

The Board of County Commissioners, Brown County, Ohio, met in regular session this 20th day of August, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$2,564.39
BOE	\$155.54
BUILDING DEPT	\$32.64
CLERK OF COURTS	\$0
COMMISSIONERS	\$39,168.94
COMMON PLEAS	\$3,274.43
CORONER	\$1,700.00
CSEA	\$352.33
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$796.04
EMA	\$0
ENGINEER HWY	\$581,714.44
ENGINEER OFFICE	\$362.40
ENGINEER SEWER & WATER	\$0
JFS	\$93,026.64
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$642.23
MAINTENANCE	\$5,130.76
MUNICIPAL	\$0
PROSECUTOR	\$1,413.99
RECORDER	\$0
SHERIFF	\$12,785.07
TITLE	\$3,552.50
TREASURER	\$0
GRAND TOTAL	\$746,672.34

IN THE MATTER OF APPROPRIATION CHANGE – SHERIFF

Motion moved by Mr. Woodruff to approve the request of Rita Henize, BCSO, for an appropriation change to decrease 1000-2000-51111 *Sheriff Road Employee Salary/Hourly* in the amount of \$20,000.00 and increase 1000-2000-52113 *Sheriff Contract Repair Services* in the amount of \$20,000.00. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Ellis, upon the request of Dominick Daulton, Director, to accept the resignation of Teresa Bradford, probationary Telecommunications Specialist, effective 8/15/2025. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – PROPERTY NOT NEEDED FOR PUBLIC USE – BOARD OF ELECTIONS

RESOLUTION NO. 08202025-1

**PROPERTY NOT NEEDED FOR PUBLIC USE, IS
OBSOLETE, OR IS UNFIT FOR USE,
AND HAS NO VALUE
OHIO REVISED CODE § 307.12(I)**

The Board of County Commissioners of Brown County, Ohio, met on the 20th day of August, 2025, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Tony Applegate
Barry L. Woodruff
Gordon Ellis

August 20, 2025

The following resolution was presented by Mr. Ellis who moved its adoption, and seconded by Mr. Woodruff.

WHEREAS, this Board has been advised by Dinha Malone, Election Specialist, that, all equipment and inventory has been assessed and evaluated for use and function;

WHEREAS, the Board of Elections' Office prepared a list of assets and inventory that is broken, obsolete, or otherwise unfit for use, which is attached hereto and marked as Exhibit A;

WHEREAS, the Board of Elections' Office has removed said items described in Exhibit A from their office space;

WHEREAS, Board of Elections' Office, is requesting to remove said items from their property inventory;

WHEREAS, the Board has reviewed the property described in Exhibit A and finds it to be not needed for public use, is obsolete, or is unfit for use, and further finds it has no value;

THEREFORE, BE IT RESOLVED:

Board of Elections' Office, may remove said items, described in Exhibit A, from the county inventory;

BE IT FURTHER RESOLVED:

The items described in Exhibit A may be discarded, scraped, or if possible, recycled.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF NOTICE TO BIDDERS – 2025 BROWN COUNTY LINE STRIPING – ENGINEER

Motion moved by Mr. Woodruff upon the request of Todd Cluxton, Brown County Engineer, to advertise the Notice to Bidders for the 2025 Brown County Line Striping Project. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

NOTICE TO BIDDERS

Scaled bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the Office of the Clerk of the Board in the County Administration Building, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until **9:00 a.m. on September 22, 2025** for:

2025 Brown County Line Striping

Bidding forms may be obtained at the Office of the Brown County Engineer, or at www.browncountyengineer.org. Bidders must use the printed forms provided therefore as none others will be accepted. Bidding documents shall be fully executed and must contain the full name of each person or company submitting the bid. **Please include two copies of bid documents.**

The work shall meet the State of Ohio Department of Transportation Construction and Material Specifications, including appropriate changes and Supplemental Specifications in effect as of the contract date.

Bidding procedures, time of completion, and bonding requirements shall be as detailed in the Information for Bidders.

The right is reserved to reject any and all Bids. The Contract will be awarded to the lowest and best bidder.

Bids will be opened and read at **10:00 a.m. on September 22, 2025.**

By order of the Board of Brown County Commissioners, Brown County, Ohio.

IN THE MATTER TO ADJOURN

Motion moved by Mr. Ellis to adjourn this meeting with no further business before the Board this 20th day of August, 2025. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

August 20, 2025

8/19/2025

Commissioners Barry Woodruff and Gordon Ellis attended the monthly Planning Commission Board Meeting.
Commissioner Tony Applegate attended the ABCAP foundation meeting.
Commissioners attended the monthly ABCAP Board Meeting.

8/20/2025

Commissioners met with Mariah Votel, Recorder, to discuss information technology service vendors.

Approval: August 25, 2025

Absent

Tony Applegate, President

Gordon Ellis
Gordon Ellis, Member

Barry Woodruff
Barry Woodruff, Member

Hannah Birchfield
Hannah Birchfield, Clerk

August 20, 2025