

The Board of County Commissioners, Brown County, Ohio, met in regular session this 20<sup>th</sup> day of March, 2024 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

**IN THE MATTER OF PREVIOUS MINUTES**

Motion moved by Mr. Applegate to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER TO ENTER EXECUTIVE SESSION**

Motion moved by Mr. Gray to enter executive session at 8:30 a.m. to discuss employment of public employees, per ORC § 121.22 (G)(1). Second: Mr. Applegate. In attendance: Sarah Beath, County Administrator, Hannah Ross, Clerk, Zac Corbin, Prosecutor, and Jeff Stankunas, Issac Wiles.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

Commissioners exited Executive Session at 9:40 a.m.

**IN THE MATTER TO APPROVE THE BILLS**

Motion moved by Mr. Applegate to approve the following bills for payment. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

<b>DEPT</b>	<b>EXPENDITURE</b>
AUDITOR	\$56.07
BOE	\$1,886.82
BUILDING DEPT	\$136.94
CLERK OF COURTS	\$0
COMMISSIONERS	\$5,225.73
COMMON PLEAS	\$5,208.82
CORONER	\$7,000.00
CSEA	\$416.90
DEVELOPMENT	\$0
DOG TAGS	\$0
E911	\$0
EMA	\$0
ENGINEER HWY	\$4,645.85
ENGINEER OFFICE	\$0
ENGINEER SEWER & WATER	\$0
JFS	\$113,334.76
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$7,780.85
MAINTENANCE	\$2,521.64
MUNICIPAL	\$1,587.47
PROSECUTOR	\$442.05
RECORDER	\$0
SHERIFF	\$2,419.27
TITLE	\$1,173.00
TREASURER	<u>\$2,950.00</u>
<b>GRAND TOTAL</b>	<b>\$156,786.17</b>

**IN THE MATTER OF RESOLUTION – CONTRACT FOR PROFESSIONAL CONSULTING SERVICES**

Motion moved by Mr. Gray to adopt the following resolution. Second: Mr. Applegate.

RESOLUTION NO. 03202024-1

CONTRACT FOR PROFESSIONAL CONSULTING SERVICES  
O.R.C. § 305.25

The Board of County Commissioners of Brown County, Ohio, met on the 20<sup>th</sup> day of March 2024, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

- Barry Woodruff, President
- Tony Applegate, Member
- Daryll Gray, Member

The following resolution was presented by Mr. Gray, who moved its adoption, and seconded by Mr. Applegate.

WHEREAS, the Brown County Board of Commissioners finds it to be beneficial for a 20-year county-wide Comprehensive Plan to engage development and further determine the best use of land and community resources;

WHEREAS, the Board finds there has been and will continue to be interest in developing areas of Brown County; it is the intention of the Board to give the public a voice in planning for the county's future development and land use;

WHEREAS, the Board had previously issued a Request for Proposals to solicit interested vendors to assist with this process;

WHEREAS, the Board reviewed said proposals and interviewed two parties;

WHEREAS, the Board finds the \$97,600.00 proposal from Envision Group, LLC to be the lowest and best proposal for proceeding with said professional consulting services;

WHEREAS, the Board finds it in the best interest of the County to enter into an Agreement with Envision Group, LLC;

THEREFORE, BE IT RESOLVED: by the Board of Commissioners of Brown County, Ohio, that on the above findings, hereby selects Envision Group, LLC as the contractor for said services;

THEREFORE, BE IT FURTHER RESOLVED, by the Board of Commissioners of Brown County, Ohio, that on the above findings hereby approves of and consents to the Agreement for Professional Consulting Services, attached hereto and fully incorporated herein;

Upon call of the roll:

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER TO ENTER CONTRACT – PROFESSIONAL CONSULTING SERVICES – BOARD OF COMMISSIONERS**

Motion moved by Mr. Applegate to enter into contract with Envision Group LLC, for the preparation of a 20-year county-wide comprehensive plan, effective January 31, 2024, not to exceed \$97,600.00. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER OF RESOLUTION – PROPERTY NOT NEEDED FOR PUBLIC USE – BOARD OF ELECTIONS**

RESOLUTION NO. 03202024-2  
PROPERTY NOT NEEDED FOR PUBLIC USE, IS OBSOLETE, OR IS UNFIT FOR USE,  
AND HAS NO VALUE  
OHIO REVISED CODE § 307.12(I)

The Board of County Commissioners of Brown County, Ohio, met on the 20<sup>th</sup> day of March, 2024, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Tony Applegate  
Daryll R. Gray  
Barry L. Woodruff

The following resolution was presented by Mr. Gray who moved its adoption, and seconded by Mr. Applegate.

WHEREAS, this Board has been advised by Dinha Malone, Election Specialist, that, all equipment and inventory has been assessed and evaluated for use and function;

WHEREAS, the Board of Elections Office prepared a list of assets and inventory that is broken, obsolete, or otherwise unfit for use, which is attached hereto and marked as Exhibit A;

WHEREAS, the Board of Elections Office has removed said items described in Exhibit A from their office space;

WHEREAS, the Board of Elections Office is requesting to remove said items from their property inventory;

WHEREAS, the Board has reviewed the property described in Exhibit A and finds it to be not needed for public use, is obsolete, or is unfit for use, and further finds it has no value;

THEREFORE, BE IT RESOLVED:

The Board of Elections Office may remove said items, described in Exhibit A, from the county inventory;

BE IT FURTHER RESOLVED:

The items described in Exhibit A may be discarded, scraped, or if possible, recycled.

Upon call of the roll:

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER TO RECESS**

Motion moved by Mr. Applegate to recess the meeting at 12:38 p.m. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER TO RECONVENE**

Motion moved by Mr. Gray to reconvene the meeting at 3:00 p.m. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

**IN THE MATTER TO ENTER EXECUTIVE SESSION**

Motion moved by Mr. Applegate to enter executive session at 3:11 p.m. to discuss employment of public employees, per ORC § 121.22 (G)(1). Second: Mr. Gray. In attendance: Sarah Beath, County Administrator, Hannah Ross, Clerk, and James Berry, Building Department.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

Commissioners exited Executive Session at 3:36 p.m.

**IN THE MATTER TO ADJOURN**

Motion moved by Mr. Gray to adjourn this meeting with no further business before the Board this 20<sup>th</sup> day of March, 2024. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

March 20, 2024

3/18/2024

Commissioner Daryll Gray attended a Transportation Advisory Council Meeting, ABCAP.

3/19/2024

Commissioners Barry Woodruff and Daryll Gray attended the monthly Planning Commission Board Meeting.  
Commissioners attended the monthly ABCAP Board Meeting.

3/20/2024

Commissioners attended the CDBG First Public Hearing.  
Commissioners met with Justin Grant, CEBCO, to review the 4<sup>th</sup> quarter claims report for 2023.

Approval: March 25, 2024

absent  
Barry Woodruff, President

Daryll R. Gray  
Daryll Gray, Member

Tony Applegate  
Tony Applegate, Member

Hc  
Hannah Ross, Clerk

March 20, 2024