

The Board of County Commissioners, Brown County, Ohio, met in regular session this 28th day of January, 2026 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$0
BOE	\$2,829.08
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$1,673.00
COMMON PLEAS	\$0
CORONER	\$0
CSEA	\$0
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$1,747.18
EMA	\$0
ENGINEER HWY	\$981,180.00
ENGINEER OFFICE	\$0
ENGINEER SEWER & WATER	\$0
JFS	\$10,098.48
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$0
MAINTENANCE	\$23,546.48
MUNICIPAL	\$1,688.40
PROSECUTOR	\$955.86
RECORDER	\$47.50
SHERIFF	\$23,569.69
TITLE	\$26.50
TREASURER	\$4,258.01
GRAND TOTAL	\$1,051,620.18

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – E911 COMMUNICATION CENTER

Motion moved by Mr. Woodruff to approve the request of Elizabeth Felts, Administrative Assistant, for a supplemental appropriation of unappropriated funds from 2302 *Enhanced 911 Surcharge Fund* in the amount of \$35,203.91 into 2302-2001-52118 *E911 Contract Services*. Said funds are needed to correct payment that was issued to a vendor who changed their name but did not report this information, as a result the check was not cashed in 2025 and will need to be paid in 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – E911 COMMUNICATION CENTER

Motion moved by Mr. Ellis to approve the request of Elizabeth Felts, Administrative Assistant, for a supplemental appropriation of unappropriated funds from 2302 *Enhanced 911 Surcharge Fund* in the amount of \$3,023.00 into 2302-2001-52118 *E911 Contract Services*. Said funds will be used for APCO membership fees. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – E911 COMMUNICATION CENTER

Motion moved by Mr. Woodruff to approve the request of Elizabeth Felts, Administrative Assistant, for a supplemental appropriation of unappropriated funds from 2302 *Enhanced 911 Surcharge Fund* in the amount of \$44,006.15 into 2302-2001-52112 *E911 Equipment*. Said funds will be used to fund the first installment of the Frontier Ohio Hosted VESTA Project. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

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IN THE MATTER TO APPROVE REPLAT – UNINCORPORATED VILLAGE OF MACON LOT 12

Motion moved by Mr. Ellis to approve the unincorporated Village of Macon Lot 12 replat. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECORD – DOG LICENSE

Motion moved by Mr. Woodruff to change the purchase deadline for dog licensing from Saturday, January 31, 2026 to Monday, February 2, 2026, to better accommodate residents who need to purchase dog licenses. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADOPT A PUBLIC MEETING POLICY

Motion moved by Mr. Ellis to adopt the Brown County Board of Commissioners' Public Meeting Policy to establish guidelines for documentation, public participation, and the use of audio-visual equipment. See complete policy on file. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – NECESSITY FOR LEVYING TAX EXCEEDING TEN-MILL LIMITATION – BOARD OF DEVELOPMENTAL DISABILITIES

Motion moved by Mr. Ellis to adopt the following resolution. Second: Mr. Woodruff.

RESOLUTION 01282026-1

RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION (ORC 5705.03, 5705.222, and 5705.25)

The Board of County Commissioners of Brown County, Ohio, met on the 28th day of January, 2026, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

- Tony Applegate
- Barry L. Woodruff
- Gordon Ellis

The following resolution was presented by Mr. Ellis who moved its adoption, and seconded by Mr. Woodruff.

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the Brown County Board of Developmental Disabilities, Ohio (the "DD Board"); and

WHEREAS, the DD Board passed a resolution, dated January 21, 2026, requesting this Board to seek voter approval of an additional tax levy for the operation of community programs and services authorized by county boards of developmental disabilities, for the acquisition, construction, renovation, financing, maintenance, and operation of developmental disabilities facilities, or for both of such purposes; and

WHEREAS, a resolution declaring the necessity of levying an Additional Tax outside the ten-mill limitation must be adopted and certified to the County Auditor and must request that the County Auditor certify to this Commission the total current tax valuation of the County, the

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

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dollar amount of revenue that would be generated by the Additional Tax, and the cost of the levy expressed in dollars per \$100,000 of County Auditor's market value;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Brown County, Ohio, two-thirds of all members elected thereto concurring, that:

Section 1: It is necessary to levy an Additional Tax in excess of the ten-mill limitation at a rate not exceeding 1.5 mills for each one-dollar of taxable value for the purpose set forth in RC 5705.222, for the operation of community programs and services authorized by county boards of developmental disabilities, for the acquisition, construction, renovation, financing, maintenance, and operation of developmental disabilities facilities, or for both of such purposes.

Section 2: The question of such Additional Tax levy shall be submitted to the electors of the entire territory of the County at an election to be held therein on May 5, 2026.

Section 3: If approved by a majority of the electors voting thereon, the Additional Tax shall be levied against the entire territory of the County and placed upon the TY2026 tax list, first collected in CY2027, for a period of ten (10) years.

Section 4: The territory of the taxing authority of Brown County lies solely within the geographic boundary of Brown County.

Section 5: The Clerk of the Board is hereby authorized and directed to certify a copy of this Resolution to the Brown County Auditor. This Board hereby requests that the Brown County Auditor certify to this Board the total current tax valuation of the County, the dollar amount of revenue that would be generated by the Additional Tax levy if approved by the electors, and the cost of the levy per \$100,000 of County Auditor's market value.

Section 6: It is hereby found and determined that all formal actions of this Board concerning and related to the passage of this Resolution were adopted in an open meeting of this Board in compliance with all legal requirements, including ORC 121.22.

Upon call of the roll:

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 28th day of January, 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

1/22/2026

Commissioner Gordon Ellis attended the Southern Ohio Buckeye Safety Council meeting, ABCAP. Commissioner Barry Woodruff attended an OVRDC Executive Committee Meeting, Waverly.

1/27/2026

Commissioner Tony Applegate attended a Special Meeting of the Village of Mt. Orab, Western Brown Middle School.

1/28/2026

Commissioners met with Sheri Tabor, JFS, for a department update. Commissioners met with Sheriff Hodges to discuss maintenance repairs at the Detention Center.

Approval: February 2, 2026


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk

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