

The Board of County Commissioners, Brown County, Ohio, met in regular session this 17<sup>th</sup> day of December, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading.  
Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Keller, Assistant Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$15,000.00 into 1000-8007-52178 *Maintenance Repairs*. Said funds will be used to pay for the repair of the jail cell window performed by Trade31. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 2007 *CEBCO Wellness Fund* in the amount of \$4.00 into 2007-1000-51118 *Wellness Grant OPERS*. The additional funds are needed to pay the December OPERS. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COMMON PLEAS COURT

Motion moved by Mr. Woodruff to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 1000 CGF into the following accounts:

1000-3000-51111 *Common Pleas Employee Salary/Hourly* in the amount of \$900.00  
1000-3000-51118 *Common Pleas Court PERS* in the amount of \$870.00 Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COMMON PLEAS COURT

Motion moved by Mr. Ellis to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2359 *JRIG Fund* in the amount of \$1,500.00 into 2359-3000-51111 *JRIG Salary/Hourly*. Said funds are needed to pay salaries for the remainder of the year. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – AUDITOR

Motion moved by Mr. Woodruff to approve the request of Jill Hall, Auditor, for an appropriation change to decrease 1000-1001-52110 *Auditor Supplies* in the amount of \$657.72 and increase 1000-1001-51118 *Auditor Employee PERS* in the amount of \$657.72. Said funds are needed due to changes in employee participation in OPERS Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – COMMON PLEAS COURT

Motion moved by Mr. Ellis to approve the request of Joni Dotson, Court Administrator, for an appropriation change to the following:

Decrease 1000-3000-51116 *Common Pleas Workers Compensation* in the amount of \$2,700.00  
Increase 1000-3000-51111 *Common Pleas Employee Salary/Hourly* in the amount of \$2,700.00

Decrease 1000-3000-52116 *Common Pleas Other Expenses* in the amount of \$1,900.00  
Increase 1000-3000-51111 *Common Pleas Employee Salary/Hourly* in the amount of \$1,900.00

Decrease 1000-3000-52118 *Common Pleas Contract Services* in the amount of \$775.00  
Increase 1000-3000-51111 *Common Pleas Employee Salary/Hourly* in the amount of \$775.00

Decrease 1000-3000-52513 *Common Pleas Attorney Fees* in the amount of \$5,350.00  
Increase 1000-3000-51111 *Common Pleas Employee Salary/Hourly* in the amount of \$5,350.00

Decrease 1000-3000-52514 *Common Pleas Jury Fees & Expenses* in the amount of \$8,000.00  
Increase 1000-3000-51111 *Common Pleas Employee Salary/Hourly* in the amount of \$8,000.00

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Decrease 1000-3000-52515 *Common Pleas Witness Fees* in the amount of \$2,500.00  
Increase 1000-3000-51111 *Common Pleas Employee Salary/Hourly* in the amount of \$2,500.00    Second: Mr. Woodruff

ROLL CALL VOTE:     Mr. Woodruff, yea     Mr. Ellis, yea     Mr. Applegate, yea

**IN THE MATTER TO EXECUTE ADDENDUM – COMMUNITY CORRECTIONS ACT 2.0 GRANT – COMMON PLEAS COURT**

Motion moved by Mr. Woodruff to execute an addendum to the CCA 2.0 grant agreement, increasing the FY 26/27 grant award to \$337,777.00. All other provisions of the grant agreement will remain the same. Second by Mr. Ellis.

ROLL CALL VOTE:     Mr. Woodruff, yea     Mr. Ellis, yea     Mr. Applegate, yea

**IN THE MATTER TO APPROVE REPLAT – REED FARM LOT 3**

Motion moved by Mr. Ellis to approve the Reed Farm Lot 3 replat. Second: Mr. Woodruff.

ROLL CALL VOTE:     Mr. Woodruff, yea     Mr. Ellis, yea     Mr. Applegate, yea

**IN THE MATTER TO APPROVE THE BILLS**

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Ellis.

ROLL CALL VOTE:     Mr. Woodruff, yea     Mr. Ellis, yea     Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$40.35
BOE	\$1,777.85
BUILDING DEPT	\$1,874.92
CLERK OF COURTS	\$8,192.76
COMMISSIONERS	\$161,149.58
COMMON PLEAS	\$29,162.66
CORONER	\$14,822.50
CSEA	\$1,521.35
DEVELOPMENT	\$106.82
DOG TAGS	\$0
E911	\$14,880.20
EMA	\$40.11
ENGINEER HWY	\$4,485.22
ENGINEER OFFICE	\$3,165.09
ENGINEER SEWER & WATER	\$0
JFS	\$50,793.63
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$45,615.82
MAINTENANCE	\$8,690.79
MUNICIPAL	\$0
PROSECUTOR	\$797.42
RECORDER	\$9,882.05
SHERIFF	\$46,472.45
TITLE	\$0
TREASURER	\$1,526.49
GRAND TOTAL	\$404,998.06

**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 17<sup>th</sup> day of December, 2025. Second: Mr. Woodruff.

ROLL CALL VOTE:     Mr. Woodruff, yea     Mr. Ellis, yea     Mr. Applegate, yea

12/16/2025  
Commissioners Barry Woodruff and Gordon Ellis attended the monthly Planning Commission Board Meeting.  
Commissioner Barry Woodruff attended the Records Commission Meeting.

Approval: December 22, 2025

  
Tony Applegate, President

  
Gordon Ellis, Member

  
Barry Woodruff, Member

  
Hannah Birchfield, Clerk

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