

The Board of County Commissioners, Brown County, Ohio, met in regular session this 30th day of July, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – ENGINEER

Motion moved by Mr. Ellis to approve the request of Todd Cluxton, Engineer, for a supplemental appropriation of unappropriated funds from 2521 *Auto & Gas Fund* in the amount of \$600,000.00 into 2521-4003-52118 *Engineer Contract Services Auto & Gas*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – VETERANS SERVICES

Motion moved by Mr. Woodruff to approve the request of Kenneth Tyler Crank, Director, for an appropriation change to the following:

Decrease 1000-8004-52279 *Vet Financial Assistance* in the amount of \$5,000.00
Increase 1000-8004-51124 *Vet Employee Health Insurance* in the amount of \$5,000.00

Decrease 1000-8004-52110 *Vet Supplies* in the amount of \$5,000.00
Increase 1000-8004-51124 *Vet Employee Health Insurance* in the amount of \$5,000.00

Decrease 1000-8004-52114 *Vet Travel Expenses* in the amount of \$5,000.00
Increase 1000-8004-51124 *Vet Employee Health Insurance* in the amount of \$5,000.00

Decrease 1000-8004-52118 *Vet Contract Services* in the amount of \$5,000.00
Increase 1000-8004-51124 *Vet Employee Health Insurance* in the amount of \$5,000.00

Decrease 1000-8004-52141 *Vet Utilities* in the amount of \$5,000.00
Increase 1000-8004-51124 *Vet Employee Health Insurance* in the amount of \$5,000.00 Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ESTABLISH A NEW FUND – COMMON PLEAS COURT

Motion moved by Mr. Ellis to approve the request of Joni Dotson, Court Administrator, to establish a new special revenue fund. The new fund code will be 2360 *Common Pleas Court Grant Funding* and will be used to track revenue and expenses related to all non-renewable grant funding. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Commissioner Tony Applegate exited the meeting at 11:40 a.m.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

DEPT	EXPENDITURE
AUDITOR	\$337.46
BOE	\$165.00
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$172,190.81
COMMON PLEAS	\$3,319.32
CORONER	\$0
CSEA	\$203.45
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$2,104.61
EMA	\$0
ENGINEER HWY	\$21,879.50
ENGINEER OFFICE	\$3,211.22
ENGINEER SEWER & WATER	\$0

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JFS	\$108,247.66
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$5,242.71
MAINTENANCE	\$6,039.63
MUNICIPAL	\$75.57
PROSECUTOR	\$1,905.14
RECORDER	\$0
SHERIFF	\$28,224.75
TITLE	\$0
TREASURER	\$0
GRAND TOTAL	\$353,146.83

IN THE MATTER TO RECESS

Motion moved by Mr. Ellis to recess the meeting at 11:54 a.m. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER TO RECONVENE

Motion moved by Mr. Ellis to reconvene the meeting at 2:27 p.m. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPOINTMENT – ONEOHIO REGION 9 – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to appoint Commissioner Barry Woodruff as the Brown County Commissioners' representative to the OneOhio Recovery Foundation Region 9 Board. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 30th day of July, 2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

7/30/2025
Commissioners met with Sheri Tabor, JFS, for a department update.
Commissioners met with Austin Sanders, Economic Development, for a department update.
Commissioners met with Dr. Battaglia, Coroner, for a personnel update.
Commissioners reviewed the second half real estate tax collection data submitted by Auditor, Jill Hall.

Approval: August 11, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk