

The Board of County Commissioners, Brown County, Ohio, met in regular session this 31st day of December, 2025 with the following members present: Gordon Ellis, Member Tony Applegate, President

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ESTABLISH A NEW FUND – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, to establish a new fund to account for revenue received for the newly established Commercial Building Department. Beginning January 1, 2026, the Residential Building Department will begin accepting commercial building permit application payments. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ESTABLISH A NEW FUND – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, to establish a new fund to set aside a cash donation received in 2025 in the amount of \$100,000.00 from the Stivers Estate. The fund will be designated as the Parks and Recreation Fund, with the intent to support future investment in Parks and Recreation. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF AMENDED CERTIFICATE

Motion moved by Mr. Ellis to record as a matter of record the following Amended Certificate. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Office of Budget Commission, Brown County, Ohio
To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the initial amended certificate of estimated resources for the fiscal year beginning **January 1st, 2025** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/25	Taxes	Other Sources	Total
General Fund	\$10,764,588.38	\$4,600,000.00	\$16,763,716.41	\$32,128,304.79
Special Revenue	\$21,542,852.00	\$1,301,000.00	\$58,840,831.39	\$81,684,683.39

IN THE MATTER OF AMENDED CERTIFICATE

Motion moved by Mr. Ellis to record as a matter of record the following Amended Certificate. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Office of Budget Commission, Brown County, Ohio
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General Fund	\$10,764,588.38	\$4,600,000.00	\$16,763,716.41	\$32,128,304.79
Special Revenue	\$21,542,852.00	\$1,301,000.00	\$58,855,976.53	\$81,699,828.53

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Hannah Birchfield, Clerk, on behalf of the Law Library, for a supplemental appropriation of unappropriated funds from 2800 *Law Library Resources Fund* in the amount of \$2.66 into 2800-8005-51118 *Law Library PERS*. Said funds are needed to balance the expense account, to close FY25. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

December 31, 2025

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Hannah Birchfield, Clerk, for a supplemental appropriation of unappropriated funds from 2007 *Wellness/CEBCO Grant Fund* in the amount of \$0.39 into 2007-1000-51119 *Medicare/Wellness Grant*. Said funds are needed to balance the expense account, to close FY25. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – AUDITOR

Motion moved by Mr. Ellis to approve the request of Jill Hall, Auditor, on behalf of the Prosecutor's Office, for an appropriation change to decrease 2487-3006-51116 *Prosecutor Workers Compensation* in the amount of \$0.01 and increase 2487-3006-51118 *Prosecutor PERS* in the amount of \$0.01. Said funds are needed to balance the expense account, to close FY25. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 31st day of December, 2025. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

Approval: January 5, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk

December 31, 2025