

The Board of County Commissioners, Brown County, Ohio, met in regular session this 7th day of March 2018 with the following members present: Barry L. Woodruff, President Tony Applegate, Member Daryll R. Gray, Member

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Gray to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF RESOLUTION – HVAC MAINTENANCE PROGRAM

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

RESOLUTION NO. 03072018-1

CONTRACT FOR GUARANTEED PROFESSIONAL MAINTENANCE PROGRAM
BROWN COUNTY
O.R.C. § 305.25

The Board of County Commissioners of Brown County, Ohio, met on the 7th day of March 2018, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

- Barry Woodruff, President
- Tony Applegate, Member
- Daryll Gray, Member

The following resolution was presented by Mr. Applegate, who moved its adoption, and seconded by Mr. Gray. WHEREAS, the Brown County Board of Commissioners finds an existing need for regularly scheduled preventative maintenance at the Brown County owned buildings;

WHEREAS, the Board finds the proposal received from the solicitation is under the threshold for public bidding requirements;

WHEREAS, the Board finds the proposal from Bachman’s Inc. to be a reasonable proposal for said preventive maintenance of HVAC;

WHEREAS, the Board finds it in the best interest of the County to enter into an agreement with Bachman’s Inc. of the Brown County owned buildings;

THEREFORE, BE IT RESOLVED: by the Board of Commissioners of Brown County, Ohio, that on the above findings, hereby selects Bachman’s Inc. as the contractor for said work;

THEREFORE, BE IT FURTHER RESOLVED, by the Board of Commissioners of Brown County, Ohio, that on the above findings hereby approves of and consents to the Agreement for the ongoing comprehensive maintenance program of HVAC, attached hereto and fully incorporated herein;

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER TO ENTER CONTRACT – HVAC PREVENTIVE MAINTENANCE/SERVICE - BACHMAN’S INC.

Motion moved by Mr. Gray to enter into contract with Bachman’s Inc., 4058 Clough Woods Drive, Batavia, Ohio 45103, for preventive maintenance and service of HVAC of all county owned buildings from March 1, 2018 through December 31, 2018, service will include all emergency service & trouble calls, repair & replace labor, preventive maintenance labor, and test & inspect labor. See complete agreement on file. In attendance: Marc Bachman, Henry Miller, Brian Julifs, Vu Mai, Dan Hughes and Keith Finitzer. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF RESOLUTION – BRIDGE REPLACEMENT – ENGINEER

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

(Continued on next page.)

March 8, 2018

(Resolution 101220162)

PID No. **102567**
 ODOT Project No. _____ (2018)

FINAL RESOLUTION

The following Final Resolution enacted by the Board of County Commissioners, County of **Brown**, Ohio, hereinafter referred to as the Legislative Authority/Local Public Agency or "LPA", in the matter of the stated described project.

WHEREAS, on **12th day of October, 2016**, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

The project consists of replacing the bridge on TR 35 over Unity Creek 2, lying with Brown County.

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The County agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement, less the amount of State funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U.S. Department of Transportation, and further, the County agrees to assume and bear 100% of the cost to install and/or repair curb ramps at all necessary intersections to ensure compliance with the Americans with Disabilities Act.

The share of the cost of the LPA is now estimated in the amount of **One Hundred Twenty Four Thousand Five Hundred Twenty and - - - - 00/100 Dollars, (\$124,520.00)** but said estimated amount is to be adjusted in order that the LPA's ultimate share of said improvement shall correspond with said percentages of actual costs when said actual costs are determined; and

WHEREAS, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above described highway and has transmitted copies of the same to this legislative authority; and

WHEREAS, The LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.

NOW, THEREFORE, be it resolved:

- I. That the estimated sum, of **One Hundred Twenty Four Thousand Five Hundred Twenty and - - - - 00/100 Dollars, (\$124,520.00)** is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. We hereby agree to assume in the first instance, the share of the cost and expense over and above the amount to be paid from **State** funds.
- II. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.
- III. That the LPA enter into a contract with the State, and that **President** be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project.

January 7, 2018

IV. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.

This is to certify that we have compared the foregoing copy of Resolution with the original record thereof, found in the record of the proceedings of the LPA, and which Resolution was duly passed by the LPA on the _____ day of _____, 2_____, and that the same is a true and correct copy of the record of said Resolution and the action of said LPA thereon.

We further certify that said Resolution and the action of said LPA thereon is recorded in the journal of said LPA in Volume 55, at Page 33, and under date of March 7, 2018.

IN THE MATTER OF CONTRACT – BRIDGE REPLACEMENT – ENGINEER

Motion moved by Mr. Gray, upon the recommendation of Todd Cluxton, Engineer, to enter contract with State of Ohio, Department of Transportation, 1980 West Broad Street, Columbus, Ohio 43223, for replacing the bridge on TR 35 over Unity Creek in Brown County. See complete agreement on file. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER OF 2017 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION – BROWN COUNTY ENGINEER

Motion moved by Mr. Applegate to approve the request of Todd Cluxton, Brown County Engineer, for the following Mileage Certification to ODOT. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

IN THE MATTER TO APPROVE THE BILLS

Motion moved by Mr. Gray to approve the following bills for payment. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, abstains

DEPT	EXPENDITURE
AUDITOR	\$33,814.45
BOE	\$32.27
BUILDING DEPT	\$90.00
CLERK OF COURTS	\$232.80
COMMISSIONERS	\$20,615.06
COMMON PLEAS	\$5,566.45
CORONER	\$0
CSEA	\$560.00
DOG TAGS	\$41,403.19
E911	\$2,178.55
ECONOMIC DEVELOPMENT	\$0
EMA	\$399.34
ENGINEER HWY	\$41,556.38
ENGINEER OFFICE	\$332.20
ENGINEER SEWER & WATER	\$647.43
JFS	\$38,137.74
JURY COMMISSION	\$0
PROBATE/JUVENILE	\$2,937.94
LAW LIBRARY	\$185.13
MAINTENANCE	\$18,398.66
MUNICIPAL	\$51.14
PROSECUTOR	\$609.07
RECORDER	\$0
SHERIFF	\$15,954.28
TITLE	\$10,441.22
TREASURER	<u>\$3,424.02</u>
GRAND TOTAL	\$237,567.32

IN THE MATTER OF AUTHORIZATION TO ADVERTISE

Motion moved by Mr. Applegate to approve the request of Kelly Cole, Development, to advertise a notice of first public hearing scheduled for March 21, 2018 for the entire PY 18 Small Cities CDBG Program and PY 18 HOME Program and to permit discussion of possible applications to the Ohio Development Services Agency. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

March 7, 2018

IN THE MATTER OF RESOLUTION – DEVELOPMENT

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

Brown County Resolution # 03072018-1

Resolution authorizing the procurement of the services of a management firm or individual to assist in the development of the grant application and to administer/oversee the CHIP program should the application receive funding.

Whereas, the State of Ohio, Ohio Development Services Agency, provides financial assistance to local governments for the purpose of addressing local needs;

Whereas, Brown County, Ohio wishes to participate in, and receive financial assistance under, the 2018 Community Housing Impact and Preservation Program provided through the State of Ohio, Ohio Development Services Agency;

Whereas, Brown County, Ohio wishes to acquire the assistance of a management firm or individual to assist with the application development and oversee the administration of the grant should the county be awarded funding;

Whereas, Brown County seeks to be in accordance with procurement requirements of the Ohio CDBG Small Cities Handbook and provisions of the Ohio Revised Code.

Now therefore let it be resolved by the Board of County Commissioners of Brown County Ohio:

Section 1: That advertisement for the services listed above will be placed in the county’s local newspaper of record with a minimum 10 day response window and will also appear on the Brown County Commissioners Website for the period concurrent to the newspaper advertisement.

Section 2: That Brown County will also invite management firms/individuals known to the Ohio Development Services Agency to submit responses to the Request for Qualifications

Section 3: That Brown County hereby agrees to act in accordance with procurement requirements of the Ohio CDBG Small Cities Handbook and provisions of the Ohio Revised Code.

IN THE MATTER TO ADJOURN

Motion moved by Mr. Applegate to adjourn this meeting with no further business before the Board this 7th day of March 2018. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Applegate, yea Mr. Woodruff, yea

3/5/18
Commissioner, Barry Woodruff, attended the Coalition for a Drug Free Brown County Meeting, SHCTC.

3/7/18
Commissioners met with Barb Davis, DPS, for department update.

Approval: March 12, 2018


Barry Woodruff, President

absent
Tony Applegate, Member


Daryll Gray, Member


Sarah Beath, Clerk

March 7, 2018