

The Board of County Commissioners, Brown County, Ohio, met in regular session this 8th day of January, 2025 with the following members present: Gordon Ellis, Member Tony Applegate, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading.
Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Applegate to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 2208 *Sheriff Traffic Grant Fund* in the amount of \$400.00 into 2208-2000-51122 *Overtime Sheriff Traffic Grant*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea Mr. Woodruff, yea

DEPT	EXPENDITURE
AUDITOR	\$77,990.23
BOE	\$52,806.29
BUILDING DEPT	\$0
CLERK OF COURTS	\$0
COMMISSIONERS	\$115,827.80
COMMON PLEAS	\$0
CORONER	\$5,951.84
CSEA	\$0
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$16,587.34
EMA	\$0
ENGINEER HWY	\$1,478.40
ENGINEER OFFICE	\$1,952.73
ENGINEER SEWER & WATER	\$134.38
JFS	\$2,370.39
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$5,416.66
MAINTENANCE	\$36,471.03
MUNICIPAL	\$0
PROSECUTOR	\$0
RECORDER	\$233.20
SHERIFF	\$66,068.84
TITLE	\$10,095.59
TREASURER	<u>\$665.00</u>
GRAND TOTAL	\$394,049.72

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – AUDITOR

Motion moved by Mr. Applegate to approve the request of Jill Hall, Auditor, on behalf of the Law Library, for a supplemental appropriation of unappropriated funds from 2800 *Law Library Resources Fund* into the following accounts:

2800-8005-51116 *Law Library Workers Compensation* in the amount of \$22.00
2800-8005-52116 *Law Library Books Subscription/Online* in the amount of \$16,000.00
2800-8005-52118 *Law Library Contract Services* in the amount of \$250.00

Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – AUDITOR

Motion moved by Mr. Ellis to approve the request of Jill Hall, Auditor, on behalf of the Law Library, for a supplemental appropriation of unappropriated funds from 2801 *Grant Law Library Fund* into the following accounts:

2801-8005-52110 *Law Library Grant Supplies* in the amount of \$500.00

2801-8005-52114 *Law Library Grant Travel* in the amount of \$1,000.00

2801-8005-52117 *Law Library Grant Reimbursement* in the amount of \$3,500.00

Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF TRANSFER OF FUNDS – JFS

Motion moved by Mr. Applegate to approve the request of Sheri Tabor, Director, for a transfer of funds from 1000-5000-54165 *JFS Mandated Share Match* in the amount of \$72,567.00 into 2550-5000-40547 *Transfer In*. Said funds will be used to pay the JFS Mandated Share for FY 2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF TRANSFER OF FUNDS – JFS

Motion moved by Mr. Ellis to approve the request of Sheri Tabor, Director, for a transfer of funds from 2550-5000-52133 *Transfer Out* in the amount of \$2,625.00 into 2552-5000-40547 *Transfer In*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER TO ENTER CEBCO WELLNESS GRANT AGREEMENT

Motion moved by Mr. Applegate to enter into the 2025 CEBCO Wellness Grant Agreement for program funds of \$5,730.00, to apply towards the wellness-related events, activities and initiatives provided to CEBCO enrolled employees and spouses. Funds must also meet the 5 program criteria stated in the grant agreement. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER TO ENTER CONTRACT FOR E-RECORDING – HOPDOX – RECORDER

Motion moved by Mr. Ellis to enter contract with Hopdcox, LLC, 497 Quail Hollow Lane, Alpine, Utah 84004, for electronic recording (eRecording) service that functions as a trusted third party for entities to submit recordable documents electronically to the Recorder's Office. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER TO RECESS

Motion moved by Mr. Applegate to recess the meeting at 11:28 a.m. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER TO RECONVENE

Motion moved by Mr. Ellis to reconvene the meeting at 1:30 p.m. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Applegate to adjourn this meeting with no further business before the Board this 8th day of January, 2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea Mr. Woodruff, yea

1/8/2025

Commissioners met with Jill Hall, Auditor, and Connie Patrick, Treasurer, to discuss building security.

Commissioners met with Kelly Faas, Field Representative, Congressman David Taylor, for an introduction.

Commissioners attended a construction meeting at the 9116 Hamer Rd building.

January 8, 2025

Approval: January 13, 2025


Barry Woodruff, President


Gordon Ellis, Member


Tony Applegate, Member


Hannah Birchfield, Clerk

January 8, 2025