

The Board of County Commissioners, Brown County, Ohio, met in regular session this 16th day of May, 2022 with the following members present: Daryll R. Gray, Member Barry Woodruff, Member Tony Applegate, President

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF AGREEMENT – LOCAL GOVERNMENT SERVICES, LLC

Motion moved by Mr. Woodruff to enter an agreement with Local Government Services, LLC, 101 East Sandusky Street, Suite 500, Findlay, Ohio 45840, for technical and specialized consulting services in regards to local government, specifically the Board of County Commissioners, annual amount is \$5,100.00, effective 5/16/2022 through 4/30/2023. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – OVRDC

Motion moved by Mr. Gray to adopt the following resolution. Second: Mr. Woodruff.

WHEREAS, The Brown County Board of Commissioners actively supports and currently participates in the economic development district activities of the Ohio Valley Regional Development Commission (OVRDC). OVRDC is a public regional planning commission within the State of Ohio, whose purpose is to influence favorably the future economic, physical, and social development of the twelve-county region through its regional development planning programs and technical assistance; and

WHEREAS, the Ohio Valley Regional Development Commission promotes a cooperative planning process involving local governments, public and private agencies, and individual citizens, toward improving their region within a democratic process; and

WHEREAS, the Brown County Board of Commissioners hereby endorses the 2022 Comprehensive Economic Development Strategy (CEDs), prepared by the Ohio Valley Regional Development Commission.

THEREFORE, BE IT RESOLVED, that the Brown County Board of Commissioners hereby authorizes an appropriation of funds in the amount of \$8,735.00 as participating local funds for the Ohio Valley Regional Development Commission to be used as part of the agency budget for the fiscal year beginning January 1, 2023. The appropriated funds to be paid on or after January 1, 2023, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Brown County Board of Commissioners continues to support the Ohio Valley Regional Development Commission's Economic Development District planning partnership investment grant program with the USDOC Economic Development Administration for the annual performance period January 1, 2023 through December 31, 2023.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – LEAD ABATEMENT SPECIFICATION DEVELOPMENT SERVICES

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Gray.

Brown County Resolution #05162022-3

Lead Abatement Specification Development Services

Resolution authorizing the procurement of the services of a management firm or individual to assist in the development of Lead Abatement Specifications on an as needed basis for the CHIP program should the application receive funding.

Whereas, the State of Ohio, Ohio Department of Development, provides financial assistance to local governments for the purpose of addressing local needs;

Whereas, Brown County, Ohio wishes to participate in, and receive financial assistance under, the PY 22 Community Housing Impact and Preservation Program provided through the State of Ohio, Ohio Department of Development;

Whereas, Brown County, Ohio wishes to acquire the assistance of a management firm or individual to oversee the development of Lead Abatement Specifications for the grant on a per project, as needed basis should the county be awarded funding;

Whereas, Brown County seeks to be in accordance with procurement requirements of the Ohio CDBG Small Cities Handbook and provisions of the Ohio Revised Code.

Now therefore let it be resolved by the Board of County Commissioners of Brown County Ohio:

Section 1: That advertisement for the services listed above will be placed in the county's local newspaper of record with a minimum 10 day response window and will also appear on the Brown County Commissioners Website for the period concurrent to the newspaper advertisement.

Section 2: That Brown County will also invite qualified management firms/individuals known to the Ohio Department of Development to submit responses to the Request for Qualifications

Section 3: That Brown County hereby agrees to act in accordance with procurement requirements of the Ohio CDBG Small Cities Handbook and provisions of the Ohio Revised Code.

Passed:
Board of County Commissioners

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – CONSULTANT SERVICES - DEVELOPMENT

Motion moved by Mr. Gray to adopt the following resolution. Second: Mr. Woodruff.

**Brown County Resolution #05162022-2
Consultant Services**

Resolution authorizing the procurement of the services of a management firm or individual to assist in the administration and oversight, on an as needed individual project basis for the CHIP program should the application receive funding.

Whereas, the State of Ohio, Ohio Department of Development, provides financial assistance to local governments for the purpose of addressing local needs;

Whereas, Brown County, Ohio wishes to participate in, and receive financial assistance under, the PY 22 Community Housing Impact and Preservation Program provided through the State of Ohio, Ohio Department of Development;

Whereas, Brown County, Ohio wishes to acquire the assistance of a management firm or individual to oversee the administration of the grant on a per project as needed basis should the county be awarded funding;

Whereas, Brown County seeks to be in accordance with procurement requirements of the Ohio CDBG Small Cities Handbook and provisions of the Ohio Revised Code.

Now therefore let it be resolved by the Board of County Commissioners of Brown County Ohio:

Section 1: That advertisement for the services listed above will be placed in the county’s local newspaper of record with a minimum 10 day response window and will also appear on the Brown County Commissioners Website for the period concurrent to the newspaper advertisement.

Section 2: That Brown County will also invite management firms/individuals known to the Ohio Department of Development to submit responses to the Request for Qualifications

Section 3: That Brown County hereby agrees to act in accordance with procurement requirements of the Ohio CDBG Small Cities Handbook and provisions of the Ohio Revised Code.

Passed:
Board of County Commissioners

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – CHIP - DEVELOPMENT

Motion moved by Mr. Woodruff to adopt the following resolution. Second: Mr. Gray.

Brown County Resolution # 05162022-1

Resolution authorizing the Brown County Department of Development to file an application with the State of Ohio to participate in the PY 22 Community Housing Impact & Preservation Program.

Whereas, the State of Ohio Development Services Agency, provides financial assistance to local governments for the purpose of addressing local needs;

Whereas, Brown County, Ohio wishes to participate in, and receive financial assistance under, the PY 22 Community Housing Impact & Preservation Program provided through the State of Ohio, Development Services Agency, Office of Community Development;

Whereas, Brown County, Ohio contains no cities and therefore has no other eligible jurisdictions with which to partner in the Community Housing Impact & Preservation Program;

Whereas, Brown County, Ohio wishes to direct and authorize the Brown County Department of Development, to act in connection with said Program's Application and provide such additional information as may be required;

Now therefore let it be resolved by the Board of County Commissioners of Brown County Ohio:

Section 1: That Brown County Authorizes the Director of the Brown County Department of Development, Kelly Cole, to file a PY 22 Community Housing Impact & Preservation Program application with the Ohio Development Services Agency, Office of Community Development, and to provide all information and documentation required in said Application submission.

Section 2: That Brown County authorizes the President of the Board of Commissioners, to sign all documents related to application of said grant

Section 3: That Brown County hereby approves the filing of said application.

Section 4: That Brown County hereby understands and agrees that participation in said Programs will require compliance with program guidelines and assurances.

Section 5: That Brown County hereby commits itself to provide its local share of funding, as required.

Section 6: That since this resolution must accompany said application, which must be filed with the Ohio Development Services Agency, Office of Community Development by June 22nd, PY 22 it shall become effective immediately upon its passage.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

March 16, 2022

IN THE MATTER OF REQUEST FOR QUALIFICATIONS - CHIP – DEVELOPMENT

Motion moved by Mr. Gray to publish a Request for Qualifications for Lead Abatement Contractors to perform necessary functions for PY 2022 Community Housing Impact and Preservation Program. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF REQUEST FOR QUALIFICATIONS - CHIP – DEVELOPMENT

Motion moved by Mr. Woodruff to publish a Request for Qualifications for Lead Abatement Specifications for the necessary functions of PY 2022 Community Housing Impact and Preservation Program. Second: Mr. Gray

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF REQUEST FOR QUALIFICATIONS - CHIP – DEVELOPMENT

Motion moved by Mr. Gray to publish a Request for Qualifications for Consultation Services for project specific questions on an as needed basis to perform necessary functions in regards to PY 2022 Community Housing Impact and Preservation Program. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER TO ENTER EXECUTIVE SESSION

Motion moved by Mr. Applegate to enter executive session at 10:50 a.m. to discuss employment of public employees, per ORC § 121.22 (G)(1). In attendance: Sarah Beath, Clerk, and Hannah Ross, Assis. Clerk. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

Commissioners exited Executive Session at 12:10 p.m.

IN THE MATTER TO ADJOURN

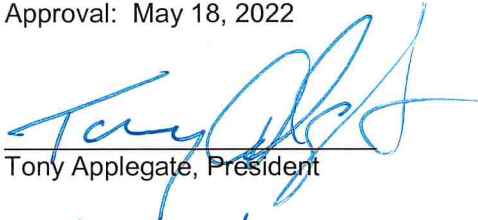
Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this 16th day of May, 2022. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

5/12/2022

Commissioners, Barry Woodruff and Tony Applegate, attended the Solid Waste Authority Board Meeting.

Approval: May 18, 2022


Tony Applegate, President


Barry Woodruff, Member


Daryll Gray, Member


Sarah Beath, Clerk

May 16, 2022