

The Board of County Commissioners, Brown County, Ohio, met in regular session this 2nd day of September, 2026, with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator, and Charlene Fithen, Clerk

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

Nick Owens and Dustin Faul were in attendance but had no comment.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$4,807.15
BOE	\$1,151.52
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$38,867.36
COMMON PLEAS	\$6,287.67
CORONER	\$54.10
CSEA	\$2,805.27
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$4,179.78
ECONOMIC DEVELOPMENT	\$0
EMA	\$284.24
ENGINEER HWY	\$176,293.60
ENGINEER OFFICE	\$637.50
ENGINEER SEWER & WATER	\$168.94
JFS	\$34,963.05
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$8,471.95
MAINTENANCE	\$20,324.72
MUNICIPAL	\$365.60
PROSECUTOR	\$0
RECORDER	\$5,717.48
SHERIFF	\$41,633.29
TITLE	\$647.19
TREASURER	\$22,279.38
GRAND TOTAL	\$369,939.79

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COMMON PLEAS COURT

Motion moved by Mr. Woodruff to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2356 *TCAP Grant* in the amount of \$12,000.00 into 2356-3000-51124 *TCAP Grant Health Insurance*. Said funds are needed to pay health insurance for the remainder of the year. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – E911 COMMUNICATION CENTER

Motion moved by Mr. Ellis to approve the request of Elizabeth Felts, Administrative Assistant, for a supplemental appropriation of unappropriated funds from 2300 *E-911* in the amount of \$67,274.98 into 2300-2001-52112 *911 Equipment*. Said funds will be used to purchase a new CAD Server. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – SHERIFF

Motion moved by Mr. Woodruff to approve the request of Rita Henize, BCSO, for an appropriation change to decrease 1000-2000-52276 *Detention Center Contract Services* in the amount of \$25,000.00 and increase 1000-2000-52113 *Sheriff Contract Repair Services*. Said funds will be used for vehicle repairs. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO APPROVE REPLAT – LOT 4015 – LAKE WAYNOKA RESORT DEVELOPMENT

Motion moved by Mr. Ellis to approve the replat of PPN: 16-028848-0000 Lot 4015 in the Lake Waynoka Resort Development. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PROCLAMATION – SUICIDE PREVENTION PROCLAMATION

Motion moved by Mr. Ellis to adopt the following Proclamation. In attendance: Kelle Winkle, ACRMC. Second: Mr. Woodruff.

Proclamation: Designating September as Suicide Prevention & Awareness Month in Brown County

WHEREAS, more than 49,000 people die by suicide each year in the United States; and

WHEREAS, 132 suicides are completed daily and each one directly impacts an estimated 100 additional people, including friends, family, social media connections and neighbors, we can reasonably assume everyone has been affected by suicide;

WHEREAS, early intervention and access to quality care are crucial for preventing suicides and managing mental health conditions;

WHEREAS, Brown County publicly places its full support behind those who work in the field of mental health, education, and law enforcement; and

WHEREAS, we encourage all residents to take time to understand mental health through education and recognize that we need to take care of our mental health while we take care of each other.

NOW, THEREFORE, BE IT RESOLVED, we the Brown County Commissioners, do hereby proclaim September 2026 as “Suicide Prevention & Awareness Month” in Brown County.

We encourage all residents of Brown County to:

- **Educate themselves and others** about mental health conditions, suicide risks, treatment options, and available resources.
- **Challenge stigma** by speaking respectfully and inclusively about mental health.
- **Seek help** if they are struggling with their mental health and encourage others to do the same.
- **Support organizations** that provide mental health services and advocacy.
- **Create safe and supportive environments** for open conversations about mental health.
- Together, we can create a community where everyone feels empowered to prioritize their mental well-being and seek help when needed.

BOARD OF COUNTY COMMISSIONERS

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF BID OPENING – SNOW REMOVAL SERVICES – BOARD OF COMMISSIONERS

A bid opening was held this day in the office of the Brown County Board of Commissioners at 9:30 A.M. for snow removal services. The following 2 bids were received timely and will be reviewed and awarded at a later date.

Big Yeti Greens	\$170 per operator/hour
5072 Schwallie Road	or \$12,500 season min.
Ripley, Ohio 45167	

American Pro Seal, LLC	\$4,050.00 per snow event
5092 Pisgah Hill Road	
Ripley, Ohio 45167	

IN THE MATTER TO ENTER AGREEMENT – SOUTHERN HILLS CTC – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to enter into the Ohio Opioid Settlement Abatement Grant Agreement with Southern Hills CTC for program funds of \$15,000.00, to apply towards the preventative Drug Free Club program. Funds will cover the program for the 2026-2027 school year. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECESS

Motion moved by Mr. Ellis to recess the meeting at 11:50 a.m. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

September 2, 2026

IN THE MATTER TO RECONVENE

Motion moved by Mr. Woodruff to reconvene the meeting at 1:20 p.m. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER EXECUTIVE SESSION

Motion moved by Mr. Woodruff to enter executive session at 2:50 p.m. to discuss personnel matters, per ORC § 121.22 (G)(1). In attendance: Sarah Beath, County Administrator. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Commissioners exited Executive Session at 3:45 p.m.

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 2nd day of September, 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

09/02/26
Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer.
Commissioners reviewed the monthly inmate transport report from the BCSO.
Commissioners met with Ali Redmond, Tobias Cahall, and Cathy Blevins to review the CORSA appraisal.
Commissioners met with Sue McKinley to present her with the Volunteer of the Year award.
Commissioners met with Thomas Poor, Randy Latham, and Tom Swope to discuss the airport.

Approval: September 9, 2026

Absent

Tony Applegate, President

Gordon Ellis

Gordon Ellis, Member

Barry Woodruff

Barry Woodruff, Member

Charlene Fithen

Charlene Fithen, Clerk