

The Board of County Commissioners, Brown County, Ohio, met in regular session this 28th day of April, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DPS

Motion moved by Mr. Ellis to approve the request of Elizabeth Felts, Administrative Assistant, for a supplemental appropriation of unappropriated funds from 2321 *LEPC* in the amount of \$30.00 into 2321-2002-52116 *LEPC Other Expenses*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DPS

Motion moved by Mr. Woodruff to approve the request of Elizabeth Felts, Administrative Assistant, for a supplemental appropriation of unappropriated funds from 2321 *LEPC* in the amount of \$7,000.00 into 2321-2002-52125 *LEPC Training/Continuing Education*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Ellis to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 2201 *Sheriff Revolving Policing Fund* in the amount of \$10,760.90 into the following accounts:

- 2201-2000-51111 *Revolving Policing Employee Salary/Hourly* in the amount of \$8,549.52.
- 2201-2000-51116 *Revolving Policing Workers Compensation* in the amount of \$107.61.
- 2201-2000-51118 *Revolving Policing Employee PERS* in the amount of \$1,947.73.
- 2201-2000-51119 *Revolving Policing Employee Medicare* in the amount of \$156.04. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUBGRANT AGREEMENT – TITLE IV E – CSEA

Motion moved by Mr. Woodruff upon the recommendation of Deborah Forsythe, CSEA Director, to enter the Ohio Department of Jobs and Family Services Subgrant Agreement G-2627-11-6113 from 7/1/2025 through 6/30/2027, applicable to all sub-awards by ODJFS to Brown County for the operation of CSEA that is a standalone agency. See complete agreement on file. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

AUTHORIZATION TO ADVERTISE – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to advertise for applications to the Brown County Commissioners, for a large pylon sign and small roadside sign located at 9116 Hamer Rd. Georgetown, OH 45121, for the Brown County Government Services Building. The bid is to furnish all necessary labor, materials, tools, machinery, warranties, and all other items required to perform construction including general and electrical work in accordance with all local and state laws and code requirements. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PROCLAMATION – OLDER AMERICANS MONTH

Motion moved by Mr. Ellis to adopt the following Proclamation. In attendance: Jenni Lewis, Area Agency on Aging District 7; Jamie Hermann, Area Agency on Aging District 7; Sue Lang, Brown County Senior Citizens; Dan Wickerham, ABCAP; Elaine Cady, ABCAP. Second: Mr. Woodruff.

April 28, 2025

PROCLAMATION

Older Americans Month

OLDER AMERICANS MONTH

FLIP THE SCRIPT ON AGING: MAY 2025

Whereas, May is Older Americans Month, a time for us to recognize and honor older adults in Brown County and reaffirm our commitment to serving them; and

Whereas, the 2025 theme for Older Americans Month, "Flip the Script on Aging," focuses on transforming how society perceives, talks about, and approaches aging; and

Whereas, older adults in Brown County enrich our communities with their strength, wisdom and diverse life experiences; and

Whereas, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently with the resources and support needed to stay involved in their communities.

Now, therefore, we, the Brown County Commissioners, do hereby proclaim May 2025 to be Older Americans Month.

We call upon all residents to join us in recognizing the contributions of our older citizens and promoting programs and activities that foster connection and support for older adults.

Dated this 28th day of April

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – ENGINEER

Motion moved by Mr. Woodruff to approve the request of Todd Cluxton, Engineer, for a supplemental appropriation of unappropriated funds from 2521 *Auto & Gas Fund* in the amount of \$1,000,000.00 into 2521-4003-52118 *Engineer Contract Services*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – JFS

Motion moved by Mr. Ellis to approve the request of Sheri Tabor, Director, for a transfer of funds from 2551-5000-52133 *PCSA Transfer Out* in the amount of \$275,000.00 into 2550-5000-40547 *PA Transfer In*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER LEASE AGREEMENT – BMV – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to enter a lease agreement with Ohio Bureau of Motor Vehicles for 1,685 square foot portion of the building known as 9116 Hamer Road, Georgetown, Ohio 45121, in the amount of \$1,800.00 per month beginning June 29, 2025 through June 27, 2026. Second: Mr. Woodruff


ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea


IN THE MATTER TO ADJOURN


Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 28th day of April, 2025. Second: Mr. Ellis.


ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Approval: April 30, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Sarah Beath, County Administrator