

The Board of County Commissioners, Brown County, Ohio, met in regular session this 16th day of July, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$10,876.06
BOE	\$23.89
BUILDING DEPT	\$83.44
CLERK OF COURTS	\$0
COMMISSIONERS	\$36,630.67
COMMON PLEAS	\$4,068.79
CORONER	\$0
CSEA	\$744.37
DEVELOPMENT	\$220.33
DOG TAGS	\$0
E911	\$3,898.35
EMA	\$185.76
ENGINEER HWY	\$82,557.95
ENGINEER OFFICE	\$4,843.39
ENGINEER SEWER & WATER	\$0
JFS	\$93,447.33
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$1,319.65
MAINTENANCE	\$4,153.99
MUNICIPAL	\$21,175.00
PROSECUTOR	\$0
RECORDER	\$0
SHERIFF	\$13,600.34
TITLE	\$4,995.59
TREASURER	\$0
GRAND TOTAL	\$282,824.90

IN THE MATTER OF APPROPRIATION CHANGE – SHERIFF

Motion moved by Mr. Ellis to approve the request of Rita Henize, BCSO, for an appropriation change to decrease 1000-2000-52112 *Sheriff Equipment* in the amount of \$25,000.00 and increase 1000-2000-52118 *Sheriff Contract Services* in the amount of \$25,000.00. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – SHERIFF

Motion moved by Mr. Woodruff to approve the request of Rita Henize, BCSO, for an appropriation change to decrease 1000-2000-51111 *Sheriff Road Employee Salary/Hourly* in the amount of \$25,000.00 and increase 1000-2000-51122 *Sheriff Employee Pay Overtime* in the amount of \$25,000.00. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Ellis to approve the request of Dominick Daulton, Director, to hire Tonya Merritt as a full-time Telecommunication Specialist, at the rate of pay of \$21.73 per hour, per the Collective Bargaining Agreement, due to prior experience, effective 7/21/2025. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

July 16, 2025

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Woodruff to approve the request of Dominick Daulton, Director, to hire Kristina Brandow as a full-time Telecommunication Specialist, at the rate of pay of \$20.70 per hour, per the Collective Bargaining Agreement, effective 7/23/2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Woodruff to approve the request of Dominick Daulton, Director, to hire Chelsey Rider as a full-time Telecommunication Specialist, at the rate of pay of \$20.70 per hour, per the Collective Bargaining Agreement, effective 8/4/2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER CHANGE ORDER – HISTORIC COVERED BRIDGES REHABILITATION PROJECT

Motion by Mr. Ellis to approve a Change Order for the Historic Covered Bridges Rehabilitation Project, North Pole Bridge. This is a scope of work and materials' change order and increases the contract price in the amount of \$3,470.00, to meet the preferences of the owner. See Change Order on file. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER CHANGE ORDER – HISTORIC COVERED BRIDGES REHABILITATION PROJECT

Motion by Mr. Woodruff to approve a Change Order for the Historic Covered Bridges Rehabilitation Project, New Hope Covered Bridge. This is a scope of work and materials' change order and increases the contract price in the amount of \$10,053.00, to meet the preferences of the owner. See Change Order on file. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN


Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 16th day of July, 2025. Second: Mr. Woodruff.


ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea


7/15/2025
Commissioners Barry Woodruff and Gordon Ellis attended the monthly Planning Commission Board Meeting.


7/16/2025
Commissioners met with Austin Sanders, Economic Development, for a department update.

Approval: July 21, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk