

The Board of County Commissioners, Brown County, Ohio, met in regular session this 10th day of November, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member

In attendance: Sarah Beath, County Administrator.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Hannah Birchfield, Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$6,941.60 into 1000-1000-52133 *Transfer Out*. Said funds will be used to fund the first half match for the 2025-2026 VOCA grant. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF TRANSFER OF FUNDS – PROSECUTOR

Motion moved by Mr. Woodruff to approve the request of Jessica Roush, BCPO, for a transfer of funds from 1000-1000-52133 *Transfer Out* in the amount of \$6,941.60 into 2488-3006-40547 VOCA Grant *Transfer In*. Said funds will be used to fund the first half match for the 2025-2026 VOCA grant. Second: Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for an appropriation change to the following:

Decrease 1000-1008-52112 *Solid Waste Contract Equipment* in the amount of \$960.03
Increase 1000-1008-51111 *Solid Waste Contract Employee Salary/Hourly* in the amount of \$960.03

Decrease 1000-1008-52112 *Solid Waste Contract Equipment* in the amount of \$110.00
Increase 1000-1008-51118 *Solid Waste Contract PERS* in the amount of \$110.00

Decrease 1000-1008-52112 *Solid Waste Contract Equipment* in the amount of \$10.00
Increase 1000-1008-51119 *Solid Waste Contract Medicare* in the amount of \$10.00 Second: Mr. Woodruff.

Said funds are needed due to salary changes in FY 2025.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for an appropriation change to the following:

Decrease 2016-1000-52112 *Land Bank Contract Equipment* in the amount of \$1,158.48
Increase 2016-1000-51111 *Land Bank Contract Employee Salary/Hourly* in the amount of \$1,158.48

Decrease 2016-1000-52112 *Land Bank Contract Equipment* in the amount of \$162.19
Increase 2016-1000-51118 *Land Bank Contract PERS* in the amount of \$162.19

Decrease 2016-1000-52112 *Land Bank Contract Equipment* in the amount of \$15.00
Increase 2016-1000-51119 *Land Bank Contract Medicare* in the amount of \$15.00 Second: Mr. Ellis.

Said funds are needed due to salary changes in FY 2025.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

Approval: November 12, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk

November 10, 2025