

The Board of County Commissioners, Brown County, Ohio, met in regular session this 24th day of August, 2020 with the following members present: Barry L. Woodruff, President Daryll R. Gray, Member Tony Applegate, Member

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF APPROPRIATION CHANGE – SHERIFF

Motion moved by Mr. Applegate to approve the request of Rita Henize, BCSO, for an appropriation change to decrease 1000-2000-52516 Medical in the amount of \$6,000.00 and increase 1000-2000-51117 Unemployment in the amount of \$6,000.00. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF NOTICE TO BIDDERS – 2020 HOCKMAN ROAD PAVING PROJECT – ENGINEER

Motion moved by Mr. Applegate upon the request of Todd Cluxton, Brown County Engineer, to advertise the Notice to Bidders for the 2020 Hockman Road Paving Project. Second: Mr. Gray.

NOTICE TO BIDDERS

Sealed bids will be received by the Board of County Commissioners of Brown County, at Georgetown, Ohio, at the Office of the Clerk of the Board in the County Administration Building, 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121 until 9:00 a.m. on September 21, 2020 for:

2020 Hockman Road Paving Project

Bidding forms may be obtained at the Office of the Brown County Engineer, or at www.browncountyengineer.org. Bidders must use the printed forms provided therefore as none others will be accepted. Bidding documents shall be fully executed and must contain the full name of each person or company submitting the bid. Please include two copies of bid documents.

The work shall meet the State of Ohio Department of Transportation Construction and Material Specifications, including appropriate changes and Supplemental Specifications in effect as of the contract date.

Bidding procedures, time of completion, and bonding requirements shall be as detailed in the Information for Bidders.

The right is reserved to reject any and all Bids. The Contract will be awarded to the lowest and best bidder.

Bids will be opened and read at 10:00 a.m. on September 21, 2020.

By order of the Board of Brown County Commissioners, Brown County, Ohio.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF RESOLUTION ALLOWING COUNTY EMPLOYEES TO SERVE AS POLL WORKERS

RESOLUTION #08242020-1

A RESOLUTION ALLOWING COUNTY EMPLOYEES TO SERVE AS POLL WORKERS AND TO BE COMPENSATION WITH REGULAR PAY (R.C. 3501.28(F))

The Board of County Commissioners of Brown County, Ohio, met on the 24th day of August, 2020, in Regular Session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Barry Woodruff, President
Daryll Gray, Member
Tony Applegate, Member

The following resolution was presented by Mr. Applegate who moved its adoption, and seconded by Mr. Gray.

WHEREAS, pursuant to Section 3501.28(F) of the Ohio Revised Code, a county board of commissioners may permit county employees to serve as precinct elections officials ("poll workers") on the day of an election without loss of employee's regular compensation for that day; and

WHEREAS, the Brown County Board of Elections has indicated that there is a current shortage of poll workers in Brown County for the 2020 general election; and

WHEREAS, the Board of Commissioners desires to permit county employees to serve as poll workers and to be compensated with regular pay for the 2020 general election.

NOW THEREFORE BE IT RESOLVED by the Brown County Board of Commissioners, Ohio, that:

1. Any employee who is a registered voter of Brown County, Ohio and meets other requirements established by law and the Brown County Board of Elections, may request poll worker leave and pay for the purpose of serving as a poll worker on November 3, 2020.
2. Prior to contacting the Board of Elections to register as a poll worker, an employee must obtain written authorization for paid leave from his/her appointing authority, or its designee.
3. Paid leave to serve as a poll worker shall be limited to the date of the election. In the event an employee is required to attend poll worker training during his/her work hours, the employee shall make a prior request and obtain authorization for leave with vacation, personal, or compensatory pay.
4. The designee for agencies under the purview of the Board of Commissioners shall be the directors of the various agencies.
5. The appointing authority, or its designee, reserves the right to reject an application for poll worker leave based on operational need. Should several employees apply for poll worker leave who perform similar functions, and/or if operational need dictates that not all applicants may participate, then priority shall be given by the appointing authority, or designee, on the basis of the order in which applications are received.
6. The Board of Elections reserves the right to refuse to place an employee with prior approval for poll worker leave if the employee's services are not needed on Election Day. In such instance, the employee must report to work during the employee's regular work hours. The Board of Elections may give priority to employees who have served as poll workers in prior elections.
7. An employee working at the polls must work the entire day to receive poll worker leave pay. If an employee does not fulfill at least the number of hours the employee would have normally been scheduled to work, the employee must use other accumulated leave time as deemed appropriate for the hours not worked as a precinct elections official.
8. This resolution shall apply only to non-bargaining employees. Appointing authorities are further authorized to negotiate participation of collective bargaining employees with their respective labor unions.
9. The Clerk of this Board is hereby directed to certify copies of this Resolution to all Brown County Elected Officials and Appointing Authorities.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – DPS

Motion moved by Mr. Gray to approve the request of Andrea Snider, DPS, for a supplemental appropriation of unappropriated funds from 2300 in the amount of \$13,957.82 into 2300-2001-52112 911 *Equipment*, additional funds needed for reinstallation of 911 equipment on the ACRW Water Tower in Decatur. In attendance: Andrea Snider. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

AUTHORIZATION TO ADVERTISE – VILLAGE OF ABERDEEN- MARKET STREET REBID – DEVELOPMENT

Motion moved by Mr. Applegate upon the recommendation of Kelly Cole, Development, to advertise for bids for the Village of Aberdeen – Market Street Rebid Project, a PY'19 Community Development Allocation Street Improvement Project. Second: Mr. Gray.

Advertisement for Bids

Sealed bids will be received by the Brown County Board of Commissioners for the following PY'19 Community Development Allocation Street Improvement Projects:

Village of Aberdeen-Market Street-REBID

Bids will be received in the Office of the Brown County Commissioners at 800 Mt. Orab Pike, Suite 101, Georgetown, Ohio 45121, until 9:30 A.M. on September 19th, 2020.

Bids will be opened and read aloud the same day at 10:00 A.M.

Bids should be submitted in a sealed envelope and marked with the project title as underlined above. The Contract will be awarded to the lowest and best Bidder. The Board of Commissioners reserves the right to waive any irregularities, to reject any and all Bids, and to negotiate with the apparent low Bidder.

These projects will require the Contractor to complete the projects as specified in the bid packet and Bids must be submitted on the forms included in the packet. Each sealed Bid must be accompanied by either a cashier's or certified check made payable to the Brown County Board of Commissioners in an amount not less than 10% of the total bid amount or a combination Bid/Performance Bond in an amount equal to 100% of the bid amount also made to the Brown County Board of Commissioners pursuant to ORC 153.54. Bid bonds must be filed with original signatures. Facsimile or electronic copies of the submitted bonds will be deemed non-responsive. Each bid must contain the full name of each person or company submitting the bid. Payment will be made within 30 days after the project is completed to the satisfaction of the Brown County Board of Commissioners.

SPECIAL ATTENTION MUST BE GIVEN to all of the requirements contained in this bid packet, particularly the Federal Labor Standards provisions and Davis Bacon Wages, various Insurance and Worker's Compensation requirements, Equal Opportunity provisions, and the Bond requirements. All bids must comply with the general instruction to Bidders in addition to the requirements set forth in the Specifications Documents referenced herein to be considered.

Any Bid may be withdrawn prior to the scheduled closing time for the receipt of Bids, but no Bidder shall withdraw his bid within 30 days after the actual Bid Opening has taken place. Copies of the Bidding Specifications (bid packages) can be picked up at the office of the Brown County Commissioners during regular business hours of 7:30 A.M.-4:00 P.M.

This bid advertisement may also be viewed on-line at the Brown County Government Portal website, browncountyohio.gov under the News and Postings section.

These projects are funded by Community Development Block Grant and local funding.

Approved for publication in the August 27th, 2020 edition of the New Democrat/Brown County Press.

By Order of the Brown County Board of Commissioners

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUBORDINATION OF MORTGAGE – DEVELOPMENT

Motion moved by Mr. Gray upon the recommendation of Kelly Cole, Development, to execute a subordination agreement as the mortgage lienholder of Kenneth J. Wessel, II, the mortgage recorded in Book 407, Page 2480 for property known as 1593 Frederickstrasser Drive, Fayetteville, Ohio 45118 be subordinate and junior to the Broker Solutions Inc., DBA New American Funding and/or its Warehouse Lender lien. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF TRANSFER OF FUNDS – DEVELOPMENT

Motion moved by Mr. Applegate to approve the request of Kelly Cole, Development, for a transfer of funds from 2107-1005-52133 *CHIP Home Transfer Out* in the amount of \$4415.52 into 1000-1000-40547 *CGF Transfer In*; said funds are a reimbursement for salary to administer the Chip Home Grant in the 2ND quarter of 2020. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF TRANSFER OF FUNDS – DEVELOPMENT

Motion moved by Mr. Gray to approve the request of Kelly Cole, Development, for a transfer of funds from 2103-1005-52133 *CHIP CDBG Transfer Out* in the amount of \$2,951.42 into 1000-1000-40547 *CGF Transfer In*; said funds are a reimbursement for 129 payroll hours attributed to the Chip CDBG Grant in the 2nd quarter of 2020. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOE

Motion moved by Mr. Applegate to approve the request of Bethany Phillips, Deputy Director, BOE, for a supplemental appropriation of unappropriated funds from *CGF 1000* in the amount of \$14,013.66 into 1000-1004-52118 *Contract Services*, said funds are needed for additional cost of hardware, software, firmware and maintenance of voting equipment. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Gray to adjourn this meeting with no further business before the Board this 24th day of August, 2020. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

8/20/20

Commissioner, Barry Woodruff, attended an OVRDC Executive Committee Meeting, via Zoom.

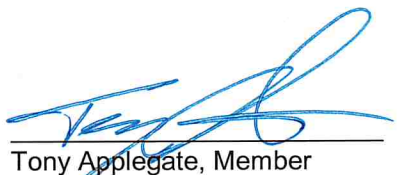
8/24/2020

Commissioners met with Mike Kindell, CEBCO, and Justin Grant, CEBCO, to discuss 2020 Claims History.

Approval: August 31, 2020


Barry Woodruff, President


Daryll Gray, Member


Tony Applegate, Member


Sarah Beath, Clerk

August 24, 2020