

The Board of County Commissioners, Brown County, Ohio, met in regular session this 11th day of September, 2024 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Applegate to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$75,000.00 into 1000-1000-52133 CGF Transfer Out. Said funds will be set aside to prepare for the next 27th payroll, scheduled in FY 2027. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 1000-1000-52133 CGF Transfer Out in the amount of \$75,000.00 into 2005-1000-40549 27th Pay Transfer In. Said funds will be set aside to prepare for the next 27th payroll, scheduled in FY 2027. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$70,000.00 into 1000-1000-52133 CGF Transfer Out. Said funds will be set aside to prepare for anticipated payout of retiring employees. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 1000-1000-52133 CGF Transfer Out in the amount of \$70,000.00 into 2002-1000-40547 Transfer In. Said funds will be set aside to prepare for anticipated payout of retiring employees. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COMMON PLEAS

Motion moved by Mr. Gray to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2358 Common Pleas Probation Fund in the amount of \$14,000.00 into 2358-3000-51124 Common Pleas Probation Health Insurance. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COMMON PLEAS

Motion moved by Mr. Applegate to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2359 JRIG Fund in the amount of \$7,000.00 into 2359-3000-51124 JRIG Health Insurance. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – MUNICIPAL COURT

Motion moved by Mr. Gray to approve the request of Joni Dotson, Court Administrator, for a supplemental appropriation of unappropriated funds from 2357 Probation Services Fund in the amount of \$500.00 into 2357-3003-51119 Municipal Medicare. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF LEASE AGREEMENT – LAW LIBRARY RESOURCES BOARD

Motion moved by Mr. Applegate to enter an agreement with the Brown County Public Library, 613 High Street, Mt. Orab, Ohio 45154, to house and operate the Brown County Law Library in the Brown County Public Library, Georgetown Branch; annual fee will be \$6,825.00; commencing January 1, 2025 and ending December 31, 2025. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

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IN THE MATTER OF CONTRACT FOR SERVICE – BROWN COUNTY LAW LIBRARY RESOURCES BOARD

Motion moved by Mr. Gray to enter a contract with the Brown County Public Library, 613 High Street, Mt. Orab, Ohio 45154, to provide services and/or resources for the administration and operation of the Brown County Law Library to be invoiced on a quarterly basis in amounts of \$5,811.00, commencing January 1, 2025 and ending December 31, 2025. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Applegate to approve the following bills for payment. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

DEPT	EXPENDITURE
AUDITOR	\$39,902.84
BOE	\$323.58
BUILDING DEPT	\$152.43
CLERK OF COURTS	\$0
COMMISSIONERS	\$163,944.37
COMMON PLEAS	\$9,066.43
CORONER	\$0
CSEA	\$0
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$4,565.60
EMA	\$176.89
ENGINEER HWY	\$10,695.45
ENGINEER OFFICE	\$235.92
ENGINEER SEWER & WATER	\$1,170.00
JFS	\$105,482.70
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$473.00
MAINTENANCE	\$26,424.90
MUNICIPAL	\$0
PROSECUTOR	\$778.10
RECORDER	\$240.00
SHERIFF	\$22,476.24
TITLE	\$0
TREASURER	<u>\$133.98</u>
GRAND TOTAL	\$386,242.43

IN THE MATTER TO ADJOURN

Motion moved by Mr. Gray to adjourn this meeting with no further business before the Board this 11th day of September, 2024. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

9/10/2024
Commissioners Barry Woodruff and Daryll Gray attended a Law Library Resources Board Meeting.

9/11/2024
Commissioners reviewed the annual fees and costs report presented by Gordon Ellis, Sheriff, ORC 311.16.

Approval: September 16, 2024


Barry Woodruff, President


Daryll Gray, Member


Tony Applegate, Member


Hannah Birchfield, Clerk

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