

The Board of County Commissioners, Brown County, Ohio, met in regular session this 5th day of March, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$44,786.55
BOE	\$0
BUILDING DEPT	\$64.33
CLERK OF COURTS	\$0
COMMISSIONERS	\$7,854.70
COMMON PLEAS	\$1,615.00
CORONER	\$15,092.29
CSEA	\$678.00
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$13,586.26
EMA	\$178.40
ENGINEER HWY	\$35,546.49
ENGINEER OFFICE	\$329.65
ENGINEER SEWER & WATER	\$156.81
JFS	\$51,093.16
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$7,298.79
MAINTENANCE	\$28,214.35
MUNICIPAL	\$15.00
PROSECUTOR	\$0
RECORDER	\$0
SHERIFF	\$7,931.07
TITLE	\$16,753.10
TREASURER	\$86.00
GRAND TOTAL	\$231,279.95

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Woodruff to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$3,181.85 into 1000-2000-51122 *Sheriff Employee Pay Overtime*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF ELECTIONS

Motion moved by Mr. Ellis to approve the request of Bethany Phillips, Deputy Director, for a supplemental appropriation of unappropriated funds from 2085 *General Grant Fund* into the following accounts:

2085-1004-51118 *Employee PERS* in the amount of \$1,000.00
2085-1004-51119 *Employee Medicare* in the amount of \$1,000.00
2085-1004-51116 *Pollworker Worker Comp* in the amount of \$1,000.00

Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PERSONNEL – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to hire Sarah Keller as an Assistant Clerk in the Board of Commissioners' Office, effective 3/24/2025. Ms. Keller will be eligible for county benefits. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

March 5, 2025

IN THE MATTER TO AMEND TRAVEL POLICY

Motion moved by Mr. Ellis to amend Section F “Meals,” of the current travel policy, effective 3/5/2025. See complete policy on file. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER CONTRACT FOR HOUSING PRISONERS IN COUNTY

Motion moved by Mr. Woodruff to enter into contact with the following:

Mt. Orab Police Department to house prisoners in the Brown County Detention Center at a rate of \$90.00 per prisoner, per day.

Sardinia Police Department to house prisoners in the Brown County Detention Center at a rate of \$90.00 per prisoner, per day.

Contract is valid from January 1, 2025 through December 31, 2025. See complete contracts on file.

Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER CONTRACT FOR HOUSING PRISONERS OUT OF COUNTY

Motion moved by Mr. Ellis to enter into contact with the following:

Sharonville Police Department to house prisoners in the Brown County Detention Center at a rate of \$100.00 per prisoner, per day.

Madeira Police Department to house prisoners in the Brown County Detention Center at a rate of \$100.00 per prisoner, per day.

Terrace Park Police Department to house prisoners in the Brown County Detention Center at a rate of \$100.00 per prisoner, per day.

Pike County Sheriff's Department to house prisoners in the Brown County Detention Center at a rate of \$100.00 per prisoner, per day.

Contract is valid from January 1, 2025 through December 31, 2025. See complete contracts on file.

Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 5th day of March, 2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

- 3/4/2025
Commissioners Barry Woodruff and Tony Applegate attended the Annual Land Reutilization Corporation Board Meeting.
- 3/5/2025
Commissioner Gordon Ellis attended the Brown County Farm Bureau's Annual Policy Development Meeting.
Commissioners met with Sheriff Hodges to discuss vehicle repairs and maintenance concerns at the Detention Center.
Commissioners met with Nick Bundren and Ryan Santa Maria, Ohio Land and Liberty Coalition, to discuss renewable energy across the State of Ohio.
Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer.

Approval: March 10, 2025

absent
Tony Applegate, President

Gordon Ellis
Gordon Ellis, Member

Barry Woodruff
Barry Woodruff, Member

Hannah Birchfield
Hannah Birchfield, Clerk