

The Board of County Commissioners, Brown County, Ohio, met in regular session this 11th day of August, 2025 with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to approve the request of Sarah Keller, Assistant Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$50,000.00 into 1000-8007-52141 *Maintenance Utilities*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROBATE JUVENILE COURT

Motion moved by Mr. Woodruff to approve the request of Charles Ashmore, Court Administrator, for a supplemental appropriation of unappropriated funds from 2454 *Felony Delinq Custody & Care Fund* in the amount of \$60,000.00 into 2454-3004-51124 *Juvenile Delinq Custody Health Insurance*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROSECUTOR

Motion moved by Mr. Ellis to approve the request of Zachary Corbin, Prosecutor, for a supplemental appropriation of unappropriated funds from 2488 *Prosecutor Victims Assistance Fund* in the amount of \$4,213.20 into 2488-3006-51124 *PVA Health Insurance*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Woodruff to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$4,455.71 into 1000-2000-51122 *Sheriff Employee Pay Overtime*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Ellis to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$2,750.00 into 1000-2000-52118 *Sheriff Contract Services*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Woodruff to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 2200 *Concealed Handgun License Fund* in the amount of \$1,100.00 into 2200-2000-51118 *Sheriff Employee PERS*. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – SHERIFF

Motion moved by Mr. Ellis to approve the request of Rita Henize, BCSO, for a supplemental appropriation of unappropriated funds from 2201 *Sheriff's Revolving Policing Fund* into the following accounts:

2201-2000-51111 *Revolving Policing Employee Salary/Hourly* in the amount of \$8,549.52
 2201-2000-51116 *Revolving Policing Workers Compensation* in the amount of \$107.61
 2201-2000-51118 *Revolving Policing Employee PERS* in the amount of \$1,947.73
 2201-2000-51119 *Revolving Policing Employee Medicare* in the amount of \$156.04 Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF PERSONNEL – DPS

Motion moved by Mr. Woodruff to approve the request of Dominick Daulton, Director, to promote Terri Musser to full-time Telecommunication Specialist Supervisor, at the rate of pay of \$27.72 per hour, effective 8/16/2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

August 11, 2025

IN THE MATTER OF RESOLUTION – AMENDING RESOLUTION #01132025-3 – BOARD OF COMMISSIONERS

Motion moved by Mr. Ellis to adopt the following resolution. Second: Mr. Woodruff.

RESOLUTION #08112025-1

**IN THE MATTER OF AMENDING RESOLUTION #01132025-3
DESIGNATION OF THE FOLLOWING PERSONS TO SERVE ON VARIOUS BOARDS
AND COMMITTEES FOR A ONE (1) YEAR TERM BEGINNING JANUARY 1, 2025**

The Board of County Commissioners of Brown County, Ohio, met on the 11th day of August, 2025, in Regular Session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Tony Applegate, President
Barry Woodruff, Member
Gordon Ellis, Member

The following resolution was presented by Mr. Ellis, who moved its adoption, and seconded by Mr. Woodruff.

WHEREAS, in Resolution #01132025-3, the Board designated service on various board and committees;

WHEREAS, in Resolution #01132025-3, Commissioner Tony Applegate was designated to serve on the Local Corrections Planning Board, however, the Board finds Commissioner Gordon Ellis to be a better fit;

THEREFORE, BE IT RESOLVED:

That the Board hereby Amends Resolution #01132025-3 to reflect and establish the change in designee to the Local Corrections Planning Board.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Brown County, Ohio, that the following persons be and are hereby appointed and or designated to serve on various boards and committees for their one (1) year term beginning January 1, 2025.

Boards/Committees	Representative & Alternate, if applicable	Designated Meeting Dates
ABCAP	Tony Applegate, Chair Barry Woodruff Gordon Ellis	3 rd Tuesday of each month
BET/LEPC	Gordon Ellis	2 nd Tuesday of each even numbered month, except December
Board of Revisions	Gordon Ellis	Scheduled as needed

Buckeye Safety Council	Barry Woodruff	As scheduled on a monthly basis
County Commissioners association of Ohio (CCAO)	Tony Applegate Gordon Ellis (Alt)	Scheduled on an annual basis
Family & Children First Council	Barry Woodruff	4 th Tuesday of the middle month of each quarter
Land Reutilization Corporation (Land Bank)	Tony Applegate Barry Woodruff	As scheduled on a quarterly basis
Law Library Resources Board	Tony Applegate Barry Woodruff	2 nd Tuesday, every other month 9:00 a.m.
Local Corrections Planning Board	Gordon Ellis	As scheduled
Ohio Valley Regional Development Commission (OVRDC)	Barry Woodruff	As scheduled on a monthly basis
Planning Commission	Tony Applegate Barry Woodruff Gordon Ellis	3 rd Tuesday of each month 8:00 a.m.
Records Commission	Tony Applegate, Chair	As scheduled, twice a year
Solid Waste Authority Board	Tony Applegate, Chair Barry Woodruff Gordon Ellis	2 nd Tuesday of each month 8:00 a.m.
WIOA		As Scheduled on Wednesdays

Whereupon the resolution was declared adopted.

Adopted this 11th day of August, 2025.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

August 11, 2025

IN THE MATTER OF AMENDED CERTIFICATE

Motion moved by Mr. Woodruff to record as a matter of record the following Amended Certificate. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Office of Budget Commission, Brown County, Ohio
To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the initial amended certificate of estimated resources for the fiscal year beginning **January 1st, 2025** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/25	Taxes	Other Sources	Total
General Fund	\$10,764,588.38	\$4,600,000.00	\$14,236,673.72	\$29,601,262.10
Special Revenue	\$21,542,852.00		\$53,773,818.53	\$76,617,670.53

IN THE MATTER OF AMENDED CERTIFICATE

Motion moved by Mr. Ellis to record as a matter of record the following Amended Certificate. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Office of Budget Commission, Brown County, Ohio
To the **TAXING AUTHORITY OF BROWN COUNTY COMMISSIONERS**

The following is the initial amended certificate of estimated resources for the fiscal year beginning **January 1st, 2026** as revised by the Budget Commission of said County, which shall govern the total appropriations made at any time during such year.

Fund	Unencumbered Balance 1/1/26	Taxes	Other Sources	Total
General Fund	\$10,000,000.00	\$4,700,000.00	\$13,500,000.00	\$28,200,000.00
Special Revenue	\$21,562,655.03		\$43,889,055.00	\$67,051,710.03

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 11th day of August, 2025. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

7/31/2025

Commissioner Gordon Ellis attended a Board of Revisions Meeting.

8/1/2025

Commissioner Gordon Ellis attended the Local Corrections Planning Board Meeting.

8/6/2025

Commissioner Barry Woodruff attended a meeting with Austin Sanders, Development, and representatives from Ohio Valley Regional Development Commission.

Commissioner Barry Woodruff attended the virtual OneOhio Region 9 meeting.

Commissioner Barry Woodruff met Congressman David Taylor for a tour of the Government Services Building.

8/8/2025

Commissioner Barry Woodruff attended the memorial celebration for Bonita Haas, ABCAP.

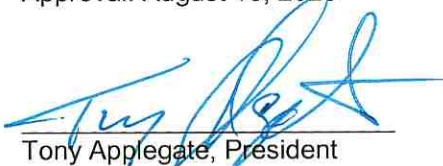
8/11/2025

Commissioners attended groundbreaking ceremonies for the Appalachian Community Grant Program projects in Ripley and Higginsport.

Commissioners met with Dan Wickerham, ABCAP, to discuss proposed housing developments in the Village of Georgetown.

Commissioners reviewed the Monthly Fund Report approved by the Auditor and Treasurer.

Approval: August 13, 2025


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Hannah Birchfield, Clerk

August 11, 2025