

The Board of County Commissioners, Brown County, Ohio, met in regular session this 31st day of March, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – MUNICIPAL COURT

Motion moved by Mr. Ellis to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2425 *Supreme Court Tech Grant Fund* in the amount of \$150,000.00 into 2425-3003-521116 *Supreme Court Tech Grant Other Expenses*, said funds will be used to pay a portion of the EZJustice case management project. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SURPLUS FUNDS AGREEMENT – CLERK OF COURTS

Motion moved by Mr. Woodruff to execute an agreement with L. Clark Gray, Clerk of Courts, stating both parties agree the money in the Certificate of Title Fund exceeds what is needed to pay costs associated with the Title Department of Brown County, pursuant to ORC §325.33, \$25,000.00 will be transferred to the County General Fund to be used for other predetermined county purposes. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 2400 *Certificate of Title Admin Fund* in the amount of \$25,000.00 into 2400-3002-52133 *Title Transfer Out*, said funds were declared a surplus of funds. Second: Mr. Ellis

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 2400-3002-52133 *Title Transfer Out* in the amount of \$25,000.00 into 1000-1000-40547 *Refunds/Reimbursements/Transfers*, said funds were declared a surplus of funds. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 1000 *CGF* in the amount of \$6,505.69 into 1000-3001-52116 *Clerk of Courts Other Expenses*, said funds were declared a surplus of funds. Second: Mr. Ellis

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 1000 *CGF* in the amount of \$16,124.00 into 1000-1000-52401 *Auto Expense*, said funds were declared a surplus of funds. Second: Mr. Woodruff

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Woodruff, upon the request of Dominick Daulton, Director, to accept the resignation of Tamara Mundy, Telecommunications Specialist, effective 3/28/2025. Ms. Mundy is an employee in good standing. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

March 31, 2025

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 31st day of March, 2025.
Second: Mr. Woodruff.

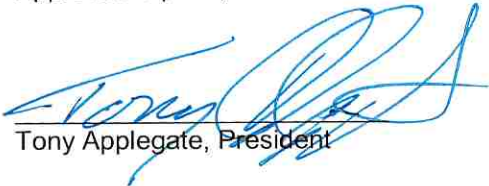
ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

3/26/2025
Commissioner, Barry Woodruff, attended the CCAO Workers' Compensation Group Rating Plan Annual Meeting, virtual.
Commissioner, Gordon Ellis, attended the CORSA Annual Renewal Meeting, virtual.

3/27/2025
Commissioner, Gordon Ellis, attended the Southern Buckeye Council Meeting, ABCAP.

3/28/2025
Commissioners attended the Annual OVRDC Full Commission Meeting, Portsmouth.

Approval: April 2, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Sarah Beath, County Administrator