

The Board of County Commissioners, Brown County, Ohio, met in regular session this 30<sup>th</sup> day of December, 2024 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

**IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF RESOLUTION – AMERICAN RESCUE ACT FUNDS – BOARD OF COMMISSIONERS**

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

**RESOLUTION #12302024-1**

**A RESOLUTION ALLOWING AMERICAN RESCUE ACT FUNDS TO REPLACE LOST REVENUE IN BROWN COUNTY GENERAL FUND DUE TO THE COVID-19 PANDEMIC**

The Board of County Commissioners of Brown County, Ohio, met on the 30th day of December, 2024, in Regular Session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

- Barry Woodruff, President
- Tony Applegate, Member
- Daryll Gray, Member

The following resolution was presented by Mr. Applegate who moved its adoption, and seconded by Mr. Gray.

WHEREAS, the COVID-19 pandemic has resulted in State, Local, and Tribal governments experiencing significant budget shortfalls; and

WHEREAS, Brown County has similarly experienced budget shortfalls due to decreased revenues as a result of the COVID pandemic; and

WHEREAS, the American Rescue Plan Act contains provisions permitting such State, Local, and Tribal governments to reimburse their respective budget shortfalls with funds provided under the act; and

WHEREAS, it will greatly benefit Brown County to use of American Rescue Plan Funds to reimburse COVID-related shortfalls to its General Fund; and

WHEREAS, through consultation with the county’s budget director, the Brown County Board of Commissioners has determined the appropriate calculation of the amount of funds needed to adequately reimburse Brown County’s COVID-related shortfalls to its General Fund, in accordance with enacted regulations promulgated in association with the American Rescue Plan Act;

NOW, THEREFORE BE IT RESOLVED, that the Brown County Board of Commissioners shall use American Rescue Plan Act funds to reimburse its COVID-related shortfalls from 2024 to its General Fund, in the amount of \$1,549,762.81.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS**

Motion moved by Mr. Gray to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 2014 *American Rescue Fund* in the amount of \$1,549,762.81 into 2014-1000-52133 *ARPA Transfer Out*. Said funds will be transferred as Revenue Replacement to the County General Fund. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS**

Motion moved by Mr. Applegate to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 2014-1000-52133 *ARP Transfer Out* in the amount of \$1,549,762.81 into 1000-1000-40547 *Transfer In*. Said funds will be used as Revenue Replacement to the County General Fund. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF**

Motion moved by Mr. Gray to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 2206 *Sheriff Drug Crime Task Force Fund* in the amount of \$52.03 into 2206-2000-51119 *Sheriff Drug Task Force Medicare*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea  
**December 30, 2024**

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF**

Motion moved by Mr. Applegate to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 2206 *Sheriff Drug Crime Task Force Fund* in the amount of \$70.00 into 2206-2000-51119 *Sheriff Drug Task Force Medicare*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROSECUTOR**

Motion moved by Mr. Gray to approve the request of Zachary Corbin, Prosecutor, for a supplemental appropriation of unappropriated funds from 2488 *Prosecutor Victims Assistance Fund* in the amount of \$932.16 into 2488-3006-51124 *PVA Health Insurance*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – MUNICIPAL COURT**

Motion moved by Mr. Applegate to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2424 *Municipal Special Fund* in the amount of \$75.00 into 2424-3003-51119 *Municipal Special Medicare*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF COMMISSIONERS**

Motion moved by Mr. Gray to approve the request of Sarah Beath, County Administrator, on behalf of Veterans' Services Commission, for an appropriation change to decrease 1000-8004-52110 *Vet Supplies* in the amount of \$57.00 and increase 1000-8004-51119 *Vet Employee Medicare*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF COMMISSIONERS**

Motion moved by Mr. Applegate to approve the request of Sarah Beath, County Administrator, for an appropriation change to decrease 2007-1000-51118 *Wellness Grant PERS* in the amount of \$5.10 and increase 2007-1000-51119 *Medicare/Wellness Grant*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF APPROPRIATION CHANGE – PROSECUTOR**

Motion moved by Mr. Gray to approve the request of Zachary Corbin, Prosecutor, for an appropriation change to decrease 1000-3006-52119 *Prosecutor Transcripts* in the amount of \$2,105.91 and increase 1000-3006-51118 *Prosecutor PERS*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF APPROPRIATION CHANGE – CORONER**

Motion moved by Mr. Applegate to approve the request of Dr. Timothy McKinley, Coroner, for an appropriation change to decrease 1000-1006-51116 *Coroner Workers Compensation* in the amount of \$4.00 and increase 1000-1006-51119 *Coroner Medicare*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF APPROPRIATION CHANGE – MUNICIPAL COURT**

Motion moved by Mr. Gray to approve the request of Joni Dotson, Court Administrator, for an appropriation change to decrease 2357-3003-52110 *Municipal Supplies* in the amount of \$200.00 and increase 2357-3003-51119 *Municipal Medicare*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

December 30, 2024

**IN THE MATTER TO ADOPT COMPREHENSIVE PLAN – BOARD OF COMMISSIONERS**

Motion moved by Mr. Applegate to adopt the comprehensive plan, with the identified updates, corrections, and minor additions. See full plan on file. In attendance: Emil Lisniansky, Envision. Second: Mr. Gray

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF AMENDED CERTIFICATE**

Motion moved by Mr. Gray to record as a matter of record the following Amended Certificate. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES**

Office of Budget Commission, Brown County, Ohio

**To the TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the initial amended certificate of estimated resources for the fiscal year beginning **January 1<sup>st</sup>, 2024** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/24	Taxes	Other Sources	Total
General Fund	\$ 6,422,436.68	\$4,000,000.00	\$16,089,579.44	\$26,512,016.12
Special Revenue	\$29,023,515.86		\$56,590,023.15	\$86,613,539.01

**IN THE MATTER OF RESOLUTION – APPOINTMENT OF ACTING SHERIFF – BOARD OF COMMISSIONERS**

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

**RESOLUTION # 12302024-2****APPOINTMENT OF ACTING SHERIFF  
R.C. 305.02(D)**

The Board of County Commissioners of Brown County, Ohio, met on the 30th day of December, 2024, in **Regular Session** at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

- Barry Woodruff, President
- Daryll Gray, Member
- Tony Applegate, Member

The following resolution was presented by Mr. Applegate, who moved its adoption, and seconded by Mr. Gray.

**WHEREAS**, the Board has been notified by Gordon Ellis, the Brown County Sheriff, that he is resigning the office of Brown County Sheriff, effective 1/3/2025 at 12:00 a.m., in order to begin his term as County Commissioner;

**WHEREAS**, the Board finds and declares the office of Brown County Sheriff to be vacant by virtue of said resignation;

**WHEREAS**, the Board finds it has authority pursuant to R.C. 305.02(D) to appoint a person as acting Sheriff to perform the duties thereof from now until a successor Sheriff is appointed by the central committee or elected and qualified;

**WHEREAS**, the Board finds that at the last general election in November 2024, Christopher Hodges was elected to the office of Sheriff for the term beginning January 6, 2025, and is expected to qualify to hold the said office;

**THEREFORE BE IT RESOLVED:** Pursuant to R.C. 305.02(D), the Board hereby appoints Christopher Hodges as acting Sheriff until such time as the lawful successor is appointed by the central committee or elected and qualified.

**IT IS FURTHER RESOLVED:** The Board hereby directs the Clerk to provide a certified copy of this Resolution to the Brown County Board of Elections as expeditiously as possible.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Gray to adjourn this meeting with no further business before the Board this 30<sup>th</sup> day of December, 2024. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**December 30, 2024**

12/30/2024

Commissioners received and reviewed the annual statement of unpaid fees from the BCSO.

Approval: January 6, 2024

  
Barry Woodruff, President

  
Gordon Ellis, Member

  
Tony Applegate, Member

  
Hannah Birchfield, Clerk