

The Board of County Commissioners, Brown County, Ohio, met in regular session this 16th day of October, 2024 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Applegate to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 2025 *Healthy Aging Grant Fund* into the following accounts:

2025-1000-56102 *Food Assistance Service* in the amount of \$384.97
2025-1000-56103 *Housing Assistance* in the amount of \$25,836.29 Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF APPROPRIATION CHANGE – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to approve the request of Sarah Beath, County Administrator, for an appropriation change to decrease 2025-1000-56104 *Digital Literacy* in the amount of \$5,902.79 and increase 2025-1000-56102 *Food Assistance Service* in the amount of \$5,902.79. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Gray, upon the request of Dominick Daulton, Director, to accept the resignation of Megan Fuson, Telecommunications Specialist, effective 10/9/2024. Due to resigning without a two-week notice, Ms. Fuson is not eligible for rehire. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ENTER CONTRACT – 2024 BROWN COUNTY LINE STRIPING – ENGINEER

Motion moved by Mr. Applegate, upon the recommendation of Todd Cluxton, Engineer, to enter contact with A & A Safety, Inc., 1126 Ferris Road, Amelia, Ohio 45102, for the 2024 Brown County Line Striping, effective October 1, 2024 through October 30, 2024. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF NOTICE TO BIDDERS – 2025 AGGREGATE – ENGINEER

Motion moved by Mr. Gray, upon the request of Todd Cluxton, Brown County Engineer, to advertise the Notice to Bidders for the 2025 Aggregate. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

NOTICE TO BIDDERS

(Pursuant to 307.87 ORC)

Sealed bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the Office of the Clerk of the Board in the County Administration Building, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until **9:00 a.m. on November 18, 2024**, for the purchase of aggregate for road construction and paving as follows:

- 2025 Aggregate #2
- #4
- #8
- #9
- #57
- #304
- #411

October 16, 2024

The quality and analysis of all aggregate materials shall be in accordance with the latest edition of the State of Ohio Department of Transportation Construction and Materials Specifications Item 703.

The method of measurement for payment shall be by the ton.

It is expressly understood that the purpose of this bid solicitation is to obtain unit price contracts for the purchase of aggregate material on force account projects for the 2021 calendar year in any quantity and at any time during the contract period.

Bidding forms may be obtained at the Office of the Brown County Engineer, or at www.browncountyengineer.org. Bidders must use the printed forms provided therefore as none others will be accepted. Bidding documents shall be fully executed and must contain the full name of each person or company submitting the bid. **Please include two copies of bid documents.**

Bidding procedures, time of completion, and bonding requirements shall be as detailed in the Information for Bidders.

The right is reserved to reject any and all Bids. The Contract will be awarded to the lowest and best bidder.

Bids will be opened and read at **10:00 a.m. on November 18, 2024.**

By order of the Board of Brown County Commissioners, Brown County, Ohio.

IN THE MATTER OF PERSONNEL – DEVELOPMENT

Motion moved by Mr. Applegate to accept the resignation of Kelly Cole, Economic Development Director, effective 11/10/2024. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

Commissioner Tony Applegate exited the meeting at 12:00 p.m.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Gray to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea

DEPT	EXPENDITURE
AUDITOR	\$39.14
BOE	\$346.42
BUILDING DEPT	\$0
CLERK OF COURTS	\$267.90
COMMISSIONERS	\$315,990.28
COMMON PLEAS	\$4,084.93
CORONER	\$0
CSEA	\$655.19
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$89,669.78
EMA	\$914.41
ENGINEER HWY	\$50,813.98
ENGINEER OFFICE	\$3,491.11
ENGINEER SEWER & WATER	\$0
JFS	\$2,625.55
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$1,950.00
MAINTENANCE	\$2,981.85
MUNICIPAL	\$122.80
PROSECUTOR	\$0
RECORDER	\$50,777.75
SHERIFF	\$13,515.88
TITLE	\$1,676.16
TREASURER	\$0
GRAND TOTAL	\$539,923.13

IN THE MATTER TO ADJOURN

Motion moved by Mr. Gray to adjourn this meeting with no further business before the Board this 16th day of October, 2024. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea

October 16, 2024

10/10/2024

Commissioners attended the monthly Solid Waste Authority Board Meeting.

10/15/2024

Commissioners Barry Woodruff and Daryll Gray attended the monthly Planning Commission Board Meeting.

Commissioners attended a Land Reutilization Corporation Board Meeting.

Commissioners Daryll Gray and Tony Applegate attended the monthly ABCAP Board Meeting.

10/16/2024

Commissioners met with Mike Click, Coroner's Office, to discuss personnel and the 2025 budget.

Commissioners met with Kelly Cole, Development, to discuss personnel.

Commissioners received and reviewed the monthly meal report from the BCSO.

Approval: October 21, 2024



Barry Woodruff, President



Daryll Gray, Member



Tony Applegate, Member



Hannah Birchfield, Clerk

October 16, 2024