

The Board of County Commissioners, Brown County, Ohio, met in regular session this 24th day of March, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading.
Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF ELECTIONS

Motion moved by Mr. Woodruff to approve the request of Bethany Phillips, Deputy-Director, for a supplemental appropriation of unappropriated funds from 2085 *BOE Grant Fund* into the following accounts:

- 2085-1004-51111 *BOE Grant Salary/Hourly* in the amount of \$5,000.00
- 2085-1004-52118 *Grant Contract Services* in the amount of \$3,000.00
- 2085-1004-52123 *Grant Contract Services Poll Worker* in the amount of \$25,000.00
- 2085-1004-52110 *Grant Supplies* in the amount of \$1,000.00 Second: Mr. Ellis

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF AGREEMENT – OHIO ATTORNEY GENERAL – MUNICIPAL COURT

Motion moved by Mr. Ellis, upon the request of Joni Dotson, to enter an agreement with the Ohio Attorney General to undertake the collection of delinquent debt owed to the Brown County Municipal Court that is less than 10 years old and over \$100 per debtor, including Civil Court Costs, Traffic Fines and Court Costs, Criminal Fines and Court Costs for non-incarcerated defendants, Restitution and Probation Fees. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUBGRANT AGREEMENT – TITLE IV D – CSEA

Motion moved by Mr. Woodruff upon the recommendation of Ryan Gallenstein, CFO, to enter contract with the Ohio Dept. of Jobs and Family Services, Office of Child Support, Fiscal Administration, Contract Unit, P.O. Box 183203, Columbus, Ohio 43218-3203, effective 01/01/2025 through 12/31/2025, applicable to all sub-awards by ODJFS to Brown County for the operation of CSEA that is a standalone agency. See complete agreements on file.

- Contract is for the category of: Other, Mackenzi A. Carrington, Attorney at Law/Public Defender Services: in the amount of \$850 per Unit of Service, total contract cost is \$10,200.00.
- Contract is for the category of: Other, C. Nicholas Ring, Attorney at Law/Public Defender Services: in the amount of \$850.00 per Unit of Service, total contract cost is \$10,200.00.
- Contract is for the category of: Other, Rachel Triplett, Attorney at Law/Public Defender Services: in the amount of \$850.00 per Unit of Service, total contract cost is \$10,200.00.
- Contract is for the category of County Prosecutor for Legal Services in the amount of \$285,747.68.
- Court of Common Pleas, Juvenile Division for Other: Clerk of Court Filing Services in the amount of \$76,490.59.
- Court of Common Pleas, Juvenile Division for Magistrate Services in the amount of \$118,293.64.
- Court of Common Pleas, Domestic Relations Division for Magistrate Services in the amount of \$45,926.88.

In attendance: Ryan Gallenstein, CSEA. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECORD - APPROVAL OF ESTIMATE

Motion moved by Mr. Ellis to accept the estimate provided by Tecumseh Buildings, 12338 Martin-Alexander Road, Sardinia, Ohio 45171, to refurbish the existing pole barn at 9116 Hamer Road in the amount of \$42,533.00. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

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IN THE MATTER TO ADJOURN

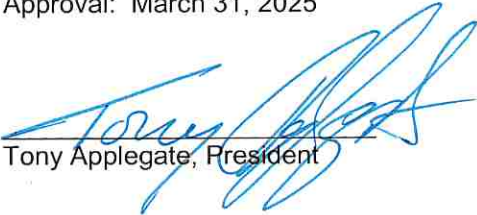
Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 24th day of March, 2025. Second: Mr. Ellis.

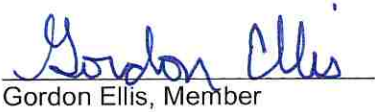
ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

3/20/2025
Commissioners attended the Solid Waste Authority Board Meeting.
Commissioner, Gordon Ellis, attended the Board of Revisions Meeting.

3/24/2025
Commissioners met with Jeff Stein, Kelly Cole, and Mayor Joe Howser, Village of Mount Orab.
Commissioners met with Kathryn Thompson via Zoom.

Approval: March 31, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Sarah Beath, County Administrator

March 24, 2025