

The Board of County Commissioners, Brown County, Ohio, met in regular session this 4th day of June, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading.
Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Sarah Keller, Assistant Clerk, for a transfer of funds from 2007-1000-53012 *Wellness Grant Transfer Out* in the amount of \$200.00 into 6208-9998-40547 *Health Insurance Premiums Transfer In*. Second: Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSPORTATION CONTRACT AMENDMENT – JFS

Motion moved by Mr. Ellis upon the recommendation of Sheri Tabor, JFS Director, to execute a contract amendment with BCJFS and The Counseling Center, for Non-Emergency Transportation (NET), to extend the contract period from June 30, 2025 to September 30, 2025, in order to align with the Federal Fiscal Year and allowable service period of the available funding. All other terms of this contract, including prior amendments if any, remain in full effect. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – JFS

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Ellis.

RESOLUTION NO. 06042025-1

ASSIGNING AUTHORITY TO THE DIRECTOR OF JOB AND FAMILY SERVICES TO
ACT AS THE BROWN COUNTY BOARD OF COUNTY COMMISSIONERS' DESIGNEE
FOR APPROVING INTER-COUNTY ADJUSTMENTS OF ALLOCATED FUNDS

The Board of County Commissioners of Brown County, Ohio, met on the 4th day of June, 2025, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Tony Applegate, President
Barry Woodruff, Member
Gordon Ellis, Member

The following resolution was presented by Mr. Woodruff, who moved its adoption, and seconded by Mr. Ellis.

WHEREAS, Ohio Administrative Code Section 5101-9-6-82 provides for the inter-county adjustment of any state or federal county family services agency allocation; and

WHEREAS, Counties have requested such adjustments to best meet the needs of their constituents, due to the limited allowable uses of each fund and the nuances of the random moment sampling process on a county's funding stream; and

WHEREAS, Any unspent allocations within a county at the end of the fiscal year revert back to the state for use by the State Department of Job and Family Services; and

WHEREAS, A county family services agency must make such inter-country adjustment requests to the Ohio Department of Job and Family Services, and include with such request a resolution authorizing such from that county's board of county commissioners; and

June 4, 2025

WHEREAS, the Board of Commissioners deems the Director to be the most appropriate knowledgeable designee to evaluate, request, and execute such inter-county adjustment agreements of Brown County, Ohio; and

WHEREAS, in accordance with Ohio Administrative Code Section 5101:9-6-82 (F)(3)(a), a board of county commissioners may pass a resolution assigning authority to the director of the county family service agency to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a specific period of time;

THEREFORE, BE IT RESOLVED: by the Board of Commissioners of Brown County, Ohio, authority is assigned to Sheri Tabor, Director, to serve as the Brown County Board of Commissioners' designee, and thereby grants Sheri Tabor the authority to sign inter-county adjustment agreements on behalf of the Brown County until December 31, 2025;

Upon call of the roll:

Tony Applegate yea
Barry Woodruff yea
Gordon Ellis yea

Whereupon the resolution was declared adopted.

Adopted this 4th day of June, 2025.

ATTEST:



Sarah Beath, County Administrator
Board of County Commissioners
Brown County, Ohio

IN THE MATTER OF AMENDED CERTIFICATE

Motion moved by Mr. Ellis to record as a matter of record the following Initial Amended Certificate for 2025. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Office of Budget Commission, Brown County, Ohio

To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the initial amended certificate of estimated resources for the fiscal year beginning **January 1st, 2025** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/25	Taxes	Other Sources	Total
General Fund	\$10,764,588.38	\$4,600,000.00	\$13,311,673.72	\$28,676,262.10
Special Revenue	\$21,542,852.00	\$1,301,000.00	\$53,586,358.53	\$76,430,210.53

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Woodruff to approve the following bills for payment. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$225.00
BOE	\$861.50
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$219,332.36
COMMON PLEAS	\$4,446.50
CORONER	\$208.32
CSEA	\$3,407.70
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$5,314.89
EMA	\$178.40
ENGINEER HWY	\$81,543.35
ENGINEER OFFICE	\$2,389.98
ENGINEER SEWER & WATER	\$141.47
JFS	\$34,164.96
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$6,971.46
MAINTENANCE	\$35,195.58
MUNICIPAL	\$1,922.08
PROSECUTOR	\$0
RECORDER	\$0
SHERIFF	\$30,531.16
TITLE	\$18,990.95
TREASURER	\$0
GRAND TOTAL	\$445,825.66

IN THE MATTER TO RECESS

Motion moved by Mr. Woodruff to recess the meeting at 11:55 a.m. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, absent

IN THE MATTER TO RECONVENE

Motion moved by Mr. Ellis to reconvene the meeting at 1:25 p.m. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 4th day of June, 2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

6/4/2025
Commissioners met with Stacey Strasser, Door of Hope, to discuss homelessness, addiction, and poverty in Brown County.

Commissioners met with Darin Schweickart, DS2, to discuss commercial building permits.

Approval: June 9, 2025

absent

Tony Applegate, President

Gordon Ellis

Gordon Ellis, Member

Barry Woodruff

Barry Woodruff, Member

Sarah Beath

Sarah Beath, County Administrator

June 4, 2025

Brown County Board of Commissioners' Journal 62

Page |93