The Board of County Commissioners, Brown County, Ohio, met in regular session this 21st day of October, 2026, with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator, and Charlene Fithen, Clerk

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

Nick Owens and Frank Fussnecker were in attendance and had no public comment.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	**EXPENDITURE**
AUDITOR	$7,028.16
BOE	$6,189.25
BUILDING DEPT	$46.31
CLERK OF COURTS	$0
COMMISSIONERS	$6,032.97
COMMON PLEAS	$2,520.46
CORONER	$0
CSEA	$42,991.71
DOG TAGS	$0
E911	$79,163.71
ECONOMIC DEVELOPMENT	$8,852.19
EMA	$0
ENGINEER HWY	$18,165.76
ENGINEER OFFICE	$2,196.46
ENGINEER SEWER & WATER	$0
JFS	$82,890.71
JURY COMMISSION	$0
PROBATE/JUVENILE	$14,052.66
MAINTENANCE	$17,229.37
MUNICIPAL	$1,050.00
PROSECUTOR	$1,834.31
RECORDER	$0
SHERIFF	$4,606.49
TITLE	$47.00
TREASURER	$0
GRAND TOTAL	**$294,897.52**

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF ELECTIONS

Motion moved by Mr. Woodruff to approve the request of Bethany Phillips, Deputy Director, for a supplemental appropriation of unappropriated funds from 2086 *Training & Education* in the amount of $1,627.47 into 2086-1004-52123 *Pollworker Training*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – ENGINEER

Motion moved by Mr. Ellis to approve the request of Todd Cluxton, Engineer, for a supplemental appropriation of unappropriated funds from 2521 *Auto & Gas Fund* in the amount of $100,000.00 into 2521-4003-52118 *Engineer Contract Services Auto & Gas*. Said funds will be used for road work/patching. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSFER OF FUNDS – JFS

Motion moved by Mr. Woodruff to approve the request of Sheri Tabor, JFS Director, for a transfer of funds from 2550-5000-52133 *Transfer Out* in the amount of $462.00 into 2552-5000-40547 *Transfer In*. Said funds are to provide the FCFC with reimbursement of Audit Services in July. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF AGREEMENT – MCCARTY ASSOCIATES, LLC.

Motion moved by Mr. Ellis to enter an agreement with McCarty Associates, LLC, 213 North High Street, Hillsboro, Ohio 45133, for engineering services in regards to the Grant Ave. parking lot project; the amount is $22,170.00, effective 10/20/2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF REPLAT – LOT 14 – GREATHOUSE ACRES SUBDIVISION

Motion moved by Mr. Woodruff to approve the Lot 14 Greathouse Acres Subdivision Replat, PPN 16-027124-1400. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – PURCHASE OF MOTOR VEHICLE

Motion moved by Mr. Ellis to adopt the following resolution. Second: Mr. Woodruff.

RESOLUTION NO. 10212026-1

PURCHASE OF MOTOR VEHICLE
BROWN COUNTY BOARD OF COMMISSIONERS
OHIO REVISED CODE § 307.41

The Board of County Commissioners of Brown County, Ohio, met on the 21st day of October, 2026, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Barry Woodruff
Gordon Ellis
Tony Applegate

The following resolution was presented by Mr. Ellis who moved its adoption, and seconded by Mr. Woodruff.

WHEREAS, the Board finds the Brown County Board of Commissioners' staff and Brown County Economic & Community Development staff are in need of a department vehicle;

WHEREAS, the Board finds staff have requested access to a county owned vehicle to be used in their scope of work and are willing to share 1 vehicle amongst both departments;

WHEREAS, the Board finds funds are available to purchase the requested vehicle;

WHEREAS, the Board finds a 2026 Ford Bronco will suit the needs of both offices and was able to locate said vehicle at a reasonable price within the county;

THEREFORE, BE IT RESOLVED: by the Board of Commissioners of Brown County, Ohio, that on the above findings hereby approves the purchase of a Ford Bronco to be shared by the staff of Community & Economic Development and Commissioners' staff;

THEREFORE, BE IT FURTHER RESOLVED: by the Board of Commissioners of Brown County, Ohio that on the above findings hereby approves Commissioner Applegate to execute documents to complete the aforementioned purchase.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECESS

Motion moved by Mr. Woodruff to recess the meeting at 9:35 a.m. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO RECONVENE

Motion moved by Mr. Ellis to reconvene the meeting at 10:00 a.m. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 21st day of October, 2026. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

10/20/26
Commissioner Gordon Ellis attended the Planning Commission meeting.
Commissioner Gordon Ellis attended the ABCAP Board meeting.

10/21/26
Commissioners met with Jen Patrick, Rachel Corboy, and Matt Taske to discuss funding for the Chamber of Commerce.

Approval: October 26, 2026

Tony Applegate, President

Gordon Ellis, Member

Barry Woodruff, Member

Charlene Fithen, Clerk