

The Board of County Commissioners, Brown County, Ohio, met in regular session this 14th day of January, 2026 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COMMON PLEAS COURT

Motion moved by Mr. Woodruff to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2355 *Common Pleas Special Works* in the amount of \$17,500.00 into the following accounts:

2355-3000-52110 *Common Pleas Supplies* in the amount of \$7,500.00
2355-3000-52116 *Common Pleas Other Expenses* in the amount of \$10,000.00

The fund was not assigned to the Court in the VIP Analytics software at the time the FY 2026 budget was adopted. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COMMON PLEAS COURT

Motion moved by Mr. Ellis to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2353 *Common Pleas Mediation* in the amount of \$20,000.00 into the following accounts:

2353-3000-52116 *Common Pleas Other Expenses* in the amount of \$10,000.00
2353-3000-52118 *Common Pleas Contract Services* in the amount of \$10,000.00

The fund was not assigned to the Court in the VIP Analytics software at the time the FY 2026 budget was adopted. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COMMON PLEAS COURT

Motion moved by Mr. Woodruff to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2354 *Common Pleas Magistrate's IV-D* in the amount of \$5,000.00 into 2354-3000-52116 *Common Pleas Other Expenses*. The fund was not assigned to the Court in the VIP Analytics software at the time the FY 2026 budget was adopted. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – MUNICIPAL COURT

Motion moved by Mr. Ellis to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2426 *Municipal Court JR/G* in the amount of \$1,100.00 into 2426-3003-51124 *JR/G – BCMC Health Insurance*. Said funds are needed to pay health insurance. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – MUNICIPAL COURT

Motion moved by Mr. Woodruff to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2422 *Municipal Court Special Projects* in the amount of \$5,000.00 into 2422-3003-51124 *Municipal Special Projects Health Insurance*. Said funds are needed to pay health insurance. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – JFS

Motion moved by Mr. Ellis to approve the request of Sheri Tabor, JFS Director, for a transfer of funds from 1000-5000-54165 *JFS Mandated Share Match* in the amount of \$74,272.00 into 2550-5000-40547 *Transfer In*. Said funds are the county's mandated share for SFY2026. Second Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

January 14, 2026

IN THE MATTER OF RESOLUTION – RIPLEY ROAD BRIDGE IMPROVEMENTS

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Ellis.

(Resolution/Ordinance No. 11202024-1)

PID No. 109440

FINAL RESOLUTION

The following Final Resolution enacted by the Board of County Commissioners, County of Brown, Ohio, hereinafter referred to as the Legislative Authority/Local Public Agency or "LPA", in the matter of the stated described project.

WHEREAS, on **20th day of November 2024**, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

The project consists of improvements to Ripley Road (C.R. 62) with the replacement of Bridge No. SFN 0833533 over Red Oak Creek with two span prestressed concrete I-beams with reinforced concrete deck on semi-integral abutments, including pavement planing, asphalt concrete surfacing, twin steel tube railing, signing, and pavement markings, lying within Brown County; and

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The County agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement, less the amount of Federal-Aid funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U.S. Department of Transportation.

The share of the cost of the LPA is now estimated in the amount of **One Million One Hundred Forty-Eight Thousand One Hundred Eighty and - - - 00/100 Dollars, (\$1,481,180.00) LESS OPWC** in the amount of **Five Hundred Thousand and - - - 00/100 Dollars, (\$500,000.00)** leaving a balance of **Nine Hundred Eighty-One Thousand One Hundred Eighty and - - - 00/100 Dollars, (\$981,180.00)**, but said estimated amount is to be adjusted in order that the LPA's ultimate share of said improvement shall correspond with said percentages of actual costs when said actual costs are determined; and

WHEREAS, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above described highway and has transmitted copies of the same to this legislative authority; and

WHEREAS, The LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.

NOW, THEREFORE, be it resolved:

- I. That the estimated sum, of **One Million One Hundred Forty-Eight Thousand One Hundred Eighty and - - - 00/100 Dollars, (\$1,481,180.00) LESS OPWC** in the amount of **Five Hundred Thousand and - - - 00/100 Dollars, (\$500,000.00)** leaving a balance of **Nine Hundred Eighty-One Thousand One Hundred Eighty and - - - 00/100 Dollars, (\$981,180.00)** is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. We hereby agree to assume in the first instance, the share of the cost and expense over and above the amount to be paid from **Federal funds**.
- II. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.
- III. That the LPA enter into a contract with the State, and that the **County Engineer** be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project.
- IV. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

January 14, 2026

IN THE MATTER TO ENTER CONTRACT – RIPLEY ROAD BRIDGE REPLACEMENT

Motion moved by Mr. Ellis to enter contract with the State of Ohio, Department of Transportation, 1980 West Broad Street, Columbus, Ohio 43223, to establish the responsibilities for the administration of the improvements to Ripley Road Bridge replacement, the county agrees to pay the state its share of the total estimated cost of \$1,481,180.00 less the OPWC amount of \$500,00.00 leaving a balance of \$981,180.00, the county agrees to assume 100% of the entire cost of the improvement, less the amount of Federal-Aid funds set aside by the state for financing of this improvement from funds allocated by the Federal Highway Administration, U.S. Department of Transportation. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER CONTRACT – OLD STATE ROAD BRIDGE

Motion moved by Mr. Woodruff to enter contract with Cooper's Excavating, LLC, 7251 Bethlehem Road, Winchester, Ohio 45697, for the Old State Road Bridge project, commencing June 1, 2026 and terminating August 30, 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF AGREEMENT – JUVENILE COURT – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to enter into a Multi-County Contract Amendment #19 with the Clermont/Multi-County Juvenile Detention Center for housing juveniles effective March 1, 2026 thru February 28, 2027. Per Amended Agreement #4 Brown County shall be allotted 2 beds at a per diem rate of \$125.00, excess over 2 beds shall be paid at \$135.00 per diem/per bed, all other provisions remain as agreed to in the original contract. (See complete contract on file). Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$4,718.68
BOE	\$200.00
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$55,334.29
COMMON PLEAS	\$945.20
CORONER	\$4,872.16
CSEA	\$0
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$8,285.50
EMA	\$458.97
ENGINEER HWY	\$887.66
ENGINEER OFFICE	\$5,161.60
ENGINEER SEWER & WATER	\$1,260.00
JFS	\$338,310.39
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$0
MAINTENANCE	\$1,730.65
MUNICIPAL	\$0
PROSECUTOR	\$50,264.33
RECORDER	\$0
SHERIFF	\$14,782.56
TITLE	\$12,357.15
TREASURER	\$1,301.51
GRAND TOTAL	\$500,870.65

Commissioner, Tony Applegate, exited the meeting at 10:35 a.m.

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 14th day of January, 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, absent

1/14/2026

Commissioner, Tony Applegate, attended the ABCAP Foundation meeting, Murphin Ridge Inn.

Commissioners, Barry Woodruff and Gordon Ellis, met with Juvenile Court Staff: Charles Ashmore, Ryan Gallenstein, Andy Baughey, Jerry Underwood, and Workforce Development Board Staff: Crystal Keaton and Dwayne Alexander, to discuss the court's request for building space for an alternative Juvenile Court program and the Workforce Development Board's potential contribution.

Approval: January 21, 2026



Tony Applegate, President



Gordon Ellis, Member



Barry Woodruff, Member



Sarah Beath, County Administrator