

The Board of County Commissioners, Brown County, Ohio, met in regular session this 22<sup>nd</sup> day of July, 2026, with the following members present: Barry L. Woodruff, Member      Gordon Ellis, Member      Tony Applegate, President

In attendance: Sarah Beath, County Administrator, and Charlene Fithen, Clerk

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE:      Mr. Woodruff, yea      Mr. Ellis, yea      Mr. Applegate, yea

PUBLIC COMMENTS

Frank Fussnecker was in attendance to observe county business.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE:      Mr. Woodruff, yea      Mr. Ellis, yea      Mr. Applegate, yea

| DEPT                   | EXPENDITURE         |
|------------------------|---------------------|
| AUDITOR                | \$1,689.89          |
| BOE                    | \$225.61            |
| BUILDING DEPT          | \$19,995.51         |
| CLERK OF COURTS        | \$0                 |
| COMMISSIONERS          | \$180,224.42        |
| COMMON PLEAS           | \$1,679.16          |
| CORONER                | \$3,400.00          |
| CSEA                   | \$266.95            |
| DEVELOPMENT            | \$0                 |
| DOG TAGS               | \$0                 |
| E911                   | \$738.30            |
| ECONOMIC DEVELOPMENT   | \$547.15            |
| EMA                    | \$0                 |
| ENGINEER HWY           | \$621.90            |
| ENGINEER OFFICE        | \$363.84            |
| ENGINEER SEWER & WATER | \$0                 |
| JFS                    | \$3,469.04          |
| JURY COMMISSION        | \$0                 |
| PROBATE/JUVENILE       | \$20,981.53         |
| MAINTENANCE            | \$6,287.50          |
| MUNICIPAL              | \$0                 |
| PROSECUTOR             | \$2,693.38          |
| RECORDER               | \$2,633.00          |
| SHERIFF                | \$22,725.74         |
| TITLE                  | \$1,020.00          |
| TREASURER              | \$0                 |
| GRAND TOTAL            | <u>\$269,562.92</u> |

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 1000-1000-52133 *Transfer Out* in the amount of \$19,250.00 into 2525-4002-40547 *Sewer District Transfer In*. Said funds will be used to pay the annual salary and corresponding salary expenses including Medicare, PERS, and Workers' Compensation for the Sanitary Engineer, Todd Cluxton. Second: Mr. Ellis.

ROLL CALL VOTE:      Mr. Woodruff, yea      Mr. Ellis, yea      Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – VETERANS' SERVICES

Motion moved by Mr. Ellis to approve the request of Tyler Crank, Director, for an appropriation change to the following:

Decrease 1000-8004-52110 *Vet Supplies* in the amount of \$2,749.95  
Increase 1000-8004-52118 *Vet Contract Services* in the amount of \$2,749.95

Decrease 1000-8004-52112 *Vet Equipment* in the amount of \$2,716.02  
Increase 1000-8004-52118 *Vet Contract Services* in the amount of \$2,716.02

Decrease 1000-8004-52116 *Vet Other Expenses* in the amount of \$4,309.58  
Increase 1000-8004-52118 *Vet Contract Services* in the amount of \$4,309.58

Decrease 1000-8004-52141 *Vet Utilities* in the amount of \$2,416.73  
Increase 1000-8004-52118 *Vet Contract Services* in the amount of \$2,416.73      Second: Mr. Woodruff

ROLL CALL VOTE:      Mr. Woodruff, yea      Mr. Ellis, yea      Mr. Applegate, yea

**IN THE MATTER OF APPROPRIATION CHANGE – VETERANS’ SERVICES**

Motion moved by Mr. Woodruff to approve the request of Tyler Crank, Director, for an appropriation change to the following:

Decrease 1000-8004-52181 *Vet Grave Markers* in the amount of \$3,894.23  
Increase 1000-8004-52403 *Vet Outreach* in the amount of \$3,894.23

Decrease 1000-8004-52182 *Vet Memorial Day Expenses* in the amount of \$500.00  
Increase 1000-8004-52403 *Vet Outreach* in the amount of \$500.00      Second: Mr. Ellis

ROLL CALL VOTE:      Mr. Woodruff, yea      Mr. Ellis, yea      Mr. Applegate, yea

**IN THE MATTER OF SATISFACTION OF MORTGAGE – CHIP – DEVELOPMENT**

Motion by Mr. Ellis upon the recommendation of Madison Glenn, Development, to execute a Satisfaction of Mortgage for the CHIP HOME project dated July 5, 2016, recorded July 13, 2016, in Book 460, Pages 1472-1476. The outstanding amount owed on the original CHIP Mortgage has been paid in full. Second by Mr. Woodruff.

ROLL CALL VOTE:      Mr. Woodruff, yea      Mr. Ellis, yea      Mr. Applegate, yea

**IN THE MATTER OF RELEASE OF MORTGAGE – CHIP – DEVELOPMENT**

Motion by Mr. Woodruff upon the recommendation of Madison Glenn, Development, to execute a Release of Mortgage for the CHIP HOME project dated November 21, 2023, and recorded December 6, 2023, in Book 526, Pages 703-707. The CHIP Mortgage has been fully satisfied, forgiven, discharged, and released. Second by Mr. Ellis.

ROLL CALL VOTE:      Mr. Woodruff, yea      Mr. Ellis, yea      Mr. Applegate, yea

Commissioner, Gordon Ellis, exited the meeting at 9:50 a.m.

**LOAN AGREEMENT – VILLAGE OF MOUNT ORAB**

Motion moved by Mr. Woodruff to approve the loan agreement and credit policy upon recommendation of Madison Glenn, Development, for use with the Village of Mount Orab and Brown County Board of Commissioners, to provide a forgivable loan, in the amount of \$250,000.00, to support the Apple Street West Connector Project. Second: Mr. Applegate.

ROLL CALL VOTE:      Mr. Woodruff, yea      Mr. Applegate, yea

**IN THE MATTER OF RESOLUTION FOR AUDITOR’S CERTIFICATE - SENIOR SERVICES LEVY**

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Applegate.

**RESOLUTION No. 07222026-1  
RESOLUTION FOR AUDITOR’S CERTIFICATE**

The Board of Commissioners, Brown County, Ohio, met in regular session on the 22<sup>nd</sup> day of July 2026, at the office of said Board, with the following members present:

TONY APPEGATE  
BARRY WOODRUFF

Mr. Woodruff moved the adoption of the following resolution:

**BOARD OF COMMISSIONERS  
BROWN COUNTY, OHIO**

**RESOLUTION DECLARING THE NECESSITY OF LEVYING A TAX IN EXCESS OF THE TEN-MILL LIMITATION  
FOR PROVIDING OR MAINTAINING SENIOR CITIZENS SERVICES OR FACILITIES AND REQUESTING THE  
COUNTY AUDITOR TO CERTIFY MATTERS IN CONNECTION THEREWITH**

Whereas, this Board of Commissioners, Brown County, Ohio anticipates levying a tax in excess of the ten-mill limitation as described herein;

July 22, 2026

Whereas, pursuant to Section 5705.03 of the Ohio Revised Code, this Board of Commissioners is required to certify to the county auditor a resolution requesting the county auditor to certify certain matters in connection with such a tax levy:

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners, Brown County, Ohio:

SECTION 1. That pursuant to the provisions of Section 5705.19(Y) of the Ohio Revised Code, it is necessary that an additional tax be levied in excess of the ten-mill limitation for the benefit of the Brown County Senior Citizens Council and Adams & Brown Counties Economic Opportunities, Inc. Senior Programs, for the purpose of providing or maintaining senior citizens services or facilities for the elderly citizens of Brown County, Ohio, at a rate not exceeding eight-tenths of a mill for each one dollar of valuation, which amounts to eight cents for each one hundred dollars of valuation, for a five year period of time.

SECTION 2. If passed the funds generated by this levy will be divided as follows:

|                                                                     |     |
|---------------------------------------------------------------------|-----|
| Brown County Senior Citizens Council                                | 60% |
| Adams & Brown Counties Economic Opportunities, Inc. Senior Programs | 40% |

SECTION 3. This shall be a renewal levy.

SECTION 4. That the question of the passage of said tax levy shall be submitted to the electors of this county at an election to be held on November 3, 2026. If approved by the electors, said tax levy shall first be placed upon the 2027 tax list and duplicate, for first collection in January 2028, for the tax period of 2028, 2029, 2030, 2031, and 2032.

SECTION 5. That pursuant to Section 5705.03 of the Ohio Revised Code, the county auditor is hereby requested to certify to this Board of Commissioners the total current tax valuation of this county and the dollar amount of revenue that would be generated by the number of mills specified in Section 1 hereof, and the clerk of this Board of Commissioners be and is hereby directed to certify forthwith a copy of this resolution to the county auditor so that said county auditor may certify such matters in accordance with such Section 5705.03.

SECTION 6. That it is found and determined that all formal actions of this Board of Commissioners concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Commissioners, and that all deliberations of this Board of Commissioners, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this Board of Commissioners adopted in accordance therewith.

Mr. Applegate seconded the motion, and the roll being called upon the question of adoption of the resolution the vote resulted as follows:

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

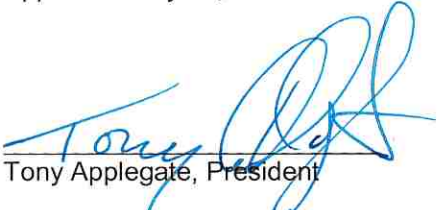
IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 22<sup>th</sup> day of July, 2026. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Applegate, yea

07/22/26  
Commissioners met with Rachel Corboy, Jen Patrick, and Matt Taske, Chamber of Commerce, to provide program updates.  
Commissioners met with Larry Gray and Tammie Keller, Board of DD, to discuss funding.  
Commissioners met with Sue Lang, Brown County Seniors, to discuss the Senior Levy.

Approval: July 27, 2026

  
Tony Applegate, President

  
Charlene Fithen, Clerk

  
Gordon Ellis, Member

  
Barry Woodruff, Member

July 22, 2026