

The Board of County Commissioners, Brown County, Ohio, met in regular session this 13<sup>th</sup> day of January, 2025 with the following members present: Gordon Ellis, Member      Tony Applegate, Member      Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Applegate to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE:      Mr. Ellis, yea      Mr. Applegate, yea      Mr. Woodruff, yea

IN THE MATTER TO ADJOURN SINE DIE

Motion moved by Mr. Ellis, WHEREAS, there being no further business transaction for the year of 2024, this Board of Commissioners hereby adjourn SINE DIE. Second: Mr. Applegate.

ROLL CALL VOTE:      Mr. Ellis, yea      Mr. Applegate, yea      Mr. Woodruff, yea

IN THE MATTER OF RESOLUTION – REORGANIZE BROWN COUNTY BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Ellis.

RESOLUTION NO. 01132025-1

IN THE MATTER TO REORGANIZE BROWN COUNTY BOARD OF COMMISSIONERS

WHEREAS, The Board of County Commissioners of Brown County, Ohio, met on the 13<sup>th</sup> day of January, 2025 in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Gordon Ellis  
Barry L. Woodruff  
Tony Applegate

WHEREAS, The Board reorganizes on an annual basis;

THEREFORE, BE IT RESOLVED THAT, Tony Applegate, be elected to serve as President of this Board of Commissioners, Brown County, Ohio for the year of 2025.

ROLL CALL VOTE:      Mr. Ellis, yea      Mr. Applegate, yea      Mr. Woodruff, yea

IN THE MATTER OF RESOLUTION – DESIGNATE OFFICIAL VOTING REPRESENTATIVE AND ALTERNATE FOR PURPOSE OF ANNUAL CCAO MEETING

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Ellis.

RESOLUTION # 011302025-2

RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2025

Commissioner, Barry Woodruff, moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

NOW THEREFORE BE IT RESOLVED that President, Tony Applegate, is designated as the Official Voting Representative of Brown County, Ohio.

BE IT FURTHER RESOLVED that Member, Gordon Ellis, is designated as the Alternate Voting Representative of Brown County, Ohio.

The motion was seconded by Commissioner, Gordon Ellis.

PASSED AND ADOPTED by the Board of County Commissioners of Brown County at Georgetown, Ohio, on the 13<sup>th</sup> of January, 2025.

ROLL CALL VOTE:      Mr. Woodruff, yea      Mr. Ellis, yea      Mr. Applegate, yea  
January 13, 2025

IN THE MATTER OF RESOLUTION – DESIGNATION OF PERSONS TO SERVE ON VARIOUS BOARDS AND COMMITTEES– BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to adopt the following resolution. Second: Mr. Woodruff.

RESOLUTION #01132025-3

DESIGNATION OF THE FOLLOWING PERSONS TO SERVE ON VARIOUS BOARDS AND COMMITTEES FOR A ONE (1) YEAR TERM BEGINNING JANUARY 1, 2025

The Board of County Commissioners of Brown County, Ohio, met on the 13<sup>th</sup> day of January, 2025, in Regular Session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Tony Applegate, President  
Barry Woodruff, Member  
Gordon Ellis, Member

The following resolution was presented by Mr. Ellis, who moved its adoption, and seconded by Mr. Woodruff.

BE IT RESOLVED by the Board of County Commissioners of Brown County, Ohio, that the following persons be and are hereby appointed and or designated to serve on various boards and committees for their one (1) year term beginning January 1, 2025.

Boards/Committees	Representative & Alternate, if applicable	Designated Meeting Dates
ABCAP	Tony Applegate, Chair Barry Woodruff Gordon Ellis	3 <sup>rd</sup> Tuesday of each month
BET/LEPC	Gordon Ellis	2 <sup>nd</sup> Tuesday of each even numbered month, except December
Board of Revisions	Gordon Ellis	Scheduled as needed
Buckeye Safety Council	Barry Woodruff	As scheduled on a monthly basis
County Commissioners association of Ohio (CCAO)	Tony Applegate Gordon Ellis (Alt)	Scheduled on an annual basis
Family & Children First Council	Barry Woodruff	4 <sup>th</sup> Tuesday of the middle month of each quarter
Land Reutilization Corporation (Land Bank)	Tony Applegate Barry Woodruff	As scheduled on a quarterly basis
Law Library Resources Board	Tony Applegate Barry Woodruff	2 <sup>nd</sup> Tuesday, every other month 9:00 a.m.
Local Corrections Planning Board	Tony Applegate	As scheduled
Ohio Valley Regional Development Commission (OVRDC)	Barry Woodruff	As scheduled on a monthly basis
Planning Commission	Tony Applegate	3 <sup>rd</sup> Tuesday of each month
	Barry Woodruff Gordon Ellis	8:00 a.m.
Records Commission	Tony Applegate, Chair	As scheduled, twice a year
Solid Waste Authority Board	Tony Applegate, Chair Barry Woodruff Gordon Ellis	2 <sup>nd</sup> Tuesday of each month 8:00 a.m.
WIOA	TBD	As Scheduled on Wednesdays

Whereupon the resolution was declared adopted.

Adopted this 13th day of January, 2025.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO APPOINT BOARD MEMBER – METROPOLITAN HOUSING AUTHORITY

Motion moved by Mr. Woodruff to appoint County Administrator, Sarah Beath, to the Metropolitan Housing Authority Board to serve a five-year term, beginning January 1, 2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECORD – BUILDING SECURITY – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to approve the request of Jill Hall, Auditor, for Administration Building security, from January 15, 2025 through February 21, 2025, provided by the Brown County Sheriff's Office, cost will be shared between the Auditor, Treasurer, and Board of Commissioners equally. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

January 13, 2025



**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 13<sup>th</sup> day of January, 2025.  
Second: Mr. Woodruff.

ROLL CALL VOTE:     Mr. Woodruff, yea     Mr. Ellis, yea     Mr. Applegate, yea

1/9/2025

Commissioners attended the monthly Solid Waste Authority Board Meeting.

1/13/2025

Commissioners Barry Woodruff and Gordon Ellis attended a Board of Revision Meeting.  
Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer.

Approval: January 15, 2025

  
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Tony Applegate, President

  
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Gordon Ellis, Member

  
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Barry Woodruff, Member

  
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Hannah Birchfield, Clerk

January 13, 2025