

The Board of County Commissioners, Brown County, Ohio, met in regular session this 12th day of November, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading.
Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$1,663.00
BOE	\$16,965.45
BUILDING DEPT	\$103.44
CLERK OF COURTS	\$554.88
COMMISSIONERS	\$390,156.11
COMMON PLEAS	\$0
CORONER	\$0
CSEA	\$80.43
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$968.44
EMA	\$0
ENGINEER HWY	\$78,651.18
ENGINEER OFFICE	\$980.52
ENGINEER SEWER & WATER	\$1,260.00
JFS	\$35,815.12
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$5,273.27
MAINTENANCE	\$13,242.79
MUNICIPAL	\$0
PROSECUTOR	\$1,339.55
RECORDER	\$0
SHERIFF	\$32,481.26
TITLE	\$2,746.10
TREASURER	\$0
GRAND TOTAL	\$582,281.54

IN THE MATTER OF APPROPRIATION CHANGE – SHERIFF

Motion moved by Mr. Ellis to approve the request of Rita Henize, BCSO, for an appropriation change to the following:

Decrease 1000-2000-51111 *Sheriff Road Employee Salary/Hourly* in the amount of \$14,000.00
Increase 1000-2000-52118 *Sheriff Contract Services* in the amount of \$14,000.00

Decrease 1000-2000-51111 *Sheriff Road Employee Salary/Hourly* in the amount of \$11,000.00
Increase 1000-2000-52112 *Sheriff Equipment* in the amount of \$11,000.00

Decrease 1000-2000-51112 *Sheriff Part Time Salary/Hourly* in the amount of \$5,000.00
Increase 1000-2000-52112 *Sheriff Equipment* in the amount of \$5,000.00
Second: Mr. Woodruff.

Said funds are needed due to salary changes in FY 2025.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – JFS

Motion moved by Mr. Woodruff to approve the request of Sheri Tabor, Director, for an appropriation change to the following:

Decrease 2550-5000-52116 *JFS Other Expenses* in the amount of \$67,475.03
Increase 2550-5000-52191 *JFS Contract Services/ABCAP* in the amount of \$67,475.03

Decrease 2550-5000-51119 *JFS Medicare* in the amount of \$2,158.50
Increase 2550-5000-52191 *JFS Contract Services/ABCAP* in the amount of \$2,158.50

November 12, 2025

Decrease 2550-5000-52110 *JFS Supplies* in the amount of \$30,332.44
Increase 2550-5000-52191 *JFS Contract Services/ABCAP* in the amount of \$30,332.44

Decrease 2550-5000-51116 *JFS Workers Compensation* in the amount of \$11,465.49
Increase 2550-5000-52191 *JFS Contract Services/ABCAP* in the amount of \$11,465.49 Second: Mr. Ellis.

Said funds are needed to cover additional PA Contract Service expenses.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – JFS

Motion moved by Mr. Ellis to approve the request of Sheri Tabor, Director, for an appropriation change to the following:

Decrease 2550-5000-52118 *JFS Contract Services* in the amount of \$12,000.00
Increase 2550-5000-51111 *JFS Salary/Hourly* in the amount of \$12,000.00

Decrease 2550-5000-51117 *JFS Unemployment* in the amount of \$2,500.00
Increase 2550-5000-51111 *JFS Salary/Hourly* in the amount of \$2,500.00

Decrease 2550-5000-51116 *JFS Workers Compensation* in the amount of \$500.00
Increase 2550-5000-51111 *JFS Salary/Hourly* in the amount of \$500.00 Second: Mr. Woodruff.

Said funds are needed to cover additional PA expenses for salaries.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – JFS

Motion moved by Mr. Woodruff to approve the request of Sheri Tabor, Director, for an appropriation change to the following:

Decrease 2550-5000-52133 *Transfer Out* in the amount of \$38,158.50
Increase 2550-5000-52117 *JFS Public Assistance* in the amount of \$38,158.50

Decrease 2550-5000-51118 *JFS PERS* in the amount of \$6,500.00
Increase 2550-5000-52117 *JFS Public Assistance* in the amount of \$6,500.00

Decrease 2550-5000-51119 *JFS Medicare* in the amount of \$341.50
Increase 2550-5000-52117 *JFS Public Assistance* in the amount of \$341.50 Second: Mr. Ellis.

Said funds are needed to cover additional PA Public Assistance expenses.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – JFS

Motion moved by Mr. Ellis to approve the request of Sheri Tabor, Director, for an appropriation change to decrease 2550-5000-52133 *Transfer Out* in the amount of \$50,000.00 and increase 2250-5000-51124 *JFS Health Insurance* in the amount of \$50,000.00. Said funds will be used to cover additional PA health insurance expenses. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – JFS

Motion moved by Mr. Woodruff to approve the request of Sheri Tabor, Director, for an appropriation change to decrease 2550-5000-40165 *Job and Family Overpays* in the amount of \$150,000.00 and increase 2550-5000-40547 *Transfer In* in the amount of \$150,000.00. Said funds will be used to increase the amount of PA transfers. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – JFS

Motion moved by Mr. Ellis to approve the request of Sheri Tabor, Director, for an appropriation change to decrease 2551-5000-52116 *JFS Assistance* in the amount of \$275,000.00 and increase 2251-5000-52133 *Transfer Out JFS* in the amount of \$275,000.00. Said funds will be used to increase the amount of PCSA transfers out. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Commissioner Tony Applegate exited the meeting at 9:50 a.m.

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 12th day of November, 2025. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

11/12/2025
Commissioners met with Austin Sanders-Williams, Economic Development, for a department update.
Commissioners received and reviewed the monthly meal report from the BCSO.

Approval: November 17, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk