

The Board of County Commissioners, Brown County, Ohio, met in regular session this 27th day of August, 2025 with the following members present: Gordon Ellis, Member Tony Applegate, President

Barry Woodruff, Member, was absent.

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Ellis to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 3000 *County Capital Improvement Fund* in the amount of \$225,000.00 into 3000-1000-52180 *County Capital Improvement Contracts/Projects*. Said funds are needed to fund the renovation project at 800 Mt. Orab Pike. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Ellis to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 1000 *CGF* in the amount of \$2,950.00 into 1000-2000-52118 *Sheriff Contract Services*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Ellis to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 1000 *CGF* in the amount of \$2,950.00 into 1000-2000-52118 *Sheriff Contract Services*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF GRANT AGREEMENT – OHIO DEPARTMENT OF YOUTH SERVICES – JUVENILE COURT

Motion moved by Mr. Ellis to enter Juvenile Court Grant Agreement and Funding Application with the State of Ohio, Department of Youth Services, for base and variable allocations each fiscal year beginning 7/1/2025 and ending June 30, 2027. See complete agreement on file. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PROCLAMATION – RECOGNIZING AND COMMENDING YEARS OF SERVICE

Motion moved by Mr. Ellis to adopt the following Proclamation. Second: Mr. Applegate.

**PROCLAMATION RECOGNIZING AND COMMENDING
Connie Patrick
FOR HER YEARS OF SERVICE AS THE BROWN COUNTY
TREASURER**

Whereas, the Brown County Treasurer, Connie Patrick, has announced her retirement after 27 years of dedicated service to Brown County; and

Whereas, Ms. Patrick has faithfully served the citizens of Brown County through her knowledge, professionalism, and commitment to excellence; and

Whereas, throughout her tenure, Ms. Patrick has overseen the collection and disbursement of county funds with integrity and precision, ensuring accountability and transparency in all financial matters; and

Whereas, Ms. Patrick has been a trusted steward of public resources, earning the respect of colleagues, county officials, and the community for her dedication and leadership; and

Whereas, her service has helped ensure the financial stability of Brown County and has made a lasting impact on county operations and the lives of its residents; and

Whereas, The Board of Commissioners, on behalf of the citizens of Brown County, commends and congratulates Connie Patrick on her retirement.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Commissioners does hereby recognize and commend Connie Patrick for her unwavering service, leadership, and commitment to Brown County.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea
August 27, 2025

IN THE MATTER OF ESTIMATE – 2025 BROWN COUNTY LINE STRIPING – ENGINEER

Motion moved by Mr. Ellis to approve the following estimate. Second: Mr. Applegate.

| PROJECT DESCRIPTION: 2025 Brown County Line Striping | | | | | ESTIMATE | | | |
|--|----------------|------------------------------|-------|------------|-------------|-----|------------|-----|
| Item No. | ODOT SPEC. NO. | Description | Units | Quantities | Unit Prices | | Total Cost | |
| | | | | | Dollar | Cts | Dollar | Cts |
| 1 | 642 | EDGE LINE, TYPE 1 | MILE | 81.25 | 760 | 00 | 61,750 | 00 |
| 2 | 642 | CENTER LINE, TYPE 1 | MILE | 40.62 | 850 | 00 | 34,527 | 00 |
| 3 | 642 | STOP LINE, TYPE 1 | FT | 285 | 7 | 00 | 1,995 | 00 |
| 4 | 624 | MOBILIZATION | LUMP | LUMP | 3,000 | 00 | 3,000 | 00 |
| 5 | 614 | MAINTAINING TRAFFIC | LUMP | LUMP | 5,000 | 00 | 5,000 | 00 |
| 6 | 103 | PREMIUM FOR PERFORMANCE BOND | LUMP | LUMP | 5,000 | 00 | 5,000 | 00 |

(641.04) Computerized data logging must be submitted prior to payment.

Respectfully Submitted,

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

Grand Total: \$111,272.00

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

| DEPT | EXPENDITURE |
|------------------------|---------------------|
| AUDITOR | \$0 |
| BOE | \$5,534.48 |
| BUILDING DEPT | \$0 |
| CLERK OF COURTS | \$0 |
| COMMISSIONERS | \$18,185.38 |
| COMMON PLEAS | \$33,431.55 |
| CORONER | \$84.88 |
| CSEA | \$838.65 |
| DEVELOPMENT | \$0 |
| DOG TAGS | \$0 |
| E911 | \$5,956.68 |
| EMA | \$40.13 |
| ENGINEER HWY | \$4,022.08 |
| ENGINEER OFFICE | \$0 |
| ENGINEER SEWER & WATER | \$0 |
| JFS | \$84,673.44 |
| JURY COMMISSION | \$0 |
| PROBATE/JUVENILE | \$2,692.00 |
| MAINTENANCE | \$22,944.81 |
| MUNICIPAL | \$0 |
| PROSECUTOR | \$0 |
| RECORDER | \$0 |
| SHERIFF | \$20,798.48 |
| TITLE | \$1,015.50 |
| TREASURER | \$15,230.32 |
| GRAND TOTAL | \$215,448.38 |

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 27th day of August, 2025. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Ellis, yea Mr. Applegate, yea

8/25/2025

Commissioner Gordon Ellis attended the Brown County Soil and Water Conservation District and Brown County Farm Bureau's joint Annual Meeting.

8/26/2025

Commissioner Gordon Ellis attended a Board of Revision Meeting. Commissioner Barry Woodruff attended the BC Children and Family First Council Meeting.

8/27/2025

Commissioners met with Mayor Lester Bear, Village of Higginsport, for a village update. Commissioners met with Jeremy Davis, 1011 Technology, to discuss county information technology services. Commissioners reviewed the second half real estate tax collection data, for manufactured homes, submitted by Auditor, Jill Hall.

August 27, 2025

Approval: September 3, 2025

Absent

Tony Applegate, President

Gordon Ellis

Gordon Ellis, Member

Barry Woodruff

Barry Woodruff, Member

Hannah Birchfield

Hannah Birchfield, Clerk

August 27, 2025