

The Board of County Commissioners, Brown County, Ohio, met in regular session this 20th day of December, 2023 with the following members present: Tony Applegate, Member Daryll R. Gray, Member Barry L. Woodruff, President

In attendance: Sarah Beath, County Administrator

IN THE MATTER OF PREVIOUS MINUTES

Motion moved by Mr. Applegate to approve the minutes of the previous regular meeting and dispense with the oral reading. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Alisa Stahl, Assistant Clerk, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$4,500.00 into 1000-8007-52141 *Maintenance Utilities*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROBATE JUVENILE COURT

Motion moved by Mr. Applegate to approve the request of Ryan Gallenstein, Chief Financial Officer, for a supplemental appropriation of unappropriated funds from 2451 *Juvenile Court Special Projects Fund* in the amount of \$5,000.00 into 2451-3004-51124 *Juvenile Special Projects Health Insurance*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROBATE JUVENILE COURT

Motion moved by Mr. Gray to approve the request of Ryan Gallenstein, Chief Financial Officer, for a supplemental appropriation of unappropriated funds from 2454 *Felony Delinquent Custody & Care Fund* in the amount of \$11,000.00 into 2454-3004-51111 *Juvenile Court Salary*. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – PROBATE JUVENILE COURT

Motion moved by Mr. Applegate to approve the request of Ryan Gallenstein, Chief Financial Officer, for a supplemental appropriation of unappropriated funds from 2570 *Child Support Enforcement Agency Fund* in the amount of \$400.00 into 2570-5001-51119 *CSEA Medicare*. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF APPROPRIATION CHANGE – PROBATE JUVENILE COURT

Motion moved by Mr. Applegate to approve the request of Ryan Gallenstein, Chief Financial Officer, for the following appropriation changes:

Decrease 1000-3004-52114 *Juvenile Court Travel* in the amount of \$4,000.00
Increase 1000-3004-51111 *Juvenile Employee Salary/Hourly* in the amount of \$4,000.00

Decrease 1000-3004-52115 *Juvenile Advertising & Printing* in the amount of \$1,000.00
Increase 1000-3004-51111 *Juvenile Employee Salary/Hourly* in the amount of \$1,000.00 Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 1000 CGF in the amount of \$4,500,000.00 into 1000-1000-52133 *Transfer Out*. Said funds will be used for renovations at 9116 Hamer Road. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF TRANSFER OF FUNDS – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to approve the request of Sarah Beath, County Administrator, for a transfer of funds from 1000-1000-52133 *Transfer Out* in the amount of \$4,500,000.00 into 3000-1000-40547 *County Capital Improvement Transfer In*. Said funds will be allocated for renovations at 9116 Hamer Road. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

December 20, 2023

IN THE MATTER OF SUPPLEMENTAL APPROPRIATION – BOARD OF COMMISSIONERS

Motion moved by Mr. Applegate to approve the request of Sarah Beath, County Administrator, for a supplemental appropriation of unappropriated funds from 3000 *County Capital Improvement Fund* in the amount of \$4,500,000.00 into 3000-1000-52180 *County Capital Improvement Contracts/Projects*. Said funds will be used for renovations at 9116 Hamer Road. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO APPOINT BOARD MEMBERS – PLANNING COMMISSION

Motion moved by Mr. Gray upon the request of James Berry, Executive Secretary, Planning Commission, to reappoint Board Members, Ron Bulow, Jim Castle, and Brian Ernst, beginning January 1, 2024 through December 31, 2026. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER OF RESOLUTION – ENTER AGREEMENT FOR PROFESSIONAL SERVICES

Motion moved by Mr. Applegate to adopt the following resolution. Second: Mr. Gray.

RESOLUTION NO. 12202023-1

**RESOLUTION FOR PROFESSIONAL SERVICES
BROWN COUNTY LAND REUTILIZATION
CORPORATION**

The Board of County Commissioners of Brown County, Ohio, met on the 20th day of December, 2023, in regular session at the offices of said Board in the Administration Building, Georgetown, Ohio, with the following members present:

Tony Applegate
Daryll R. Gray
Barry L. Woodruff

The following resolution was presented by Mr. Applegate, who moved its adoption, and seconded by Mr. Gray.

WHEREAS, pursuant to Section 307.07 of the Ohio Revised Code, a county board of commissioners, in support of a county land reutilization corporation, may enter into a contract with the corporation to provide professional services, to include personnel, office space, supplies, etc., to the corporation; and

WHEREAS, the Brown County Land Reutilization Corporation (hereinafter referred to as the BCLRC) intends to compensate the Brown County Board of Commissioners for work performed; and

WHEREAS, the BCLRC has, by Resolution No. 2023-2, passed December 19th, 2023, to enter into said agreement; and

WHEREAS, the Board has the resources available to assist with effective administration of BCLRC business; and

THEREFORE, BE IT RESOLVED: The Board hereby approves, authorizes, and consents to the Contract for Professional Services with the BCLRC.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ENTER AGREEMENT – PROFESSIONAL SERVICES – BOARD OF COMMISSIONERS

Motion moved by Mr. Gray to enter into an agreement with the Brown County Land Reutilization Corporation, 800 Mt. Orab Pike Suite 101, Georgetown, Ohio 45121, to provide professional services, to include personnel, office space, supplies, etc., to the corporation, effective January 1, 2024 through December 31, 2024. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ENTER CONTRACT – 2023 MARTIN HILL RETAINING WALL RE-BID – ENGINEER

Motion moved by Mr. Applegate, upon the recommendation of Todd Cluxton, Engineer, to enter contact with D.G.M., Inc., 1881 Adams Rd., Beaver, Ohio 45613, for the 2023 Martin Hill Retaining Wall Re-Bid, effective December 11, 2023 through February 9, 2024. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea
December 20, 2023

IN THE MATTER TO APPOINT THE 2024 APIARY INSPECTOR

Motion moved by Mr. Gray to appoint the 2024 Apiary Inspector, Gary Scott Phillips, with the Ohio Department of Agriculture, ORC § 909, an appropriation was made in the 2024 Budget for \$5,000.00 payable in the amount of \$25.00/hr. for apiary inspections in Brown County including a mileage rate of \$0.67 per mile. Second: Mr. Applegate.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

IN THE MATTER TO ADJOURN

Motion moved by Mr. Applegate to adjourn this meeting with no further business before the Board this 20th day of December, 2023. Second: Mr. Gray.

ROLL CALL VOTE: Mr. Applegate, yea Mr. Gray, yea Mr. Woodruff, yea

12/19/2023

Commissioners Barry Woodruff and Daryll Gray attended the monthly Planning Commission Board Meeting. Commissioners Barry Woodruff and Tony Applegate attended a Brown County Land Reutilization Corporation Meeting.

12/20/2023

Commissioners met with Jeremy Davis, 1011 Technology, to discuss various IT updates.

Approval: December 27, 2023


Barry Woodruff, President


Daryll Gray, Member


Tony Applegate, Member


Hannah Ross, Clerk

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