

The Board of County Commissioners, Brown County, Ohio, met in regular session this 27th day of May, 2026, with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator, and Charlene Fithen, Clerk

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

No members of the public were in attendance.

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF’S OFFICE

Motion moved by Mr. Ellis to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$11,000.00 into 1000-2000-52275 *Detention Equipment* and \$10,460.05 into 1000-2000-52112 *Regular Equipment*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

Commissioner Barry Woodruff entered the meeting at 9:08 a.m.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$381.78
BOE	\$0
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$3,279.78
COMMON PLEAS	\$0
CORONER	\$4,507.94
CSEA	\$512.54
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$3,235.33
EMA	\$0
ENGINEER HWY	\$0
ENGINEER OFFICE	\$0
ENGINEER SEWER & WATER	\$0
JFS	\$57,731.44
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$0
MAINTENANCE	\$5,558.08
MUNICIPAL	\$0
PROSECUTOR	\$1,567.59
RECORDER	\$1,880.49
SHERIFF	\$23,237.43
TITLE	\$7,125.56
TREASURER	\$1,191.68
GRAND TOTAL	\$110,209.64

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Keller, Assistant Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$75,000.00 into 1000-1000-52310 *Professional Contract Services*. Said funds will be used for IT expenses and other remaining contract service expenses throughout the year. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

May 27, 2026

IN THE MATTER OF NOTICE TO BIDDERS – 2026 BROWN COUNTY PAVING – ENGINEER

Motion moved by Mr. Woodruff upon the request of Todd Cluxton, Brown County Engineer, to advertise the Notice to Bidders for the 2026 Brown County Paving Project. Second: Mr. Ellis.

NOTICE TO BIDDERS

Sealed bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the Office of the Clerk of the Board in the County Administration Building, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until 9:00 a.m. on June 29, 2026 for:

2026 Brown County Paving

Bidding forms may be obtained at the Office of the Brown County Engineer, or at www.browncountyengineer.org. Bidders must use the printed forms provided therefore as none others will be accepted. Bidding documents shall be fully executed and must contain the full name of each person or company submitting the bid. **Please include two copies of bid documents.**

Bidding procedures, time of completion, and bonding requirements shall be as detailed in the Information for Bidders.

The right is reserved to reject any and all Bids. The Contract will be awarded to the lowest and best bidder.

Bids will be opened and read at 10:00 a.m. on June 29, 2026.

By order of the Board of Brown County Commissioners, Brown County, Ohio.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PERSONNEL – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to hire Madison Glenn as the Director of Economic Development, effective June 8th, 2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 27th day of May, 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

05/18/26

Commissioner Gordon Ellis attended Ethics Training with a certificate on file.

05/19/26

Commissioner Gordon Ellis attended the Board of Revision meeting.

05/27/26

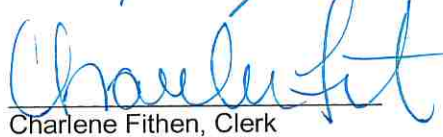
Commissioners met with Joni Dotson and Emily Ernst of the Common Pleas Court regarding current probation programs and upcoming recovery events.

Approval: June 1, 2026


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Charlene Fithen, Clerk

May 27, 2026