

The Board of County Commissioners, Brown County, Ohio, met in regular session this 4th day of March, 2026 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

Frank Fussnecker commented that he was observing the meeting, as he is running for the open Commissioner seat.

Paul Riley questioned the Board on the legal counsel they are using to mutually separate from the NDAs signed with DB STU LLC. He also inquired on the status of the separation.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

| DEPT | EXPENDITURE |
|------------------------|---------------------|
| AUDITOR | \$966.25 |
| BOE | \$1,917.50 |
| BUILDING DEPT | \$0 |
| CLERK OF COURTS | \$0 |
| COMMISSIONERS | \$25,803.30 |
| COMMON PLEAS | \$1,469.06 |
| CORONER | \$0 |
| CSEA | \$148.67 |
| DEVELOPMENT | \$0 |
| DOG TAGS | \$0 |
| E911 | \$496.89 |
| EMA | \$0 |
| ENGINEER HWY | \$8,827.64 |
| ENGINEER OFFICE | \$1,571.08 |
| ENGINEER SEWER & WATER | \$1,035.00 |
| JFS | \$30,255.87 |
| JURY COMMISSION | \$0 |
| PROBATE/JUVENILE | \$7,676.01 |
| MAINTENANCE | \$22,263.90 |
| MUNICIPAL | \$0 |
| PROSECUTOR | \$0 |
| RECORDER | \$245.81 |
| SHERIFF | \$28,613.39 |
| TITLE | \$20,522.16 |
| TREASURER | <u>\$0</u> |
| GRAND TOTAL | \$151,812.53 |

IN THE MATTER OF APPROPRIATION DECREASE – AUDITOR

Motion moved by Mr. Woodruff to approve the request of Jill Hall, Auditor, to decrease 1000-1001-51110 Auditor Salary in the amount of \$5,000.00. The decrease is needed to correct salary amounts entered during the 2026 budget process. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION DECREASE – AUDITOR

Motion moved by Mr. Woodruff to approve the request of Jill Hall, Auditor, to decrease following accounts:

1000-2000-51110 Sheriff Salary in the amount of \$0.25.
 1000-3001-51110 Clerk of Courts Salary in the amount of \$0.85. Second: Mr. Ellis.

The decrease is needed to correct salary amounts entered during the 2026 budget process.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

March 4, 2026

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – AUDITOR

Motion moved by Mr. Ellis to approve the request of Jill Hall, Auditor, for a supplemental appropriation of unappropriated funds from 1000 CGF into the following accounts:

- 1000-1000-51110 *Commissioner Salary* in the amount of \$0.62.
- 1000-1003-51110 *Recorder Salary* in the amount of \$0.17.
- 1000-1006-51110 *Coroner Salary* in the amount of \$0.02.
- 1000-3000-51110 *Common Pleas Judge Salary* in the amount of \$0.72.
- 1000-3006-51110 *Prosecutor Salary* in the amount of \$0.08.

Second: Mr. Woodruff.

Said funds are needed to correct Elected Officials Salaries VIP Analytics budgeting software.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – AUDITOR

Motion moved by Mr. Woodruff to approve the request of Jill Hall, Auditor, for a supplemental appropriation of unappropriated funds from 2022 *Real Estate Assessment Fund* in the amount of \$0.04 into 2022-1001-51110 *Real Estate Auditor Salary*. Said funds are needed to correct Elected Officials Salaries VIP Analytics budgeting software. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF AMENDED CERTIFICATE

Motion moved by Mr. Ellis to record as a matter of record the following Amended Certificate. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Office of Budget Commission, Brown County, Ohio
To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the amended certificate of estimated resources for the fiscal year beginning **January 1st, 2026** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

| Fund | Unencumbered Balance 1/1/26 | Taxes | Other Sources | Total |
|-----------------|-----------------------------|----------------|-----------------|-----------------|
| General Fund | \$14,106,139.37 | \$5,000,000.00 | \$12,984,301.00 | \$32,090,440.37 |
| Special Revenue | \$21,251,619.50 | \$1,301,000.00 | \$46,318,420.52 | \$68,871,040.02 |

MEMORANDUM OF UNDERSTANDING – CHILD ABUSE AND NEGLECT – JFS

Motion moved by Mr. Woodruff to approve and execute a Memorandum of Understanding between Job and Family Services and community partners, to delineate roles and responsibilities for referring, reporting, investigating, and prosecuting child abuse and neglect cases within Brown County. MOU participants will review the agreement every 2 years. See the complete MOU on file. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 4th day of March, 2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Approval: March 9, 2026



Tony Applegate, President



Gordon Ellis, Member



Barry Woodruff, Member



Hannah Birchfield, Clerk

March 4, 2026