

The Board of County Commissioners, Brown County, Ohio, met in regular session this 1<sup>st</sup> day of December, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator.

**IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

**IN THE MATTER OF DELINQUENT TAX AND ASSESSMENT COLLECTION FUND – TREASURER**

Motion moved by Mr. Woodruff to accept the annual report from Traci Stamper, Treasurer, pursuant to ORC 321.261, accounting for Delinquent Tax and Assessment Collection Fund (DTAC) for calendar year 2025, see complete report on file. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

**IN THE MATTER OF APPROPRIATION CHANGE – ENGINEER**

Motion moved by Mr. Ellis to approve the request of Todd Cluxton, Engineer, for an appropriation change to decrease 2521-4003-51124 *Engineer Health Insurance Road* in the amount of \$11,000.00 and increase 2521-4004-51124 *Engineer Office Health Insurance* in the amount of \$11,000.00. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Commissioner Tony Applegate exited the meeting at 10:00 a.m.

Commissioner Tony Applegate entered the meeting at 10:40 a.m.

**IN THE MATTER TO ADJOURN**

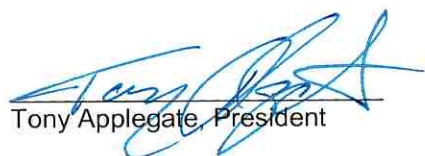
Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 1<sup>st</sup> day of December, 2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

12/1/2025

Commissioners met with Tom Peterson, EMA, for an agency update.  
Commissioners met with Kelly Piatt, Terri Musser, Ashley Conley, and Daniel Cayse, Communication Center, to discuss Communication Center operations.  
Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer.

Approval: December 3, 2025

  
Tony Applegate, President

  
Gordon Ellis, Member

  
Barry Woodruff, Member

  
Hannah Birchfield, Clerk

December 1, 2025