

The Board of County Commissioners, Brown County, Ohio, met in regular session this 9th day of June, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member

Tony Applegate, President, was absent.

In attendance: Sarah Beath, County Administrator.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading.
Second: Mr. Ellis

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF ELECTIONS

Motion moved by Mr. Ellis to approve the request of Bethany Phillips, Deputy-Director, for an appropriation change to the following:

Decrease 2085-1004- 52112 *Grant Equipment* in the amount of \$10,100.00

Increase 2085-1004-52116 *Other Expenses* in the amount of \$10,100.00

Decrease 2085-1004-52115 *Grant Advertising* in the amount of \$2,000.00

Increase 2085-1004-52116 *Other Expenses* in the amount of \$2,000.00

Decrease 2085-1004-52123 *Grant BOE Poll Worker* in the amount of \$4,000.00

Increase 2085-1004-52116 *Other Expenses* in the amount of \$4,000.00

Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Ellis, upon the request of Dominick Daulton, Director, to accept the resignation of Lauren Petalver, part-time Telecommunications Specialist, effective 6/22/2025. Ms. Petalver is an employee in good standing. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF RESOLUTION – CDBG – DEVELOPMENT

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Ellis.

RESOLUTION NO. 06092025-1

AUTHORIZING THE SUBMITTAL OF THE PY2025
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
COMMUNITY ALLOCATION APPLICATION

The Board of County Commissioners of Brown County, Ohio, met on the 9th day of June, 2025, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Barry Woodruff, Member

Gordon Ellis, Member

The following resolution was presented by Mr. Woodruff, who moved its adoption, and seconded by Mr. Ellis

Whereas, the State of Ohio, through the Ohio Department of Development/Office of Community Development has made available to eligible communities, funding for the PY 2025 Community Allocation Program; and

Whereas, the County of Brown, Ohio may be eligible to receive up to \$192,000.00 in CDBG Allocation Program Funding, provided the county meets all applicable requirements; and

Whereas, Brown County, Ohio wishes to participate in, and receive financial assistance under the PY 2023 CDBG Community Allocation Program for Public Services including Senior Nutrition and Homemaker Services; and

Whereas, Brown County, Ohio wishes to direct and authorize the Brown County Department of Development, to act in connection with said Program's Application and provide such additional information as may be required;

THEREFORE, BE IT RESOLVED: by the Board of County Commissioners of Brown County, Ohio, that on the above findings,

June 9, 2025

Section 1: Brown County authorizes the Brown County Administrator, Sarah Beath, to file a PY 2025 Community Development Allocation Program application with the State of Ohio, Department of Development, Office of Community Development, and to provide all information and documentation required in the submission of said application.

Section 2: Brown County hereby approves the filing of said application.

Section 3: Brown County hereby understands and agrees that participation in said Program will require compliance with all program guidelines and assurances.

Section 4: Brown County hereby commits itself to provide its local share of funding, as required.

Section 5: That since this resolution must accompany said application, which must be filed with the State of Ohio, Department of Development by June 11th, 2025 it shall become effective immediately upon its passage.

Upon call of the roll:

Barry Woodruff yea

Gordon Ellis yea

Whereupon the resolution was declared adopted.

Adopted this 9th day of June, 2025.

ATTEST:



Sarah Beath, County Administrator
Board of County Commissioners
Brown County, Ohio

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

IN THE MATTER OF BID OPENING – MARTIN HILL DRILLED SHAFT PIER WALL – ENGINEER

A bid opening was held this day in the office of the Brown County Board of Commissioners at 10:00 A.M. for the Martin Hill Drilled Shaft Pier Wall Project. The following 6 bids were received timely and will be forwarded to the Brown County Engineer for review and awarded at a later date.

Civil Solutions Associates, Inc. 3760 Fulton Grove Rd. Cincinnati, Ohio 45245	\$584,421.00
Ohio-West Virginia Excavating Co. P.O. Box 128 Powhatan Pt., Ohio 43942	\$344,106.00
JTM Smith Construction, Inc. P.O. Box 223 Fayetteville, Ohio 45118	\$358,018.00
W.E. Smith Construction 2030 Bauer Rd. Blanchester, Ohio 45107	\$261,570.40
Scioto Valley Paving, LLC 5554 Big Bear Creek Rd. Lucasville, Ohio 45648	\$619,148.50
Alan Stone Co., Inc. 5519 Suite A St. Rt. 339 Vincenet, Ohio 45784	\$353,332.00

In attendance: Stephanie Willey, BC Engineer's Office, Kiriana Schulte, Civil Solutions Associates, Rich Smathers, OWV Excavating, Matt Caldwell, Alan Stone Co. Inc., Windy Fite., Scioto Paving, LLC.

June 9, 2025

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 9th day of June, 2025.
Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea

6/6/2025
Commissioner, Tony Applegate, met with Smolen Engineering and SSRG at the project sites.

6/9/2025
Commissioners reviewed the Monthly Transport Report from the BCSO.
Commissioners met with Justin Grant, CEBCO, to review the 1st quarter claims report for 2025.

Approval: June 11, 2025

 _____ Tony Applegate, President	 _____ Gordon Ellis, Member	 _____ Barry Woodruff, Member
 _____ Sarah Beath, County Administrator		