

The Board of County Commissioners, Brown County, Ohio, met in regular session this 7th day of May, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF AMENDED CERTIFICATE

Motion moved by Mr. Woodruff to record as a matter of record the following Initial Amended Certificate for 2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Office of Budget Commission, Brown County, Ohio
To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the initial amended certificate of estimated resources for the fiscal year beginning **January 1st, 2025** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/25	Taxes	Other Sources	Total
General Fund	\$10,764,588.38	\$4,600,000.00	\$13,306,673.72	\$28,671,262.10
Special Revenue	\$21,542,852.00	\$1,301,000.00	\$50,301,621.07	\$73,145,473.07

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 1000 *County General Fund* in the amount of \$4,089.98 into 1000-4000-52110 *Tax Map Supplies*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Keller, Assistant Clerk, for a supplemental appropriation of unappropriated funds from 1000 *County General Fund* in the amount of \$3,268.58 into 1000-2000-52113 *Sheriff Contract Repair Services*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF NOTICE TO BIDDERS – 2025 MARTIN HILL DRILLED SHAFT PIER WALL – ENGINEER

Motion moved by Mr. Ellis upon the request of Todd Cluxton, Brown County Engineer, to advertise the Notice to Bidders for the 2025 Martin Hill Drilled Shaft Pier Wall Project. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

NOTICE TO BIDDERS

Sealed bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the Office of the Clerk of the Board in the County Administration Building, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until **9:00 a.m. on June 9, 2025** for:

2025 Martin Hill Drilled Shaft Pier Wall

Bidding forms may be obtained at the Office of the Brown County Engineer, or at www.browncountyengineer.org. Bidders must use the printed forms provided therefore as none others will be accepted. Bidding documents shall be fully executed and must contain the full name of each person or company submitting the bid. **Please include two copies of bid documents.**

Bidding procedures, time of completion, and bonding requirements shall be as detailed in the Information for Bidders.

The right is reserved to reject any and all Bids. The Contract will be awarded to the lowest and best bidder.

Bids will be opened and read at **10:00 a.m. on June 9, 2025.**

By order of the Board of Brown County Commissioners, Brown County, Ohio.

May 7, 2025

IN THE MATTER TO ESTABLISH NEW ACCOUNT CODES – MENTAL HEALTH & ADDICTION SERVICES

Motion moved by Mr. Woodruff to approve the request of Deanna Vietze, Executive Director, to add the following revenue and expenditure codes to 2650 *Mental Health Fund #41*:

2650-6001-44556 *SOTC Collaborative Project*
2650-6001-52127 *SOTC Collaborative Project*

Brown County will be receiving funds for the ARPA project that will need sent to Warren/Clinton Mental Health Board.
Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$3,610.25
BOE	\$0
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$30,119.03
COMMON PLEAS	\$2,398.60
CORONER	\$0
CSEA	\$839.66
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$2,742.93
EMA	\$6,635.65
ENGINEER HWY	\$90,188.30
ENGINEER OFFICE	\$2,953.72
ENGINEER SEWER & WATER	\$1,215.00
JFS	\$36,158.52
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$127,705.66
MAINTENANCE	\$44,835.95
MUNICIPAL	\$0
PROSECUTOR	\$0
RECORDER	\$443.73
SHERIFF	\$33,681.83
TITLE	\$12,312.78
TREASURER	<u>\$167.00</u>
GRAND TOTAL	\$396,008.61

IN THE MATTER TO RECESS

Motion moved by Mr. Woodruff to recess the meeting at 11:16 a.m. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECONVENE

Motion moved by Mr. Ellis to reconvene the meeting at 1:00 p.m. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 7th day of May, 2025.
Second: Mr.Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Commissioners met with Damon Lucas, FRS, and ODOT Representative via Zoom, regarding public transit funding.

Approval: May 12, 2025

May 7, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Sarah Beath, County Administrator

May 7, 2025