

The Board of County Commissioners, Brown County, Ohio, met in regular session this 22nd day of September, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$8,836.04 into 1000-1000-51111 *Commissioner Employee Salary*. Said funds are needed due to salary and staff changes in FY 2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – AUDITOR

Motion moved by Mr. Ellis to approve the request of Jill Hall, Auditor, for an appropriation change to decrease 1000-1001-51120 *Auditor Social Security* in the amount of \$3,610.10 and increase 1000-1001-51118 *Auditor Employee PERS* in the amount of \$3,610.10. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE –DPS

Motion moved by Mr. Woodruff to approve the request of Elizabeth Felts, Administrative Assistant, for an appropriation change to decrease 2300-2001-51111 *911 Salary/Hourly* in the amount of \$5,000.00 and increase 2300-2001-51112 *911 Part Time Compensation* in the amount of \$5,000.00. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF APPROPRIATION CHANGE – DPS

Motion moved by Mr. Ellis to approve the request of Elizabeth Felts, Administrative Assistant, for an appropriation change to decrease 2322-2002-51118 *EMA PERS* in the amount of \$28.00 and increase 2322-2002-511124 *EMA Health Insurance* in the amount of \$28.00. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF ANNUAL PREMIUM RENEWAL – CEBCO – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to enter the Annual Premium Renewal with CEBCO for Brown County Employee Medical and Prescription coverage for 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER PARTICIPATION AGREEMENT – CEBCO

Motion moved by Mr. Ellis to enter the participation agreement with the County Employee Benefit Consortium of Ohio (CEBCO) to obtain employee benefit plan coverage and administrative services related to employee benefit plans for officials, employees, and their eligible dependents. Agreement becomes effective January 1, 2026 and will terminate December 31, 2028. See complete agreement on file. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION AUTHORIZING, TODD CLUXTON, BROWN COUNTY ENGINEER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Ellis.

RESOLUTION #

09222025-1

A RESOLUTION AUTHORIZING **TODD CLUXTON, BROWN COUNTY ENGINEER**, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, **Brown County** is planning to make capital improvements to **Tri-County Highway Bridges**, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by **Brown County Commisssioners**:

Section 1: **Todd Cluxton, Brown County Engineer**, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: **Tony Applegate, Chairman, Brown County Commissioners**, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF BID OPENING – 2025 BROWN COUNTY LINE STRIPING – ENGINEER

A bid opening was held this day in the office of the Brown County Board of Commissioners at 10:00 A.M. for the 2025 Brown County Line Striping. The following 3 bids were received timely and will be forwarded to the Brown County Engineer for review and awarded at a later date.

Oglesby Construction, Inc 305 Woodlawn Ave. Norwalk, OH 44857	\$83,423.95
The Aero-Mark Company, LLC 500 Lena Dr. Aurora, OH 44202	\$93,305.50
A & A Safety, Inc 1126 Ferris Rd. Amelia, OH 45102	\$83,309.14

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 22nd day of September, 2025. Second: Mr. Woodruff.

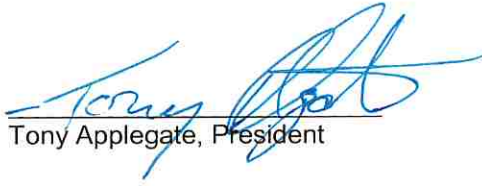
ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

9/21/2025

Commissioners Barry Woodruff and Tony Applegate attended a ribbon cutting for the Doug Green Horse Arena, Brown County Fairgrounds.

Commissioner Barry Woodruff attended a tree planting event for America 250, Brown County Fairgrounds.

Approval: September 24, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk

September 22, 2025