

The Board of County Commissioners, Brown County, Ohio, met in regular session this 14th day of July, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ACCEPT A NOTICE OF AWARD – RENOVATIONS TO OFFICE SPACE – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to award the bid for Renovations to Office Space, located at 800 Mt. Orab Pike, to Robert A. Wilson Construction, LLC, 6556 St. Rt. 770, Seaman, Ohio 45679, in the amount of \$215,273.00. Robert A. Wilson Construction, LLC was the lowest responsive and responsible bidder. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER CONTRACT – RENOVATIONS TO OFFICE SPACE – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to enter contact with Robert A. Wilson Construction, LLC, 6556 St. Rt 770, Seaman, Ohio 45679, for Renovations to Office Space, located at 800 Mt. Orab Pike, in the amount of \$215,273.00, substantial completion will occur no later than 100 calendar days from the date of the notice to proceed. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF NOTICE TO PROCEED – RENOVATIONS TO OFFICE SPACE – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to execute the Notice to Proceed for Renovations to Office Space in accordance with the agreement and complete the work within 100 consecutive calendar days. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION GRANTING PETITION FOR THE ANNEXATION OF 25.965 ACRES OF LAND INTO THE VILLAGE OF GEORGETOWN

Motion moved by Mr. Ellis to adopt the following resolution. Second: Mr. Woodruff.

RESOLUTION # 07142025-1

A RESOLUTION GRANTING PETITION FOR THE ANNEXATION OF 25.965 ACRES OF LAND INTO THE VILLAGE OF GEORGETOWN

WHEREAS, pursuant to Sections, 709.021, and 709.023 of the Ohio Revised Code, an Annexation petition for the annexation of 25.965 acres of unincorporated land located in Pleasant Township, Brown County, Ohio, into the Incorporated Village of Georgetown, was filed with the Clerk of the Board of Commissioners on June 10, 2025.

WHEREAS, the Board of Brown County Commissioners accepted the petition for filing at their next scheduled meeting on June 11, 2025;

WHEREAS, The Village of Georgetown has consented to the annexation by filing as the Petitioner and executing the Petition;

WHEREAS, Pleasant Township has not filed consent or objection within 25 days of filing of petition;

WHEREAS, proof of the service of the notice of the filing of the petition of annexation upon all necessary landowners, the Trustees of Pleasant Township and the Clerk of the Village of Georgetown within five (5) days of the date of filing;

WHEREAS, copies of First-Class Mail validating notices were mailed to property owners and adjacent property owners, was filed with the Clerk of Board of Commissioners;

WHEREAS, Todd Cluxton, Brown County Engineer, approved the plat maps;

WHEREAS, the Board of Commissioners discussed the evidence presented in regular session July 14, 2025 at approximately 10:00 a.m.;

July 14, 2025

WHEREAS, the Board of Commissioners have examined the petition and find the same to be proper in all respects; and

WHEREAS, the Brown County Board of County Commissioners met in regular session on this 14th day of July 2025, at the office of said Board, with the following members being present:

Tony Applegate, President
Gordon Ellis, Member
Barry Woodruff, Member

Mr. Ellis moved for adoption of the following resolution:

BE IT HEREBY RESOLVED that the petition for the annexation of 25.965 acres of land located in the unincorporated area of Pleasant Township, Brown County, Ohio, into the Incorporated Village of Georgetown, Ohio, filed with the Clerk of this Board on the 10th day of June, 2025 be and hereby is, adopted.

Mr. Woodruff seconded the adoption of the resolution and the roll being called upon its adoption, the vote resulted as follows:

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF MEMORANDUM OF UNDERSTANDING – VILLAGE OF RIPLEY

Motion moved by Mr. Ellis to enter a Memorandum of Understanding with the Village of Ripley, to provide match money for two grants from the Ohio Public Works Commission and Ohio Department of Development. Said grants were obtained by the Village to repair and resurface Rankin Hill Road. See complete MOU on file. Second: Mr. **Woodruff**.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 14th day of July, 2025. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

7/10/2025

Commissioners Tony Applegate and Gordon Ellis attended the monthly Solid Waste Authority Board Meeting. Commissioner Barry Woodruff attended the OVRDC Utility Project Development and Funding Training event, Waverly.

7/11/2025

Commissioners met with Rebecca Rickey, Byrd Township Community Center, to receive an update on various maintenance projects at the Byrd Township Community Center. Commissioners received and reviewed the monthly meal report from the BCSO.

Approval: July 16, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk

July 14, 2025