

The Board of County Commissioners, Brown County, Ohio, met in regular session this 20th day of October, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Hannah Birchfield, Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$100,000.00 into 1000-1000-52310 *Professional Contract Services*. Said funds will be used to fund the operating agreement with the Brown County Humane Society. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF ELECTIONS

Motion moved by Mr. Woodruff to approve the request of Brenda Siemer, Director, for an appropriation change to decrease 1000-1004-52118 *BOE Contract Services* in the amount of \$5,000.00 and increase 1000-1004-51111 *BOE Employee Salary/Hourly* in the amount of \$5,000.00. Said funds will be used to complete payroll for the remainder of the year. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF ELECTIONS

Motion moved by Mr. Ellis to approve the request of Brenda Siemer, Director, for an appropriation change to decrease 1000-1004-52112 *BOE Equipment* in the amount of \$6,000.00 and increase 1000-1004-51111 *BOE Employee Salary/Hourly* in the amount of \$6,000.00. Said funds will be used to complete payroll for the remainder of the year. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO APPOINT BOARD MEMBER – DEVELOPMENTAL DISABILITIES

Motion moved by Mr. Woodruff to appoint Martin Paeltz, Russellville, Ohio, to the Board of Developmental Disabilities to serve a partial term, ending 12/31/2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 20th day of October, 2025. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

10/16/2025
Commissioner Gordon Ellis attended a Board of Revision Meeting.

10/20/2025
Commissioners met with Sheri Tabor, JFS, for a department update.
Commissioners met with Sheriff Hodges to discuss maintenance repairs at the Detention Center.

Approval: October 22, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk

October 20, 2025