

The Board of County Commissioners, Brown County, Ohio, met in regular session this 25<sup>th</sup> day of June, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member

Tony Applegate, President, was absent.

In attendance: Sarah Beath, County Administrator.

**IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

**IN THE MATTER TO APPOINT BROWN COUNTY LIBRARY BOARD OF TRUSTEES MEMBER**

Motion moved by Mr. Woodruff to appoint Liz Dunn to the Brown County Public Library Board of Trustees, to serve a partial term, commencing 6/3/2025 through 6/26/2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

**IN THE MATTER TO APPROVE THE BILLS**

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

<b>DEPT</b>	<b>EXPENDITURE</b>
AUDITOR	\$250.53
BOE	\$1,050.00
BUILDING DEPT	\$31.27
CLERK OF COURTS	\$0
COMMISSIONERS	\$1,209.96
COMMON PLEAS	\$767.23
CORONER	\$192.00
CSEA	\$516.99
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$0
EMA	\$0
ENGINEER HWY	\$0
ENGINEER OFFICE	\$0
ENGINEER SEWER & WATER	\$0
JFS	\$13,408.96
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$0
MAINTENANCE	\$10,358.01
MUNICIPAL	\$0
PROSECUTOR	\$2,778.05
RECORDER	\$0
SHERIFF	\$14,093.14
TITLE	\$3,338.52
TREASURER	<u>\$0</u>
<b>GRAND TOTAL</b>	<b>\$47,994.66</b>

Commissioner Tony Applegate entered the meeting at 9:25 a.m.

**IN THE MATTER OF RESOLUTION – ENTER CONTRACT – BOARD OF COMMISSIONERS**

Motion moved by Mr. Ellis to adopt the following resolution. Second: Mr. Woodruff.

RESOLUTION NO. 06252025-1

**RESOLUTION TO ENTER CONTRACT  
O.R.C. § 305.25**

The Board of County Commissioners of Brown County, Ohio, met on the 18<sup>th</sup> day of June 2025, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

- Barry Woodruff, Member
- Gordon Ellis, Member
- Tony Applegate, President

The following resolution was presented by Mr. Ellis, who moved its adoption, and seconded by Mr. Woodruff.

WHEREAS, the Board finds they were notified by Clermont County Permit Central in 2024, at that time Clermont County Permit Central communicated they would like to terminate their current agreement to process and approve Commercial Building Permits in Brown County;

WHEREAS, the Board had previous meetings with possible entities;

WHEREAS, the Board finds it is not feasible to expand the current Brown County Building Department;

WHEREAS, the Board finds Ohio Valley Inspection Company to be the best proposal;

WHEREAS, the Board finds it to be in the best interest of the County to enter into a contract with Ohio Valley Inspection Company to provide said services;

THEREFORE, BE IT FURTHER RESOLVED, by the Board of Commissioners of Brown County, Ohio, that on the above findings hereby approves of and consents to the Agreement for Commercial Building permits and inspections and consents to the agreement attached hereto and fully incorporated herein;

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

**IN THE MATTER TO ENTER CONTRACT – OHIO VALLEY INSPECTION COMPANY**

Motion moved by Mr. Woodruff to enter contract with Ohio Valley Inspection Company, 137 E. Main Street, Hillsboro, Ohio 45133, to process and approve commercial building permits. See complete agreement on file. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 25<sup>th</sup> day of June, 2025. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

6/25/2025  
Commissioners met with Jill Hall, Auditor, to discuss salaries and the FY26 Budget.

Approval: June 30, 2025

  
Tony Applegate, President

  
Gordon Ellis, Member

  
Barry Woodruff, Member

  
Hannah Birchfield, Clerk

June 25, 2025