

The Board of County Commissioners, Brown County, Ohio, met in regular session this 11th day of February, 2026 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

No members of the public were in attendance.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$39,450.15
BOE	\$70.50
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$3,587.30
COMMON PLEAS	\$1,391.00
CORONER	\$7,403.28
CSEA	\$399.14
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$82,812.21
EMA	\$0
ENGINEER HWY	\$21,335.33
ENGINEER OFFICE	\$2,747.64
ENGINEER SEWER & WATER	\$0
JFS	\$94,523.76
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$2,418.31
MAINTENANCE	\$27,116.80
MUNICIPAL	\$2,496.22
PROSECUTOR	\$387.31
RECORDER	\$58,814.38
SHERIFF	\$13,912.30
TITLE	\$1,853.68
TREASURER	\$0
GRAND TOTAL	\$360,719.31

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Hannah Birchfield, Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$100,000.00 into 1000-1000-52310 *Professional Contract Services*. Said funds will be used to fund the Sixth Addendum to the Brown County Humane Society Operating Agreement. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – E911 COMMUNICATION CENTER

Motion moved by Mr. Ellis to approve the request of Elizabeth Felts, Administrative Assistant, for a supplemental appropriation of unappropriated funds from 2302 *Enhanced 911 Surcharge Fund* in the amount of \$1,818.00 into 2302-2001-51118 *E911 PERS*. Said funds are needed to accommodate the new director's salary, which was previously paid from both E911 and EMA funds. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – E911 COMMUNICATION CENTER

Motion moved by Mr. Woodruff to approve the request of Elizabeth Felts, Administrative Assistant, for a supplemental appropriation of unappropriated funds from 2302 *Enhanced 911 Surcharge Fund* in the amount of \$334.64 into 2302-2001-51119 *E911 Medicare*. Said funds are needed to accommodate the new director's salary, which was previously paid from both E911 and EMA funds. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER CONTRACT FOR HOUSING PRISONERS IN COUNTY

Motion moved by Mr. Ellis to enter into contact with the following:

Georgetown Police Department to house prisoners in the Brown County Detention Center at a rate of \$90.00 per prisoner, per day.

Aberdeen Police Department to house prisoners in the Brown County Detention Center at a rate of \$90.00 per prisoner, per day.

Sardinia Police Department to house prisoners in the Brown County Detention Center at a rate of \$90.00 per prisoner, per day.

Ripley Police Department to house prisoners in the Brown County Detention Center at a rate of \$90.00 per prisoner, per day.

Hamersville Police Department to house prisoners in the Brown County Detention Center at a rate of \$90.00 per prisoner, per day.

Contract is valid from January 1, 2026 through December 31, 2026. See complete contracts on file.

Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER CONTRACT FOR HOUSING PRISONERS OUT OF COUNTY

Motion moved by Mr. Woodruff to enter into contact with the following:

Sharonville Police Department to house prisoners in the Brown County Detention Center at a rate of \$100.00 per prisoner, per day.

Springdale Police Department to house prisoners in the Brown County Detention Center at a rate of \$100.00 per prisoner, per day.

Contract is valid from January 1, 2026 through December 31, 2026. See complete contracts on file.

Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF NOTICE TO BIDDERS – LAWN MOWING SERVICES – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to advertise the Notice to Bidders for lawn mowing services. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea
NOTICE TO BIDDERS

Sealed bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the office of the Clerk of the Board of Brown County Commissioners, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until 9:00 a.m. on March 9, 2026.

Bidding documents shall be fully executed and must contain the full name of each person and company submitting the bid, contact telephone number, address, bid amount for **mowing, trimming, and blowing/clean-up of proposed properties per event**, proof of liability insurance and Workers' Comp.

The bid must be in a sealed envelope identified as "Sealed Bid – Lawn Services". If forwarded by mail, the sealed envelope containing the bid must be enclosed in another sealed envelope identified as "Sealed Bid– Lawn Services".

The right is reserved to reject any and all Bids. The project will be awarded to the lowest and/or best bidder.

All interested persons wishing to inspect properties for specs should make an appointment thru the Brown County Commissioners' Office.

Bids will be opened and read aloud at 10:30 a.m. on March 9, 2026.

By order of:
Board of Brown County Commissioners
800 Mt. Orab Pike, Suite 101
Georgetown, Ohio 45121
937.378.3956
www.browncountyohio.gov.

Commissioner Tony Applegate exited the meeting at 11:41 a.m.

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 11th day of February, 2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

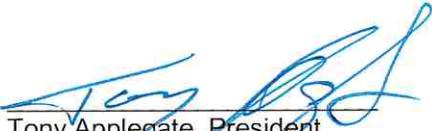
2/10/2026

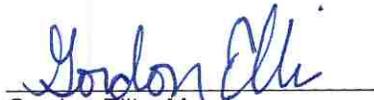
Commissioners Barry Woodruff and Gordon Ellis attended a BET LEPC Meeting.
Commissioner Barry Woodruff attended the OVRDC Regional Transit Coordination Council, Waverly.

2/11/2026

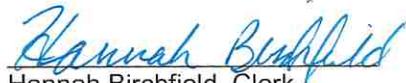
Commissioners received and reviewed the monthly meal report from the BCSO.

Approval: February 18, 2026


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk