

The Board of County Commissioners, Brown County, Ohio, met in regular session this November 20, 2013 with the following members present. Mr. Tony Applegate, President Mr. Barry Woodruff, Member Mr. Daryll Gray, Member

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Woodruff to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BROWN COUNTY CLERK OF COURTS

Motion moved by Mr. Gray to approve the request of Joni Dotson, Court Administrator, Brown County Clerk of Courts, for a supplemental appropriation of unappropriated C60 (Title Department Fund) funds in the amount of \$500,000.00 into C60-11 (Treasurer of State Fees). Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF RESOLUTION – ABOLISHMENT OF THE CUSTODIAL/JANITORIAL PROGRAM

Motion moved by Mr. Gray to adopt the following resolution. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

RESOLUTION NO. 11202013

ABOLISHMENT OF THE CUSTODIAL/JANITORIAL PROGRAM

O.R.C. 124.321(D)(1)

The Board of County Commissioners of Brown County, Ohio, met on the 20th day of November, 2013, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Tony Applegate, President
Darryl Gray, Member
Barry Woodruff, Member

The following resolution was presented by Mr. Gray, who moved its adoption, and seconded by Mr. Woodruff.

WHEREAS, the Board has been advised by the Brown County Budget Commission that revenues for fiscal year 2014 are expected to be insufficient to meet current demands and that operating expenses are expected to sharply increase, especially in the area of health care and payments on debt obligations. A copy of said letter is attached hereto and fully incorporated herein.

WHEREAS, the Board finds the projected shortfall to anticipated revenues for fiscal year 2014 to be approximately \$679,000.00, and further finds and confirms that the county has a projected deficiency in funding and cannot maintain current levels of staffing and operations for fiscal year 2014.

WHEREAS, the Board has previously dissolved the Bureau of Travel and Tourism for reasons of economic economy; and laid off its sole employee.

WHEREAS, the Board has implemented cost reduction studies, including research into the economic impact of abolishing the cleaning and janitorial program, which is a sub-department within the maintenance department.

WHEREAS, as part of the above mentioned research, the Board obtained, through public bidding, cost estimates for outsourcing the cleaning and janitorial requirements to an

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independent contractor;

WHEREAS, the bid results indicated that hiring an independent cleaning/janitorial contractor to perform essentially the same services as the in-house cleaning and janitorial program would cost the county \$20,889.60 annually.

WHEREAS, the Board finds that the cost of the salaries and benefits of the in-house cleaning and janitorial services cost the county \$71,232.94 annually.

WHEREAS, the Board finds the county would save \$50,343.34 annually if the county abolished the in-house cleaning and janitorial program and contracted with an independent cleaning/janitorial contractor.

WHEREAS, the Board finds it in the best interest of the county to abolish the in-house cleaning and janitorial services program and hire an independent contractor to perform essentially the same services;

THEREFORE, BE IT RESOLVED: Pursuant to R.C. 124.321(D), the Board hereby abolishes the cleaning and janitorial program, effective 11:59 p.m., December 31, 2013;

BE IT FURTHER RESOLVED: The employees in the affected classifications shall be laid off in compliance with the procedures in R.C. 124.321, et. seq., and the Ohio Administrative Code, with a final work date no later than December 31, 2013.

IN THE MATTER OF AGREEMENT – GROW INC

Motion moved by Mr. Gray to enter into an agreement with Grow Inc. 9116 Hamer Rd., Suite B, Georgetown, Ohio 45121 to providing cleaning services two days per week to the following buildings beginning January 1, 2014 and ending December 31, 2014 in the amount of \$20,889.60. Brown County Administration Building, Brown County Common Pleas Court/Clerk of Courts, Brown County Municipal Court, Brown County Building Department/Title Office, Brown County Probate/Juvenile Court/Prosecutor, Brown County Communication Center, Brown County Extension Office and Brown County Emergency Management Office. (See complete agreement on file). Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF EXECUTIVE SESSION

Motion moved by Mr. Woodruff to enter into Executive Session at 9:30 a.m. with Jamie Berry, Brown County Building Department, to discuss personnel. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF LEAVE EXECUTIVE SESSION

Motion moved by Mr. Woodruff to leave Executive Session at 9:45 a.m. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER TO APPROVE BILLS

Motion moved by Mr. Gray to approve the following bills for payment. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

| | | |
|------|------------------------|--------------|
| A00 | COUNTY | \$ 61,832.51 |
| J01 | REAL ESTATE ASSESSMENT | \$ 436.94 |
| GG90 | TREAS/PREPAYMENT FUND | \$ 1,129.84 |

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|-----|---------------------------------|---------------------|
| P34 | SOLID WASTE DISTRICT/HB 592 | \$ 57,702.15 |
| K60 | EMERGENCY MANAGEMENT | \$ 541.12 |
| K05 | EMERGENCY PLANNING FUND | \$ 291.12 |
| K01 | AUTO & GAS | \$192,151.61 |
| H01 | JOB & FAMILY SERVICES | \$ 36,052.54 |
| S50 | CHILDRENS SERVICES | \$ 5,314.25 |
| T60 | BROWN CO FAMILY/CHILDRENS FIRST | \$ 6,418.80 |
| A70 | CONCEALED HANDGUN LICENSE FUND | \$ 735.00 |
| C23 | JUVENILE COURT SPECIAL PROJECTS | \$ 128.51 |
| M60 | FELONY DELINQ CUSTODY & CARE | \$ 336.00 |
| B01 | DOG & KENNEL | \$ 765.91 |
| A10 | COUNTY CAPITAL IMPROVEMENT FUND | \$ 1,328.64 |
| H10 | CHILD SUPPORT ENFORCEMENT AGENC | \$ 1,575.90 |
| D11 | TREAS/PREPAYMENT INTEREST FUND | \$ 152.42 |
| B10 | TREASURER DTAC | \$ 188.59 |
| A31 | NEIGHBORHOOD REVITALIZATION | \$ 11,020.28 |
| D20 | CHIP HOME 2012 | \$ 20,359.70 |
| D30 | CHIP CDBG | \$ 1,869.00 |
| B90 | CHIP CDBG/OHTF 2010 | \$ 4,223.00 |
| C45 | COMMON PLEAS SPECIAL WORKS | \$ 977.00 |
| C79 | INTENSIVE PROBATION PROGRAM | \$ 1,136.45 |
| C90 | SPECIAL PROJECTS FUND MUNICIPAL | \$ 45.90 |
| C60 | CERTIFICATE OF TITLE ADM FUND | \$ 1,610.42 |
| C80 | PROBATION SERVICES FUND | \$ 31.73 |
| | TOTAL | \$408,355.33 |

IN THE MATTER OF APPROPRIATION CHANGE – COUNTY GENERAL FUND

Motion moved Woodruff to approve the request of Lisa Spiller, Assistant Clerk, for the following appropriation changes. Decrease 4b14 (Contract Services) in the amount of \$5,500.00 and Increase 4B13 (Contract Repair) in the amount of \$5,500.00. This is to cover maintenance expenses for the remainder of the year. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – COUNTY GENERAL FUND

Motion moved by Mr. Gray to approve the request of Joni Dotson, Court Administrator, Brown County Clerk of Courts, for a supplemental appropriation of unappropriated A00 (County General Fund) funds in the amount of \$2,274.90 into 2g18 (PERS). Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – MUNICIPAL COMPUTER FUND

Motion moved by Mr. Woodruff to approve the request of Joni Dotson, Court Administrator, Brown County Clerk of Courts, for a supplemental appropriation of unappropriated C30 (Municipal Computer Fund) funds in the amount of \$10,000.00 into C30-5 (Equipment). Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – MAGISTRATE IVD FUND

Motion moved by Mr. Gray to approve the request of Joni Dotson, Court Administrator, Brown County Common Pleas Court, for a supplemental appropriation of unappropriated C44 (Magistrate IVD Fund) funds in the amount of \$2,200.00 into C44-5 (PERS). Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – FELONY DELINQ CUSTODY & CARE

Motion moved by Mr. Woodruff to approve the request of William Carkeek, Court Administrator, Brown County Probate/Juvenile Court, for a supplemental appropriation of unappropriated M60 (Felony Delinq Custody & Care) funds in the amount of \$4,780.00 into M60-15 (PERS). Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

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IN THE MATTER OF APPROPRIATION CHANGE – BROWN COUNTY PROBATE/JUVENILE COURT

Motion moved by Mr. Gray to approve the request of William Carkeek, Court Administrator, Brown County Probate/Juvenile Court, for the following appropriation change. Decrease 2C26 (Child Support) in the amount of \$11,520.06. Increase 2C31 (Juvenile Probation Salaries) in the amount of \$6,027.84 and Increase 2C19 (Juvenile Employee Salaries) in the amount of \$5,492.22. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BROWN COUNTY PROBATE/JUVENILE COURT

Motion moved by Mr. Woodruff to approve the request of William Carkeek, Court Administrator, Brown County Probate/Juvenile Court, for a supplemental appropriation of unappropriated A00 (County General Fund) funds in the amount of \$5,881.20. Into 2D1 (Judge Salary) the amount of \$1,264.16, into 2D2 (Probate Employee) the amount of \$3,067.04 and into 2D18 (PERS) the amount of \$1,550.00. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BROWN COUNTY PROBATE/JUVENILE COURT

Motion moved by Mr. Gray to approve the request of William Carkeek, Court Administrator, Brown County Probate/Juvenile Court, for a supplemental appropriation of unappropriated A00 (County General Fund) funds in the amount of \$5,000.00 into 2C24-A (Attorney Fees Fund). Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF POST CERTIFICATE – FELONY DELINQUENT CUSTODY AND CARE

Motion moved by Mr. Woodruff to approve the request of William Carkeek, Court Administrator, Brown County Probate/Juvenile Court, for the following post certificate. Second: Mr. Gray.

| VENDOR | CODE | AMOUNT |
|-------------|-------|---------|
| Nancy Purdy | M60-2 | \$30.00 |

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

IN THE MATTER OF BOARD MEMBERS – BROWN COUNTY PLANNING COMMISSION

Motion moved by Mr. Gray upon the recommendation of the Brown County Planning Commission Board Members to approve the reappointment of Bob Clonch, Denny Mulford and Adrian Shaw as Board Members beginning January 1, 2014 and ending December 31, 2016. Second: Mr. Woodruff.

ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

11/19/13

Commissioner Daryll Gray attended the PRN Partner Roundtable Meeting held in Waverly, Ohio.

11/20/13

The Commissioners met with Barbara Edmisten and Kim Layman to discuss operation of the Brown County Maintenance Department.

The Commissioners and Lisa Spiller, Assistant Clerk, met with Patrick Ryan, Frontier, to discuss the Commissioners current communication system.

IN THE MATTER TO ADJOURN

Motion moved by Mr. Woodruff to adjourn this meeting with no further business before the Board this day November 20th, 2013. Second: Mr. Gray.

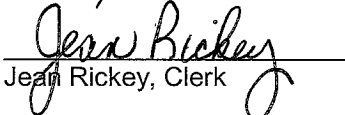
ROLL CALL VOTE: Mr. Gray, yea Mr. Woodruff, yea Mr. Applegate, yea

Approval: November 25th, 2013


Tony Applegate, President


Barry Woodruff, Member


Daryll Gray, Member


Jean Rickey, Clerk

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