The Board of County Commissioners, Brown County, Ohio, met in regular session this 16th day of November, 2026, with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator, and Charlene Fithen, Clerk

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

Frank Fussnecker was in attendance and had no public comment.

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – ENGINEER

Motion moved by Mr. Ellis to approve the request of Todd Cluxton, Engineer, for a supplemental appropriation of unappropriated funds from 2521 *Auto & Gas Fund* in the amount of $60,000.00 into 2521-4003-52110 *Engineer Materials and Supplies*. Said funds will be used for repairs. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Keller, Assistant Clerk, for a supplemental appropriation of unappropriated funds from 2007 *Wellness/CEBCO Grant* in the amount of $894.37 into 2007-1000-53310 *Wellness/CEBCO Grant Expenditure*. Said funds are to be used for wellness expenditures for the remainder of the year. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Keller, Assistant Clerk, for an appropriation change to decrease 1000-1000-52112 *Equipment* in the amount of $7,000.00 and increase 1000-8007-52110 *Maintenance Supplies* in the amount of $7,000.00. Said funds will be used to cover maintenance supplies for the remainder of the year. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 1000 *CGF* in the amount of $100,000.00 into 1000-1000-52133 *CGF Transfer Out.* Said funds were committed to the Juvenile Court as the county's contribution to the court's building addition, the Restorative Behavioral Center. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 1000-1000-52133 *CGF Transfer Out* in the amount of $100,000.00 into 2463-3004-40553 *Building Addition Revenue*. Said funds are the county's full contribution to Juvenile Court's building addition known as the Restorative Behavioral Center. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Keller, Assistant Clerk, for a supplemental appropriation of unappropriated funds from 2007 *Wellness/CEBCO Grant Fund* in the amount of $300.00 into 2007-1000-53012 *Wellness Grant Transfer Out.* Said funds are to be used for the Veterans Services Thanksgiving Food Drive winners. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Keller, Assistant Clerk, for a transfer of funds from 2007-1000-53012 *Wellness Grant Transfer Out* in the amount of $750.00 into 6208-9998-40547 *Health Insurance Premiums Transfer In.* Said funds are to be used for the Veterans Services Thanksgiving Food Drive winners. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF ELECTIONS

Motion moved by Mr. Woodruff to approve the request of Bethany Phillips, Deputy Director, for an appropriation change to decrease 1000-1004-52123 *BOE Contract Ser-Pollworkers* in the amount of $10,000.00 and increase 1000-1004-52118 *BOE Contract Services* in the amount of $10,000.00. Said funds will help cover the cost of security at the polls and final election costs for this election cycle. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROBATE JUVENILE COURT

Motion moved by Mr. Ellis to approve the request of Ryan Gallenstein, Chief Financial Officer, for a supplemental appropriation of unappropriated funds from 2570 *Child Support Enforcement Agency* into the following accounts:

2570-5001-51111 *CSEA Salary/Hourly* in the amount of $82,000.00
2570-5001-51118 *CSEA PERS* in the amount of $10,000.00
2570-5001-51119 *CSEA Medicare* in the amount of $500.00 Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – PROBATE JUVENILE COURT

Motion moved by Mr. Woodruff to approve the request of Ryan Gallenstein, Chief Financial Officer, for an appropriation change to decrease 1000-3004-52115 *Juvenile Advertising & Printing* in the amount of $600.00 and increase 1000-3004-51119 *Juvenile Medicare* in the amount of $600.00. Said funds are to cover the cost of Medicare for November and December 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECESS

Motion moved by Mr. Ellis to recess the meeting at 9:45 a.m. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECONVENE

Motion moved by Mr. Woodruff to reconvene the meeting at 10:00 a.m. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF BID OPENING – 2027 AGGREGATE – ENGINEER

A bid opening was held this day in the office of the Brown County Board of Commissioners at 10:00 A.M. for the 2027 Aggregate. The following 1 bid was received timely and will be forwarded to the Brown County Engineer for review and awarded at a later date.

Heidelberg Materials $333,350.00
13526 Overstake Rd.
Winchester, Ohio 45697

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 16th day of November, 2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

11/12/26
Commissioners attended the monthly Solid Waste Authority Board Meeting.

Approval: November 18, 2026

Tony Applegate, President

Gordon Ellis, Member

Barry Woodruff, Member

Charlene Fithen, Clerk