

The Board of County Commissioners, Brown County, Ohio, met in regular session this 7th day of July, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading.
Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Keller, Assistant Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$1,803.95 into 1000-1000-52133 *Transfer Out*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Keller, Assistant Clerk, for a transfer of funds from 1000-1000-52133 *Transfer Out* in the amount of \$1,803.95 into 2521-4003-40547 *Engineer Transfer In*. Second: Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Keller, Assistant Clerk, for a transfer of funds from 2007-1000-53012 *Wellness Grant Transfer Out* in the amount of \$275.00 into 6208-9998-40547 *Health Insurance Premiums Transfer In*. Second: Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – JFS

Motion moved by Mr. Ellis to approve the request of Sheri Tabor, Director, for a transfer of funds from 2550-5000-52133 *Transfer Out* in the amount of \$51,341.50 into 1000-1000-40547 *Refunds-Reimburse-Transfers*. Said funds will be used to pay the first half of the 2025 Cost Allocation Plan Second: Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

MEMORANDUM OF UNDERSTANDING – WIOA AREA 1

Motion moved by Mr. Woodruff to approve and execute a Local Workforce Area Memorandum of Understanding with WIOA Area 1, effective July 1, 2025 through June 30, 2027. See the complete MOU on file. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF AMENDED CERTIFICATE

Motion moved by Mr. Ellis to record as a matter of record the following Initial Amended Certificate for 2025. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Office of Budget Commission, Brown County, Ohio

To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the initial amended certificate of estimated resources for the fiscal year beginning **January 1st, 2025** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/25	Taxes	Other Sources	Total
General Fund	\$10,764,588.38	\$4,600,000.00	\$13,311,673.72	\$28,676,262.10
Special Revenue	\$21,542,852.00	\$1,301,000.00	\$53,648,818.53	\$76,492,670.53

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 7th day of July, 2025.
Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

July 7, 2025

7/3/2025
Commissioner Gordon Ellis attended a Board of Revisions Meeting.

7/7/2025
Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer.

Approval: July 9, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk