

The Board of County Commissioners, Brown County, Ohio, met in regular session this 23rd day of September, 2026, with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator, and Charlene Fithen, Clerk

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

Nick Owens, Mike Irwin, and Chris Hallameyer were in attendance but had no comment. Delany Bolton, Geenex, introduced herself to the group.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$0
BOE	\$1,870.74
BUILDING DEPT	\$365.47
CLERK OF COURTS	\$0
COMMISSIONERS	\$1,079.44
COMMON PLEAS	\$6,562.99
CORONER	\$1,700.00
CSEA	\$841.80
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$1,019.34
ECONOMIC DEVELOPMENT	\$0
EMA	\$0
ENGINEER HWY	\$7,467.95
ENGINEER OFFICE	\$230.49
ENGINEER SEWER & WATER	\$0
JFS	\$91,918.51
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$1,670.17
MAINTENANCE	\$5,624.87
MUNICIPAL	\$0
PROSECUTOR	\$0
RECORDER	\$0
SHERIFF	\$17,227.57
TITLE	\$459.00
TREASURER	\$0
GRAND TOTAL	\$138,038.34

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Keller, Assistant Clerk, for a transfer of funds from 2007-1000-53012 *Wellness Grant Transfer Out* in the amount of \$200.00 into 6208-9998-40547 *Health Insurance Premiums Transfer In*. Said funds will be used for the four Walk with a Doc insurance premium winners. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – CLERK OF COURTS

Motion moved by Mr. Ellis to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2400 *Certificate of Title ADM Fund* in the amount of \$2,500.00 into 2400-3002-51124 *Title Health Insurance*. Said funds will be used to pay Title employee insurance for the remainder of the year. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION AUTHORIZING TODD CLUXTON, BROWN COUNTY ENGINEER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Ellis.

AUTHORIZING LEGISLATION

RESOLUTION

09232026-1

A RESOLUTION AUTHORIZING **TODD CLUXTON, BROWN COUNTY ENGINEER**, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, **Brown County** is planning to make capital improvements to **Ellis Run Road Bridge**, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by **Brown County Commisssioners**:

Section 1: **Todd Cluxton, Brown County Engineer**, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: **Tony Applegate, Chairman, Brown County Commissioners**, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER CONTRACT – PROFESSIONAL INFORMATION TECHNOLOGY SERVICES

Motion moved by Mr. Ellis to enter contract with Jeremy Davis DBA 1011 Technology, 19 W. Main Street, Russellville, Ohio 45168, for professional information technology services for the Board and various county offices of the Brown County Elected Officials, further described as consulting, routine maintenance, evaluation of processes and/or equipment, and troubleshooting at a rate of \$169.00 per hour during normal business hours and \$253.50 per hour for duties performed outside of normal business hours. See complete agreement on file. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECESS

Motion moved by Mr. Woodruff to recess the meeting at 9:22 a.m. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECONVENE

Motion moved by Mr. Ellis to reconvene the meeting at 9:28 a.m. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

September 23, 2026

IN THE MATTER TO ENTER EXECUTIVE SESSION

Motion moved by Mr. Woodruff to enter executive session at 9:30 a.m. to consider the purchase of property for a public purpose, per ORC § 121.22 (G)(2). In attendance: Sarah Beath, County Administrator, Charlene Fithen, Clerk, and Rebecca Varney. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Commissioners exited Executive Session at 9:43 a.m.

IN THE MATTER TO PURCHASE LAND

Motion moved by Mr. Ellis to approve the purchase of land on Grant Avenue in Georgetown, Ohio, for the purpose of construction of a public parking lot and to allow Mr. Applegate, Board President, to sign all documents for this purchase. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 23rd day of September, 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

09/21/26
Commissioner Gordon Ellis attended the Board of Revision meeting.

Approval: September 28, 2026



Tony Applegate, President



Gordon Ellis, Member



Barry Woodruff, Member



Charlene Fithen, Clerk