by Mr. Ellis to adopt the following resolution. Second: Mr. Woodruff.

**RESOLUTION NO. 02022026-2
PURCHASE OF MOTOR VEHICLE
BROWN COUNTY SHERIFF'S OFFICE
O.R.C. § 307.41**

The Board of County Commissioners of Brown County, Ohio, met on the 2nd day of February 2026, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

- Tony Applegate, President
- Barry Woodruff, Member
- Gordon Ellis, Member

The following resolution was presented by Mr. Ellis, who moved its adoption, and seconded by Mr. Woodruff.

February 2, 2026

WHEREAS, the Brown County Board of Commissioners finds the Brown County Sheriff's Office, located at 755 Mount Orab Pike, Georgetown Ohio 45121, is in need of two cruisers;

WHEREAS, the Board finds the Sheriff has requested to purchase two new vehicles, to replace aging cruisers;

WHEREAS, the Board will pay \$40,535.00 for each 2026 Dodge Durango;

WHEREAS, the Board agrees to purchase said cruisers from Mt. Orab Ford, 200 Gabbard Way, Mt. Orab 45154;

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Brown County, Ohio, that on the above findings hereby approves the purchase of two new law enforcement cruisers;

Upon call of the roll:

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO APPROVE REPLAT – LAKE LORELEI RESORT LOT 1380 & Lot 1381

Motion moved by Mr. Woodruff to approve the Lake Lorelei Resort Lot 1380 and Lot 1381 replat. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – LEVY RENEWAL – BOARD OF DEVELOPMENTAL DISABILITIES

Motion moved by Mr. Ellis to adopt the following resolution. Second: Mr. Woodruff.

**BOARD OF COMMISSIONERS
BROWN COUNTY, OHIO
RESOLUTION 02022026-3**

The Board of Commissioners of Brown County, Ohio, met in regular session on the 2nd day of February, 2026 at the offices of Brown County with the following members present:

Mr. Woodruff Mr. Ellis Mr. Applegate

Mr. Ellis introduced the following resolution and moved for its passage:

**RESOLUTION TO PROCEED WITH ELECTION ON THE QUESTION OF AN
ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION
(ORC 5705.03, 5705.222, and 5705.25)**

WHEREAS, on January 28, 2026, this Board passed a resolution declaring the necessity of levying an additional tax in excess of the ten-mill limitation, at a rate not exceeding 1.5 mills for each one-dollar of taxable value, for the operation of community programs and services authorized by county boards of developmental disabilities, for the acquisition, construction, renovation, financing, maintenance, and operation of developmental disabilities facilities, or for both of such purposes; and,

WHEREAS, the Brown County Auditor has certified to this Board that the dollar amount of tax revenue for such additional tax, if approved by the electors, would generate \$2,137,410 during the first year of collection based on the current total taxable value of \$1,424,940,142, which amounts to \$53 for each \$100,000 of the county auditor's market value;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Brown County, Ohio, two-thirds of all members elected thereto concurring, that:

Section 1: The Board desires to proceed with the submission of the question of the additional tax at a rate not to exceed 1.5 mills for each dollar of taxable value, which equates to \$53 per \$100,000 of auditor's market value, to the electors of the county to support developmentally disabled services and programs as authorized by RC 5705.222.

Section 2: The question of the additional tax levy shall be submitted to the electors of the entire territory of the county at an election held therein on May 5, 2026.

February 2, 2026

Section 3: The form of the ballot to be used at said election shall be substantially as follows:

An additional tax for the benefit of Brown County for the operation of community programs and services authorized by county boards of developmental disabilities, for the acquisition, construction, financing, maintenance, and operation of developmental disabilities facilities, or for both of such purpose, that the county auditor estimates will collect \$2,137,410 annually, at a rate not exceeding 1.5 Mills for each \$1 of taxable value, which amounts to \$53 for each \$100,000 of the county auditor's market value, for ten (10) years, commencing in 2026, first due in 2027.

	FOR THE LEVY
	AGAINST THE LEVY

Section 4: The clerk of the board is hereby directed to certify, not later than 10 days after the passage of this Resolution, to the Brown County Board of Elections a copy of the January 28, 2026 Resolution of Necessity, a copy of the County Auditor's Certification, and a copy of this Resolution.

Section 5: It is hereby found and determined that all formal actions of this Board concerning and related to the passage of this Resolution were adopted in an open meeting of this Board in compliance with all legal requirements, including ORC 121.22.

Mr. Woodruff seconded the motion and, after discussion, a roll call vote was taken, and the results were:

Ayes: Mr. Woodruff, Ellis, Applegate

Nays: _____

The Resolution passed. BOARD OF COMMISSIONERS
BROWN COUNTY, OHIO

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

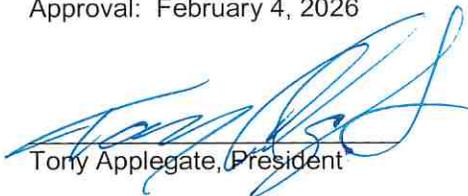
Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 2nd day of February, 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

2/2/2026

Commissioner Tony Applegate administered an Oath of Office to Deputy Dog Warden, Kaycee Hopkins. In attendance: Mackenize Reardon, Deputy Dog Warden, and Ashley Perry, Chief Dog Warden.

Approval: February 4, 2026


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk

February 2, 2026