

The Board of County Commissioners, Brown County, Ohio, met in regular session this 14th day of October, 2026, with the following members present: Barry L. Woodruff, Member Gordon Ellis, Member Tony Applegate, President

In attendance: Sarah Beath, County Administrator, and Charlene Fithen, Clerk

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading.
Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PUBLIC COMMENTS

Nick Owens was in attendance and mentioned that Madison, the Economic Development Director, attended the Ripley council meeting.

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Ellis to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

DEPT	EXPENDITURE
AUDITOR	\$78.50
BOE	\$27.21
BUILDING DEPT	\$10,601.22
CLERK OF COURTS	\$0
COMMISSIONERS	\$23,200.45
COMMON PLEAS	\$82.36
CORONER	\$4,900.00
CSEA	\$7,076.75
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$1,954.69
EMA	\$79.85
ENGINEER HWY	\$83,609.76
ENGINEER OFFICE	\$3,685.27
ENGINEER SEWER & WATER	\$0
JFS	\$31,214.15
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$0
MAINTENANCE	\$3,765.66
MUNICIPAL	\$0
PROSECUTOR	\$0
RECORDER	\$106.99
SHERIFF	\$38,006.40
TITLE	\$8,499.65
TREASURER	\$0
GRAND TOTAL	\$216,888.91

IN THE MATTER OF APPROPRIATION CHANGE – E911 COMMUNICATION CENTER

Motion moved by Mr. Woodruff to approve the request of Elizabeth Felts, Administrative Assistant, for an appropriation change to decrease 2300-2001-52118 *911 Contract Services* in the amount of \$250.00 and increase 2300-2001-52131 *911 Bonds* in the amount of \$250.00. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DEVELOPMENT

Motion moved by Mr. Ellis to approve the request of Madison Glenn, Development Director, for a supplemental appropriation of unappropriated funds from 2103 *Chip CDBG* in the amount of \$9,290.39 into 2103-1005-52133 *Economic Development Transfer Out*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DEVELOPMENT

Motion moved by Mr. Woodruff to approve the request of Madison Glenn, Development Director, for a supplemental appropriation of unappropriated funds from 2107 *Chip Home* in the amount of \$58,770.00 into 2107-1005-52134 *Chip Home Advance Out*. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

October 14, 2026

IN THE MATTER OF TRANSFER OF FUNDS – DEVELOPMENT

Motion moved by Mr. Ellis to approve the request of Madison Glenn, Development Director, for a transfer of funds from 2107-1005-52134 *Chip Home Advance Out* in the amount of \$58,770.00 into 1000-1000-40546 *Advance In*. Said funds will be used to repay advances. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF TRANSPORTATION CONTRACT – THE COUNSELING CENTER INC – JFS

Motion moved by Mr. Woodruff, upon the recommendation of Sheri Tabor, JFS Director, to approve the service contract with BCJFS and The Counseling Center, Inc., 411 Court Street, Portsmouth, Ohio 45662, for Non-Emergency Medical Transportation (NEMT), effective October 1, 2026 through September 30, 2027, in the amount of \$10,000.00. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER OF NOTICE TO BIDDERS – 2027 AGGREGATE – ENGINEER

Motion moved by Mr. Ellis upon the request of Todd Cluxton, Brown County Engineer, to advertise the Notice to Bidders for the 2027 Aggregate. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

NOTICE TO BIDDERS
(Pursuant to 307.87 ORC)

Sealed bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the Office of the Clerk of the Board in the County Administration Building, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until **9:00 a.m. on November 16, 2026, for the purchase of aggregate for road construction and paving as follows:**

- 2027 Aggregate #2
- #4
- #8
- #9
- #57
- #304
- #411

The quality and analysis of all aggregate materials shall be in accordance with the latest edition of the State of Ohio Department of Transportation Construction and Materials Specifications Item 703.

The method of measurement for payment shall be by the ton.

It is expressly understood that the purpose of this bid solicitation is to obtain unit price contracts for the purchase of aggregate material on force account projects for the 2027 calendar year in any quantity and at any time during the contract period.

Bidding forms may be obtained at the Office of the Brown County Engineer, or at www.browncountyengineer.org. Bidders must use the printed forms provided therefore as none others will be accepted. Bidding documents shall be fully executed and must contain the full name of each person or company submitting the bid. **Please include two copies of bid documents.**

Bidding procedures, time of completion, and bonding requirements shall be as detailed in the Information for Bidders.

The right is reserved to reject any and all Bids. The Contract will be awarded to the lowest and best bidder.

Bids will be opened and read at **10:00 a.m. on November 16, 2026.**

By order of the Board of Brown County Commissioners, Brown County, Ohio.

October 14, 2026

IN THE MATTER OF NOTICE TO BIDDERS – GEORGE MILLER COVERED BRIDGE RESTORATION – ENGINEER

Motion moved by Mr. Woodruff upon the request of Todd Cluxton, Brown County Engineer, to advertise the Notice to Bidders for the George Miller Covered Bridge Restoration. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

NOTICE TO BIDDERS

Sealed bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the Office of the Clerk of the Board in the County Administration Building, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until **9:00 a.m. on November 23, 2026** for:

George Miller Covered Bridge Restoration

Bidding forms may be obtained at the Office of the Brown County Engineer, or at www.browncountyengineer.org. Bidders must use the printed forms provided therefore as none others will be accepted. Bidding documents shall be fully executed and must contain the full name of each person or company submitting the bid. **Please include two copies of bid documents.**

Bidding procedures, time of completion, and bonding requirements shall be as detailed in the Information for Bidders.

The right is reserved to reject any and all Bids. The Contract will be awarded to the lowest and best bidder.

Bids will be opened and read at **10:00 a.m. on November 23, 2026.**

By order of the Board of Brown County Commissioners, Brown County, Ohio.

IN THE MATTER OF ESTIMATE – GEORGE MILLER COVERED BRIDGE RESTORATION – ENGINEER

Motion moved by Mr. Ellis to approve the following estimate. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

PROJECT DESCRIPTION: George Miller Covered Bridge Restoration					ESTIMATE			
Item No.	ODOT SPEC. NO.	Description	Units	Quantities	Unit Prices		Total Cost	
					Dollar	Cts	Dollar	Cts
		ROADWAY						
1.		Clearing and grubbing	LUMP	LUMP			8,000	00
		STRUCTURE						
2.		Replace all upper horizontal braces (6" X 6" X 19' - 2.47")	LUMP	LUMP			45,000	00
3.		Replace all 1" diameter steel tension bars throughout the upper bracing system	LUMP	LUMP			45,000	00
4.		All upper chords alignment checked	LUMP	LUMP			5,000	00
5.		Replace all diagonal bracing at each end of bridge (5" X 10")	LUMP	LUMP			40,000	00
6.		Horizontal strut and two 5" X 6" diagonal knee braces	LUMP	LUMP			10,000	00
7.		Remove and replace gable end siding at both ends of bridge	LUMP	LUMP			2,000	00
		MAINTENANCE OF TRAFFIC						
8.		New height and width barriers at both ends (per plan)	LUMP	LUMP			40,000	00
		INCIDENTALS						
9.		Scaffolding in creek	LUMP	LUMP			40,000	00
10.		Construction layout stakes and surveying	LUMP	LUMP			2,500	00
11.		Mobilization	LUMP	LUMP			50,000	00
		EROSION CONTROL						
12.		Seeding and mulching	LUMP	LUMP			2,000	00

October 14, 2026

IN THE MATTER OF AGREEMENT – MCCARTY ASSOCIATES, LLC – BOARD OF COMMISSIONERS

Motion moved by Mr. Woodruff to enter into an agreement with McCarty Associates, LLC, 213 High St., Hillsboro, OH 45133, in the amount of \$3,500.00, as the project site civil engineer. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

IN THE MATTER TO ENTER EXECUTIVE SESSION

Motion moved by Mr. Ellis to enter executive session at 12:00 p.m. to discuss the preparation for, conducting, or reviewing negotiations with public employees, per ORC § 121.22 (G)(4). In attendance: Sarah Beath, County Administrator and Charlene Fithen, Clerk. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

Commissioners exited Executive Session at 12:15 p.m.

IN THE MATTER TO ADJOURN

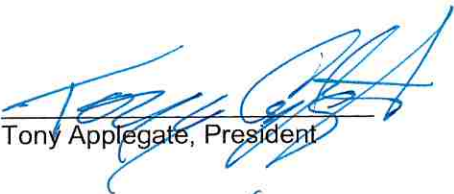
Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 14th day of October, 2026. Second: Mr. Ellis.

ROLL CALL VOTE: Mr. Woodruff, yea Mr. Ellis, yea Mr. Applegate, yea

10/13/26
Commissioner Gordon Ellis attended the LEPC meeting.

10/14/26
Commissioners met with Zac Corbin and Joni Dotson to discuss the 2027 budget.
Commissioners met with Sheri Tabor, Deanna Vietze, and Dan Wickerham to discuss Family & Children First.
Commissioners met with Jeremy Davis to discuss program updates.

Approval: October 19, 2026


Tony Applegate, President


Gordon Ellis, Member


Barry Woodruff, Member


Charlene Fithen, Clerk