

The Board of County Commissioners, Brown County, Ohio, met in regular session this 4th day of February, 2026 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

Paul Riley questioned the Board on their future plans to live-streaming meetings.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$23,930.31
BOE	\$213.42
BUILDING DEPT	\$84.00
CLERK OF COURTS	\$0
COMMISSIONERS	\$0
COMMON PLEAS	\$1,162.45
CORONER	\$1,719.99
CSEA	\$5,628.15
DEVELOPMENT	\$43.00
DOG TAGS	\$0
E911	\$28,064.63
EMA	\$0
ENGINEER HWY	\$99,526.40
ENGINEER OFFICE	\$5,439.32
ENGINEER SEWER & WATER	\$1,243.30
JFS	\$63,607.24
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$30,128.44
MAINTENANCE	\$44,080.67
MUNICIPAL	\$1,002.00
PROSECUTOR	\$0
RECORDER	\$0
SHERIFF	\$35,400.42
TITLE	\$18,678.91
TREASURER	<u>\$362.23</u>
GRAND TOTAL	\$360,314.88

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – E911 COMMUNICATION CENTER

Motion moved by Mr. Woodruff to approve the request of Elizabeth Felts, Administrative Assistant, for a supplemental appropriation of unappropriated funds from 2302 *Enhanced 911 Surcharge Fund* in the amount of \$38,000.00 into 2302-2001-51111 *E911 Salary/Hourly*. Said funds are needed to fund the new director's salary, which was previously paid from both E911 and EMA funds. The departments have now separated and funding will only come from E911 for the E911 Communication Center Director's salary. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – CORONER

Motion moved by Mr. Ellis to approve the request of Dr. Steven Battaglia, Coroner, for an appropriation change to decrease 1000-1006-52110 *Coroner Supplies* in the amount of \$31.09 and increase 1000-1006-52112 *Coroner Equipment*. Said funds will be used for the purchase of a printer/scanner. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

February 4, 2026

IN THE MATTER OF AMENDED CERTIFICATE

Motion moved by Mr. Woodruff to record as a matter of record the following Initial Amended Certificate for 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Office of Budget Commission, Brown County, Ohio
To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the initial amended certificate of estimated resources for the fiscal year beginning **January 1st, 2026** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/26	Taxes	Other Sources	Total
General Fund	\$14,106,139.37	\$5,000,000.00	\$12,849,801.00	\$31,955,940.37
Special Revenue	\$21,251,619.50	\$1,301,000.00	\$45,578,877.55	\$68,131,497.05

IN THE MATTER OF AMENDED CERTIFICATE

Motion moved by Mr. Ellis to record as a matter of record the following Amended Certificate. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Office of Budget Commission, Brown County, Ohio
To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the amended certificate of estimated resources for the fiscal year beginning **January 1st, 2025** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/26	Taxes	Other Sources	Total
General Fund	\$14,106,139.37	\$5,000,000.00	\$12,902,301.00	\$32,008,440.37
Special Revenue	\$21,251,619.50	\$1,301,000.00	\$45,829,377.55	\$68,381,997.05

IN THE MATTER TO RECESS

Motion moved by Mr. Woodruff to recess the meeting at 9:43 a.m. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECONVENE

Motion moved by Mr. Ellis to reconvene the meeting at 10:40 a.m. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 4th day of February, 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

2/4/2026

Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer.

Commissioners met with Jeremy Davis and Russ Sharp, 1011 Technology, to receive a demonstration on live-streaming technology.

Commissioners reviewed the December 2025 Monthly Transport Report from the BCSO.

Commissioners reviewed the January 2026 Monthly Transport Report from the BCSO.

Approval: February 9, 2026


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk

February 4, 2026