

The Board of County Commissioners, Brown County, Ohio, met in regular session this 26th day of August, 2026, with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member

In attendance: Sarah Beath, County Administrator, and Charlene Fithen, Clerk

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading.
Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

PUBLIC COMMENTS

Nick Owens was in attendance but had no comment.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

DEPT	EXPENDITURE
AUDITOR	\$781.70
BOE	\$8,393.38
BUILDING DEPT	\$8,145.94
CLERK OF COURTS	\$0
COMMISSIONERS	\$248.90
COMMON PLEAS	\$1,454.53
CORONER	\$12,255.00
CSEA	\$79,419.28
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$0
ECONOMIC DEVELOPMENT	\$0
EMA	\$0
ENGINEER HWY	\$119.42
ENGINEER OFFICE	\$587.21
ENGINEER SEWER & WATER	\$0
JFS	\$124,435.92
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$14,881.36
MAINTENANCE	\$7,228.80
MUNICIPAL	\$0
PROSECUTOR	\$1,189.09
RECORDER	\$0
SHERIFF	\$5,470.86
TITLE	\$5,960.05
TREASURER	\$0
GRAND TOTAL	\$270,571.44

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Keller, Assistant Clerk, for an appropriation change to decrease 1000-1000-52112 *Equipment* in the amount of \$20,000.00 and increase 1000-1000-52111 *Postage*. Said funds will be used to cover postage costs throughout the remainder of the year. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Woodruff to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 1000 *CGF* in the amount of \$151.26 into 1000-2000-52516 *Detention Center Medical Fees*. Said funds will be used for inmate meds reimbursement from the Board of Health. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – TREASURER

Motion moved by Mr. Woodruff to approve the request of Traci Stamper, Treasurer, for a supplemental appropriation of unappropriated funds from 2040 *Treasurer Dretac* in the amount of \$7,122.06 into 2040-1002-52528 *Land Bank Dretac Expense*. Said funds are needed for the remaining fees for the Brown County Land Reutilization Corp. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

August 26, 2026

IN THE MATTER TO APPROVE REPLAT – CLOVERLICK OVERLOOK SUBDIVISION LOT 8

Motion moved by Mr. Woodruff to approve the PN:03-004088.0108 Cloverlick Overlook Subdivision Lot 8 replat. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF RESOLUTION GRANTING PETITION FOR THE ANNEXATION OF 9.357 ACRES OF LAND INTO THE VILLAGE OF GEORGETOWN

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Ellis.

RESOLUTION # 08262026-1

A RESOLUTION GRANTING PETITION FOR THE ANNEXATION OF
9.357 ACRES OF LAND INTO THE VILLAGE OF GEORGETOWN

WHEREAS, pursuant to Section 709.023 of the Ohio Revised Code, an Annexation petition for the annexation of 9.357 acres of unincorporated land located in Pleasant Township, Brown County, Ohio, into the Incorporated Village of Georgetown, was filed with the Clerk of the Board of Commissioners on July 22, 2026.

WHEREAS, the Board of Brown County Commissioners accepted the petition for filing at their next scheduled meeting on July 27, 2026;

WHEREAS, The Village of Georgetown has consented to the annexation by filing as the Petitioner and executing the Petition;

WHEREAS, Pleasant Township has not filed consent or objection within 25 days of filing of petition;

WHEREAS, proof of the service of the notice of the filing of the petition of annexation upon all necessary landowners, the Trustees of Pleasant Township and the Clerk of the Village of Georgetown within five (5) days of the date of filing;

WHEREAS, copies of First-Class Mail validating notices were mailed to property owners and adjacent property owners, was filed with the Clerk of Board of Commissioners;

WHEREAS, Todd Cluxton, Brown County Engineer, approved the plat maps;

WHEREAS, the Board of Commissioners discussed the evidence presented in regular session August 26, 2026 at approximately 9:15 a.m.;

WHEREAS, the Board of Commissioners have examined the petition and find the same to be proper in all respects; and

WHEREAS, the Brown County Board of County Commissioners met in regular session on this 26th day of August 2026, at the office of said Board, with the following members being present:

Barry Woodruff, Member
Gordon Ellis, Member

Mr. Woodruff moved for adoption of the following resolution:

BE IT HEREBY RESOLVED that the petition for the annexation of 9.357 acres of land located in the unincorporated area of Pleasant Township, Brown County, Ohio, into the Incorporated Village of Georgetown, Ohio, filed with the Clerk of this Board on the 26th day of August, 2026, be and hereby is, adopted.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF PERSONNEL – JFS

Motion moved by Mr. Woodruff to approve the request of Sheri Tabor, JFS, to hire Amber Leach as an Eligibility Referral Specialist, pay range 28 step 9, effective 8/17/26, with a base rate of \$17.89/hr. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER TO ENTER EXECUTIVE SESSION

Motion moved by Mr. Woodruff to enter executive session at 10:30 a.m. to confer with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action, per ORC § 121.22 (G)(3). In attendance: Jeff Stankunas, Attorney, Sarah Beath, County Administrator and Charlene Fithen, Clerk. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

Commissioners exited Executive Session at 10:55 a.m.

August 26, 2026

IN THE MATTER TO AWARD BID AND ENTER CONTRACT – BUILDING ADDITION – PROBATE/JUVENILE

Motion moved by Mr. Woodruff to award bid to Perkins/Carmack Construction, LLC, 6005 Meijer Drive, Milford, Ohio 45150 for the addition to the Juvenile Court building, in the amount of \$257,000.00. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF NOTICE TO PROCEED – BUILDING ADDITION – PROBATE/JUVENILE

Motion moved by Mr. Woodruff to execute the Notice to Proceed for the addition to the Juvenile Court building in accordance with the agreement and complete the work by January 14, 2027. Second: Mr. Ellis.

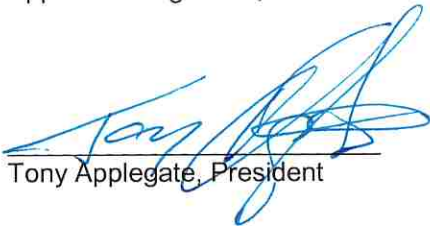
ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 26th day of August, 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

Approval: August 31, 2026



Tony Applegate, President



Gordon Ellis, Member



Barry Woodruff, Member



Charlene Fithen, Clerk

August 26, 2026